



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors
DATE: July 28, 2020

FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager

SUBJECT: Training Services Agreement – Regents of the University of California Davis

ACTION REQUESTED

Approve a negotiated agreement with Regents of the University of California Davis for training services in the total amount of \$102,765 for the period of July 28, 2020 through June 30, 2022. Funding is provided by the Health & Human Services Final Budget for FY 2020-21 and will be in the department's requested budget for FY 2021-22.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Department of Health & Human Services (HHS) Human Services Division requires training that is not available from the County's Learning Development Division. The University of California at Davis (UC Davis) offers the required human and social services training, which includes 26 units of credit from the UC Davis Extension curriculum.

UC Davis has provided a training service agreement which outlines the training program with specified user goals and objectives for HHS staff. The specialized training which supports human and social services can only be purchased through Regents of the University of California Davis. In addition, services provided by other public agencies are exempt from competitive bidding in accordance with Section 3.5A of the Procurement Policy.

The contract amount exceeds the Purchasing Manager's authority. Therefore, in order to proceed with the training services agreement, your Board's approval is required.

FISCAL IMPACT

Funding for this service is included in the Health and Human Services Department FY 2020-21 Final Budget and will be in the department's requested budget for FY 2021-22.

