



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: July 28, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Annual Fleet Vehicle Purchases – Winner Chevrolet, U.S. Fleet Source, Wondries Fleet Group, and the California Governor’s Office of Emergency Services

ACTION REQUESTED

Approve the award of negotiated purchase orders to the California Governor’s Office of Emergency Services 1122 Public Safety Procurement Program of Mather, CA, Winner Chevrolet of Elk Grove, CA, U.S. Fleet Source of Covina, CA, and Wondries Fleet Group of Alhambra, CA utilizing the Governor’s CalOES 1122 Public Safety Procurement Program and State of California Contract Nos. 1-18-23-10 (A-H), 1-18-23-20 (A-I), and 1-18-23-23 (A-H) for the purchase of various types of fleet vehicles in the maximum aggregate amount of \$2,569,601 funded by revenue collected from replacement funds with no net County cost.

Authorize the Purchasing Manager to sign the resulting purchase orders and related documents as well as requests to purchase additional vehicles utilizing the aforementioned or better cooperative contracts within the current fiscal year, provided the requests are appropriately budgeted and included on the Fiscal Year 2020-21 Master Fixed Asset List.

BACKGROUND

On June 23, 2020, the Board of Supervisors approved the FY 2020-21 Final Budget and approved the purchase of equipment reflected on the FY 2020-21 Master Fixed Asset List. The Placer County Sheriff’s Office (PCSO) and the Department of Public Works Fleet Services and Road Maintenance Divisions (DPW) have budgeted for the purchase of various types of fleet vehicles. Historically the County has sent out an annual bid for fleet vehicles which are purchased to replace those vehicles that are near the end of their useful life. The PCSO and DPW have recommended that the County purchase these vehicles utilizing cooperative contracts available to the County through the Governor’s CalOES 1122 Public Safety Procurement Program (PSPP) and the State of California. The State of California cooperative contracts have been competitively bid and comply with the provisions of Placer County’s Procurement Policy. The CalOES 1122 PSPP allow State and local governments the opportunity to access the federal General Services Administration (GSA) pricing schedules to purchase their counter-drug, homeland security, and emergency response equipment and supplies. All equipment, supplies, and services available to purchase on the GSA pricing schedules have been properly documented and satisfy the requirements of the Competition in Contracting Act (Pub. Law 98-369) and Federal Acquisition Regulation Part 5, Publicizing Contract Actions.

Procurement Policy Section 3.5(A) permits an exemption to the competitive bidding process for purchases made from other governmental agency agreements. The Governor’s CalOES 1122 PSPP and the State of California vehicle contracts meet this criterion. Procurement Services and the departments agree that purchasing the vehicles from the current Governor’s CalOES 1122 PSPP and State of California vehicle contracts is the most cost-effective solution for this fiscal year.

Occasionally the County has a need to replace one or more vehicles during the fiscal year that may exceed the Purchasing Manager’s authority. Procurement Services recommends authorizing the Purchasing Manager to sign purchase orders for such purchases using the Governor’s CalOES 1122 PSPP, the State of California contracts, or other cooperative contracts (whichever is most cost effective), provided the requests are appropriately budgeted and have been previously approved by

your Board to be added to the Fiscal Year 2020-21 Master Fixed Asset List. This action will allow Procurement to more efficiently accommodate these types of requests and may avoid the possibility of missing a manufacturer order cut-off date.

These purchases support the County's critical success factor of prudent all-inclusive financial planning by seeking out contracts that are financially more advantageous than expending staff time to process our own bid. The requested award amount exceeds the Purchasing Manager's signature authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is required to proceed with purchase orders in the maximum aggregate amount of \$2,569,601 and to authorize the Purchasing Manager to sign the resulting purchase orders and related documents, and to purchase additional vehicles as needed within the current fiscal year.

FISCAL IMPACT

These expenditures are included in the Placer County Sheriff's Office and Department of Public Works' FY 2020-21 Final Budgets and all of the requested vehicles are included in the FY 2020-21 Master Fixed Asset List. There is no additional impact to the County General Fund.