



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: June 23, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Temporary Staffing Services – Jackson & Coker Holdings LLC dba Jackson & Coker
LocumTenens LLC and California Locums PC

ACTION REQUESTED

Approve the renewal of negotiated agreements with Jackson & Coker Holdings LLC dba Jackson & Coker LocumTenens LLC of Alpharetta, GA and California Locums PC of Alpharetta, GA for Temporary Staffing Services in the maximum aggregate amount of \$325,000 for the period of July 1, 2020 through June 30, 2021. Funded by the Health and Human Services Department’s FY 2020-21 Requested Budget, and will be included in future budgets.

Approve the option to renew the agreements on a year to year basis for two (2) additional one-year periods in the maximum aggregate amount of \$325,000 annually, and authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding.

BACKGROUND

Health and Human Services’ Adult System of Care Division (HHS-ASOC) requires locum tenens (temporary staffing) psychiatric services to augment County staff. These services are required when the HHS’ psychiatric staff is on leave or when the patient load is excessive. Services are provided to eligible recipients in the County’s Medi-Cal and indigent mental health programs. On June 27, 2017 your Board approved the renewal of negotiated agreements with Jackson & Coker and California Locums with an option to renew for two additional one-year periods. Both of the optional renewal periods were exercised. The current agreements will expire June 30, 2020.

HHS has requested renewal of these agreements due to a continued need for these services. Both of these agencies have agreed to renew, but have requested modest increases to the hourly rates. HHS has reviewed and accepted the new rates.

Section 3.5B of the Procurement Policy exempts these professional services from competitive bidding. In addition, Section 3.5D of the Policy allows renewal of an existing agreement based on good business sense and in the best interest of the County. The requested renewals meet both of these criteria.

Therefore, your Board’s approval is required to proceed with the renewal of the agreements with Jackson & Coker and California Locums in the maximum aggregate amount of \$325,000 for the period of July 1, 2020 through June 30, 2021 and to authorize the Purchasing Manager to sign the agreements.

FISCAL IMPACT

These services are funded 60 percent from Federal and State sources, and 40 percent of required County General Fund match. The entire funding amount is included in the HHS FY 2020-21 Requested Budget and will be included in future budgets. Funds are not encumbered until services are rendered against the agreements.

