



**M E M O R A N D U M**  
**COUNTY EXECUTIVE OFFICE**  
**Procurement Services Division**  
County of Placer

TO: Board of Supervisors DATE: July 28, 2020  
FROM: Todd Leopold, County Executive Officer  
By: Brett Wood, Purchasing Manager  
SUBJECT: Training Services Agreement – Regents of the University of California Davis

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**ACTION REQUESTED**

Approve a negotiated agreement with Regents of the University of California Davis for training services in the total amount of \$102,765 for the period of July 28, 2020 through June 30, 2022. Funding is provided by the Health & Human Services Final Budget for FY 2020-21 and will be in the department's requested budget for FY 2021-22.

Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

The Department of Health & Human Services (HHS) Human Services Division requires training that is not available from the County's Learning Development Division. The University of California at Davis (UC Davis) offers the required human and social services training, which includes 26 units of credit from the UC Davis Extension curriculum.

UC Davis has provided a training service agreement which outlines the training program with specified user goals and objectives for HHS staff. The specialized training which supports human and social services can only be purchased through Regents of the University of California Davis. In addition, services provided by other public agencies are exempt from competitive bidding in accordance with Section 3.5A of the Procurement Policy.

The contract amount exceeds the Purchasing Manager's authority. Therefore, in order to proceed with the training services agreement, your Board's approval is required.

**FISCAL IMPACT**

Funding for this service is included in the Health and Human Services Department FY 2020-21 Final Budget and will be in the department's requested budget for FY 2021-22.

# Before the Board of Supervisors County of Placer, State of California

**In the matter of:** An ordinance amending the un-codified Allocation of Positions to Departments Ordinance regarding the reclassification of six (6) positions in the Sheriff's Office.

Ordinance No.: \_\_\_\_\_

Introduced: July 7, 2020

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following vote:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk of said Board

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THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA,  
DOES HEREBY ORDAIN AS FOLLOWS:

**Section 1.** That the un-codified Allocation of Positions to Departments Ordinance is hereby amended to read as follows (additions to ordinance shown in bold and underline, deletions shown with strike-through):

<b>SHERIFF'S OFFICE</b>	
Administrative Legal Clerk – Entry/Journey	<del>58</del> <b><u>52</u></b>
Administrative Legal Clerk - Senior	<del>40</del> <b><u>14</u></b>
Administrative Clerk – Entry/Journey	<del>0</del> <b><u>2</u></b>

**Section 2.**

That this ordinance shall be effective the first day of the pay period following adoption.

**Section 3.** That this ordinance is adopted as an un-codified ordinance.

