



**Due to the high volume of building permit applications being submitted at this time and the ability to maintain the current workload in an efficient and timely manner, all applications and submittal plans will be reviewed for completeness.**

**If your application and submittal package is deemed incomplete, it may be returned with further instructions for completeness. Additionally, plan check fees may be assessed for subsequent reviews.**

**We appreciate your cooperation and help with providing complete submittal packages during this time.**