



M E M O R A N D U M
FACILITIES MANAGEMENT
BUILDING MAINTENANCE DIVISION
County of Placer

TO: Board of Supervisors DATE: June 23, 2020
FROM: Steve Newsom, Director of Facilities Management
By: Charlie Fralick, Senior Project Manager
SUBJECT: Building Maintenance / Notice of Completion / Auburn Historic Courthouse
Heating Unit Ventilator Replacement Project / 101 Maple Street, Auburn, CA
95603

ACTION REQUESTED

Adopt a Resolution accepting the Auburn Historic Courthouse Heating Unit Ventilator Replacement Project located at 101 Maple Street, Auburn, CA 95603, as complete and authorizing the Director of Facilities Management, or designee, to sign and record the Notice of Completion for the contract with ACCO Engineered Systems, Inc.

BACKGROUND

On September 24, 2019, your Board approved Plans & Specifications and authorized the Director of Public Works and Facilities, or designee, to award and execute a construction contract not-to-exceed \$184,040. Your Board also authorized any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

On December 9, 2019, a contract was executed with ACCO Engineered Systems, Inc. in the amount of \$125,677.52. During construction, no change orders were executed. The total construction cost was \$125,677.52.

Building Maintenance staff have inspected the work performed on the project and found it to be consistent with the approved plans and specifications. All punch list items have been addressed and the project has been accepted by staff as complete.

In order to close out the project, it is recommended that your Board accept the project as complete and authorize the Director of Facilities Management, or designee, to execute the final and record the Notice of Completion.

ENVIRONMENTAL IMPACT

This project is exempt from review pursuant to CEQA guidelines Section 15301 – Existing Facilities which exempts activities associated with the operation, repair, and maintenance of existing public or private structures or facilities not expanding existing uses.

FISCAL IMPACT

The total estimated cost of the Auburn Historic Courthouse Heating Unit Ventilator Replacement Project was \$184,040. The actual cost at completion is \$132,330.90 which includes staff time of \$6,653.38. This project was included in the FY 2019-20 Capital Projects Fund, PJ00196 Major Maintenance, and is now complete. Per the “Proportionate Shares” clause contained in the Transfer Agreement between the Judicial Council of California (JCC) and the County of Placer, 77% of the actual project cost will be reimbursed upon completion.

ATTACHMENTS

Resolution

Before the Board of Supervisors County of Placer, State of California

In the matter of: A Resolution accepting the Placer County Auburn Historic Courthouse Perimeter Heat System, Project No. PJ00172, located at 101 Maple Street, Auburn, California, as complete and authorizing the Director of Facilities Management, or designee, to sign and record the Notice of Completion for the contract with ACCO Engineered Systems, Inc.

Resolution No.: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California that the Auburn Historic Courthouse Heating Unit Ventilator Replacement Project, performed by ACCO Engineered Systems, Inc. Project No. PJ00172, is accepted as complete; and,

BE IT FURTHER RESOLVED, that the Director Facilities Management, or designee, is hereby authorized to sign the Notice of Completion on behalf of the Board of Supervisors and the County of Placer and cause the same to be recorded.

ATTACHMENT:
NOTICE OF COMPLETION AND SUPPLEMENTAL INFORMATION SHEET

Recording requested by and Return to:
County of Placer
Department of Facilities Management
BUILDING MAINTENANCE
Attention: Stephanie Selby
11476 C Avenue, Auburn, CA 95603
Exempt from Recording Fees – Gov't Code 27383

**NOTICE OF COMPLETION
RES. NO.**

Project Name: Auburn Historic Courthouse Heating Unit Ventilator Replacement Project

NOTICE IS HEREBY GIVEN, pursuant to California Civil Code Section 9204, that the following Contractor, to wit:

**ACCO Engineered Systems, Inc.
888 East Walnut Street
Pasadena, CA 91101-1897**

performed and completed, for the County of Placer, 101 Maple Street, Auburn, State of California, the following contract, structure, or work of improvement, to wit:

**Auburn Historic Courthouse Heating Unit Ventilator Replacement Project
Project No. PJ00172
101 Maple Street
Auburn, CA 95603**

The property is owned by the County of Placer in fee. Said work was accepted on May 18, 2020. Projected completion date: May 18, 2020.

Executed this _____ day of _____ 2020, at Auburn, California. I declare under penalty of perjury that the foregoing is true and correct.

STEVE NEWSOM, DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT
COUNTY OF PLACER

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)ss
COUNTY OF PLACER)

On _____ before me _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

**NOTICE OF COMPLETION
SUPPLEMENTAL INFORMATION SHEET**

DATE: May 18, 2020
PROJECT NO: PJ00172
PROJECT NAME: Auburn Historic Courthouse Heating Unit Ventilator Replacement
FUND/BUDGET UNIT/ACCOUNT NO: PG120025/PJ00172
CONTRACTOR: ACCO Engineered Systems, Inc.

SUMMARY OF EXPENDITURES

ORIGINAL CONTRACT AMOUNT	\$ 125,677.52
CONTRACT CHANGE ORDERS	<u>\$ 0.00</u>
TOTAL CONTRACT EXPENDITURES	\$ 125,677.52

CHANGE ORDER NO.	CONTRACT CHANGE ORDER SUMMARY BRIEF DESCRIPTION	AMOUNT EXPENDED
01		\$0.00
02		\$0.00
03		\$0.00
04		\$0.00
	Total Change Orders	\$0.00