



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: June 23, 2020

FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
Jeff Brown, Health & Human Services Director

SUBJECT: Contract Amendment for Emergency Lodging and Related Cleaning Services – Roseville Hospitality LLC dba Hampton Inn & Suites Roseville, Anjlina Hotels Inc., and Jani-King of California Inc.

ACTION REQUESTED

Approve an amendment to contracts with Roseville Hospitality LLC dba Hampton Inn & Suites, Roseville of San Francisco, CA and Anjlina Hotels Inc. of Auburn, CA for Emergency Lodging services in the amount of \$550,000 for a new aggregate total of \$950,000 and extend the effective periods through October 31, 2020; and authorize an option to extend these contracts to January 31, 2021 and increase by \$555,000 for a revised aggregate amount of \$1,505,000 subject to departmental concurrence and available funding. Funding is provided by Federal and State funds, including emergency homeless grant and Project Roomkey funds.

Approve an amendment to a contract with Jani-King of California Inc. of Sacramento, CA in the amount of \$50,000 for a new total of \$150,000 and extend the effective period through October 31, 2020; and authorize an option to extend the contract through January 31, 2021 and increase by \$50,000 for a new total of \$200,000 subject to departmental concurrence and available funding. Funding is provided by Federal and State funds, including emergency homeless grant and Project Roomkey funds.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Governor’s State of Emergency Proclamation dated March 4, 2020, Executive Orders N-25-20, and N-33-20, the California Department of Public Health guidance and the then-existing Placer County Public Health Officer’s Shelter in Place directive and subsequent order address the COVID-19 emergency and the need to practice social distancing. As a result, the Department of Health and Human Services (HHS) reached out to several hotel facilities in the south Placer area to provide emergency housing for Placer County’s homeless population as it relates to the impact of COVID-19. These individuals are considered to be at risk of contracting or communicating the virus due to their inability to provide their own physical separation from one another. The use of hotel facilities for housing these persons provides this separation in a safe and secure environment, which is essential to prevent or slow the spread of the virus throughout the community.

As the result of HHS’ inquiries, the only hotel in the Roseville area that was willing to work with the County for these lodging services is Hampton Inn & Suites in Roseville. HHS and Procurement Services negotiated a contract with Roseville Hospitality LLC, who owns the hotel, in accordance with a contract that was reviewed and approved by County Counsel and Risk Management for this specific purpose. The contract provides 58 sleeping rooms for exclusive use by the County’s clients, and is currently scheduled to expire on July 17, 2020.

In May 2020 HHS and Procurement negotiated a contract with Anjlina Hotels Inc. who owns the Elmwood Motel in Auburn to provide emergency housing for individuals in the Auburn area who require shelter due to the COVID-19 emergency. This property was selected for the area due to the owner's past acceptance of HHS' clients who need occasional lodging assistance on an as-needed basis. The contract provides 15 sleeping rooms for exclusive use by the County's clients, and is currently scheduled to expire on June 30, 2020.

The County has utilized these hotel properties to house individuals who have been either infected with COVID-19 or suspected to be exposed, or at high-risk for exposure but do not require hospitalization. Due to the potential exposure to COVID-19, the hotels were unwilling to provide cleaning services for rooms occupied by those individuals. A contract was awarded to Jani-King as the result of an informal quotation process. The contract provides commercial grade cleaning of hotel rooms, with special attention to disinfecting surfaces to eliminate the COVID-19 virus. The contract with Jani-King will expire on July 20, 2020.

HHS has requested a 90-day extension to the hotel contracts to provide extended sheltering of these at-risk individuals, through October 31, 2020. The extended lodging capacity is required to mitigate the spread of the COVID-19 virus. These contracts provide a minimum of 73 rooms for individuals who require sheltering to minimize their risk of exposure to COVID-19. The contract with Jani-King for cleaning services will also need to be extended, accordingly.

The contracts with Roseville Hospitality LLC and Anjlina Hotels Inc. will need to be increased by an aggregate amount of \$555,000 for the extended period through October 31, 2020, for a new aggregate total of \$950,000. The contract with Jani-King will need to be increased by \$50,000 to accommodate the additional service, for a new total of \$150,000.

HHS is also requesting your Board's approval for an option to extend the contracts through January 31, 2021 in the event that the need to mitigate COVID-19 requires HHS to provide availability of these lodging services beyond October. The County has an option to cancel these contracts with appropriate notice, in the event it is determined that lodging will not be needed for the entire period.

The requested contract increases exceed the Purchasing Manager's authority and require your Board's approval.

FISCAL IMPACT

The total cost of this extension is related to COVID-19 homeless mitigation and is expected to be fully reimbursed with Federal and State funds, including emergency homeless grant and Project Roomkey funds.