



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: June 23, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Information Technology Support Services – Randstad Technologies, LLC

ACTION REQUESTED

Approve the renewal of an agreement with Randstad Technologies of Sacramento, CA for information technology support services in the maximum amount of \$300,000 for the period of July 1, 2020 through June 30, 2021, funded by FY 2020-21 Information Technologies Requested Budget, resulting in no new net County cost.

Authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding, and authorize change orders in the amount not to exceed \$30,000 consistent with Placer County's Procurement Policy.

BACKGROUND

The Information Technology Department (Department) provides comprehensive information technology (IT) consulting services, including project planning and management for system implementations and is also responsible for IT planning, implementation, administering, and maintaining the county's data systems, including servers, data storage, firewall, and security systems.

Since August 2011, the Department has utilized contractors as a staff augmentation solution that addressed difficulties in recruiting IT professionals with the knowledge and skill sets required. The Department has utilized this support model to meet its operational needs with limited success and challenges encountered include retention, knowledge base development, supervision and absence management of contract employees.

On February 26, 2019, your Board approved the award of an agreement with Randstad Technologies, LLC of Sacramento, CA to provide IT deployment technicians to support the upgrade all County workstations from Windows 7 to Windows 10 prior to the end-of-life date for Windows 7 set by the Microsoft Corporation. The current agreement expires June 30, 2020.

The Department continues to require technicians to support the capital replacement of all desktop computers beginning with Fiscal Year 2020-21. Previously, the Department provided capital replacement for the County Executive Office, Board of Supervisors, and Health and Human Services. The Department will now procure and deploy desktop endpoints (primarily laptops) to all County departments.

Due to the specialized training already performed by Randstad staff and their knowledge of Placer County process, procedures and policies as well as specific technology requirements to complete these replacements, the Department is requesting to renew the contract with Randstad Technologies. Procurement Policy Section 3.5(B) allows for an exception to competition for professional services. This agreement meets this criteria.

Randstad Technologies has agreed to renew the agreement at the exact same pricing and terms. The action requested exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is required

to proceed with a new agreement in the maximum amount of \$300,000 for the period of July 1, 2020 through June 30, 2021 and to authorize the Purchasing Manager to sign the resulting contract.

An evaluation of the services required by the Department will be conducted to determine the most cost effective and appropriate level of service provided. The agreement can be cancelled should an alternative method be deemed more effective.

FISCAL IMPACT

Funding is provided through the FY 2020-21 Information Technologies' Requested Budget. Funds are not encumbered until services are provided against the contract.