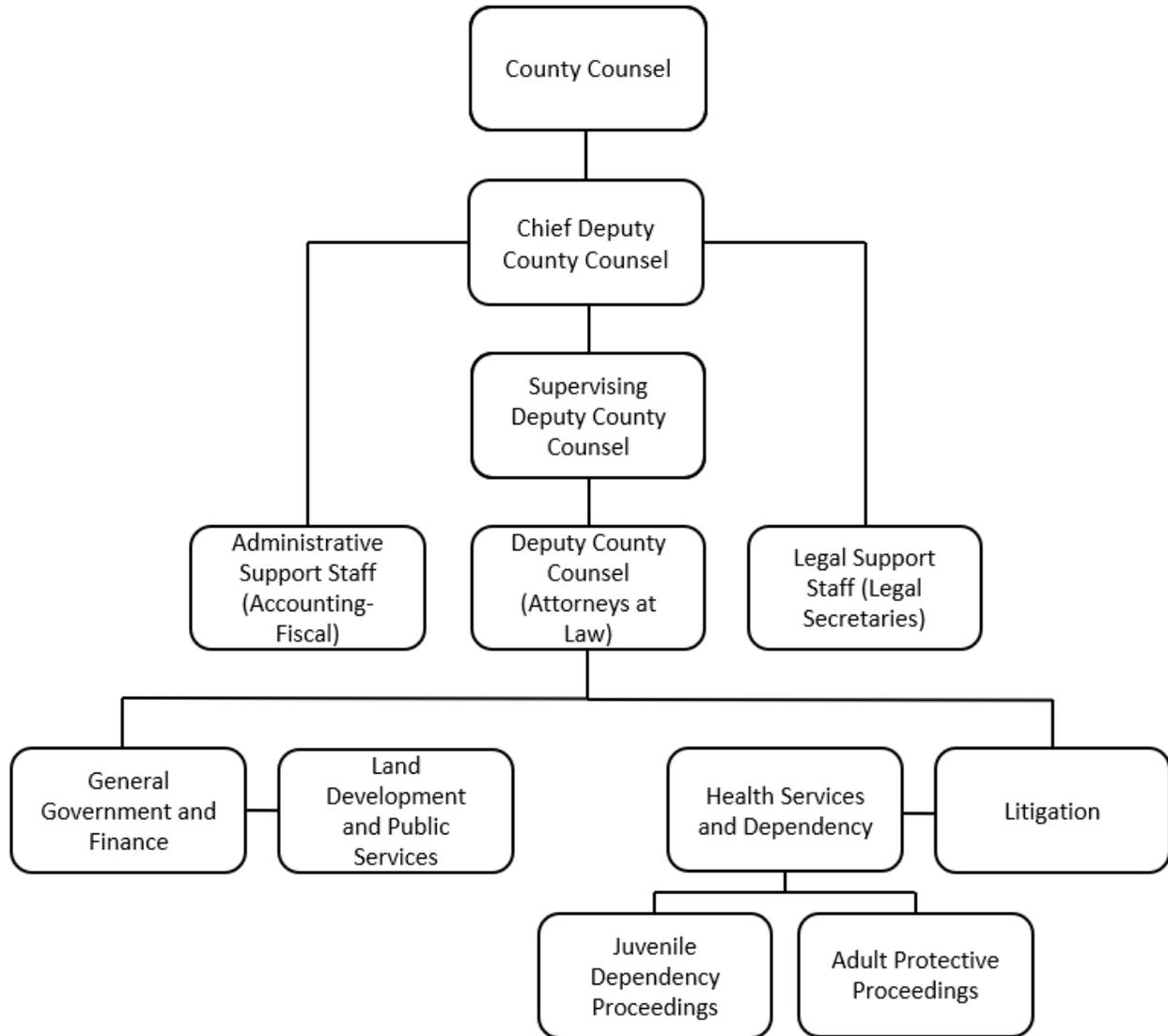


Mission Statement:

To provide the highest quality legal advice and counsel in a timely and responsive manner in order to assist the Board of Supervisors, County Officers and department management in making decisions that promote the public interest, and to vigorously advocate on behalf of the County and its employees in a professional and ethical manner.

County Counsel COST CENTER SUMMARY Fiscal Year 2020-21					
Cost Center	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 19-20 Final Budget	FY 20-21 Final Budget	YOY % Change
General Fund					
County Counsel	\$ 3,078,123	\$ 3,084,181	\$ 4,289,464	\$ 3,828,033	-10.76%
Funded Positions					
County Counsel	26	26	26	26	
Total Funded Positions	26	26	26	26	0.00%
Total Allocated Positions	28	28	28	26	-7.14%

County Council



County Counsel – Cost Center 08001

Purpose:

The County Counsel’s Office provides legal advice and representation for all programs, services and activities of the County and to select special districts. This legal support is provided primarily through the following programs, 1) General Government and Finance; 2) Land Development and Public Services; 3) Health Services and Dependency, which includes responsibility for juvenile and adult protective proceedings; and 4) Litigation and Claims.

Major Budget Adjustments and Initiatives:

- Shifting of \$468,000 of non-tort revenue from Legal Services to Intra Fund Services resulted in decrease and increase in those ledger accounts, respectively.

Program Title	Program Description	Program Cost
General Government, Finance and Tax	Provides legal advice to the Board of Supervisors and the County Executive Office on the full range of activities, initiatives, and issues undertaken by the Board. Provides legal services to the County Auditor, the Assessor and the Treasurer-Tax Collector regarding property taxes, as well as representation of the Assessor’s Office at assessment appeal hearings. Provides legal services to the Sheriff Office, including its Corrections Division, District Attorney, Probation Department, Criminal Justice and Indigent Defense Services Programs administered by the County Executive Office, and the Grand Jury. Provides legal services to Human Resources and all county departments and functions and certain special districts on matters specific to their program purposes, including implementation of Board initiatives. Provides legal advice and counseling to all county departments and functions and certain special districts on matters of general application countywide, such as the Brown Act, the Public Records Act, employment and labor relations issues, and review of or assistance in preparation of resolutions, ordinances, contracts, agenda items, and other documents required for county business.	\$1,223,155
Land Development and Public Services	Provides legal services to county departments and functions involved in land development and planning activities, and public works and facilities, including county owned or maintained properties, and public services such as water, sewer, and solid waste. Provides legal services to the County Planning Commission, the County Agricultural Commissioner, the Successor Agency of the former Redevelopment Agency, the Western Placer Waste Management Authority, and the Placer County Flood Control District.	\$1,078,828
Health Services and Dependency	Provides legal advice to the Health and Human Services Departments on legal compliance with the myriad of state and federal regulatory laws relevant to the programs undertaken by the department’s divisions. Provides legal advice to the County Public Administrator (PA) and County Public Guardian (PG), and legal representation in adult protective proceedings of the PA and PG, and in mental health proceedings under the Lanterman-Petris-Short (LPS) Act and other statutory enactments. Provides legal advice and representation in juvenile dependency proceedings. Provides training of social workers on legal issues involved in juvenile dependency activities.	\$1,523,476

County Counsel

Litigation and Claims	Provides legal defense of the County in all civil legal actions filed against the County, its departments and employees. Represents the County in prosecuting construction, contract, and other recovery lawsuits. Prosecutes and defends the Represents County in all civil and administrative proceedings, including personnel proceedings before the Civil Service Commission, the Public Employment Relations Board, and related writs of mandate filed in the Superior Court. Assists and coordinates with special counsel retained by the Board of Supervisors under Government Code section 25203.	\$745,484
Overhead	General operating expenditures not directly attributed to a program or service and cost recoveries from other Departments.	(\$742,910)

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2020 - 21

Budget Unit: General Fund
Function: General Function
Cost Center: CC08001 County Counsel

Detail by Revenue Category and Expenditure Object	2018 - 19 Actual	2019 - 20 Adopted Budget	2020 -21 Recommended	2020 -21 Adopted by Supervisors
1	2	3	4	5
Revenue				
Legal Services	\$1,043,084	\$1,136,000	\$746,000	\$746,000
Planning - At Cost Projects Fees	\$55,696	\$27,500	\$2,500	\$2,500
Other Fees and Charges	\$23,078	\$5,000	\$5,000	\$5,000
Miscellaneous	\$13,921	\$15,500	\$6,500	\$6,500
Transfer In A-87 Costs	\$1,830,855	\$2,080,832	\$1,492,707	\$1,492,707
Total Revenue	\$2,966,634	\$3,264,832	\$2,252,707	\$2,252,707
Expenditures / Appropriations				
Communication Services Expense	\$23,899	\$34,935	\$32,318	\$32,318
Employee Group Insurance	\$300,518	\$342,417	\$359,171	\$359,171
Retired Employee Group Insurance	\$119,335			
Maintenance - Janitorial	\$22,708	\$23,258		
Insurance	\$11,824	\$13,585	\$18,700	\$18,700
Intra Fund Services	(\$2,684,087)	(\$2,110,000)	(\$2,557,500)	(\$2,557,500)
Parts	\$504			
Maintenance	\$53,398	\$12,000	\$12,000	\$12,000
Professional / Membership Dues	\$7,105	\$14,715	\$22,715	\$22,715
Misc Expense	\$82			
Printing	\$22,658	\$35,000	\$35,000	\$35,000
Other Supplies	\$12,380	\$39,855	\$42,855	\$42,855
Postage	\$4,695	\$5,168	\$5,658	\$5,658
Professional and Special Services - General	\$21,304	\$27,500	\$37,500	\$37,500
Professional and Special Services - Legal	\$116,588	\$540,000	\$278,590	\$278,590
Professional and Special Services - Technical, Engineering and Environmental	\$37,352	\$37,414	\$57,139	\$57,139
Professional and Special Services - County	\$8,904	\$19,154	\$18,820	\$18,820
Professional and Special Services - Information Technology	\$172,831	\$190,581	\$253,250	\$253,250
Rents and Leases - Equipment	\$870	\$1,200	\$1,200	\$1,200
Retirement	\$925,434	\$1,128,205	\$1,189,186	\$1,189,186
Payroll Tax	\$201,380	\$226,662	\$231,468	\$231,468
Other Postemployment Benefits (OPEB)	\$127,798	\$177,450	\$177,450	\$177,450
401 (k) Employer Match	\$13,773	\$18,750	\$13,501	\$13,501

Salaries and Wages	\$3,044,673	\$3,429,419	\$3,493,327	\$3,493,327
Salary Savings		(\$217,360)	(\$230,399)	(\$230,399)
Employee Paid Sick Leave	\$260,848			
Extra Help	\$9,506	\$15,000	\$15,000	\$15,000
Cafeteria Plans (Non-PERS)	\$70,444	\$94,656	\$105,055	\$105,055
Employee Benefits Systems	\$40,195	\$32,279	\$32,260	\$32,260
PC Acquisition	\$34,458	\$18,000	\$18,000	\$18,000
Small Equipment	\$2,252			
Special Department Expense	\$43,950	\$72,500	\$72,500	\$72,500
Transportation and Travel	\$15,118	\$23,200	\$38,700	\$38,700
Utilities	\$29,104	\$29,774	\$28,559	\$28,559
Workers Comp Insurance	\$12,380	\$14,147	\$26,010	\$26,010
Total Expenditures / Appropriations	\$3,084,181	\$4,289,464	\$3,828,033	\$3,828,033
Total	(\$117,546)	(\$1,024,632)	(\$1,575,326)	(\$1,575,326)