



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Camera System – Capture Technologies, Inc. of Oakland, CA

DATE: October 6, 2020

ACTION REQUESTED

Approve a budget revision in the amount of \$66,500 within the appropriate accounts of the District Attorney's Office FY 2020-21 Final Budget.

Add the camera system to the County's FY 2020-21 Master Fixed Asset List.

Approve a purchase order with Capture Technologies, Inc. of Oakland, CA for the acquisition of the camera system in the maximum amount of \$66,500. Funding is provided by the District Attorney's Office FY 2020-21 Final Budget.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The District Attorney's Office is requesting audio visual recording systems for approximately 4 rooms, and one portable recording unit. Two of the proposed systems are slated for Placer MDIC, Placer County's Child Advocacy Center, where children are interviewed by a trained specialist following allegations of abuse or exposure to violence. The system proposed for Placer MDIC, has the high resolution needed to create a high-quality image/recording of the forensic interview. The system also has remote login capabilities that will allow team members who are out of the area, to view the interview remotely. Currently our recording system does not allow remote access. The lack of remote access has proven limiting with the restrictions related to COVID-19. The current solution for remote access, is not a permanent solution, nor is the audio quality optimal. This system will also allow for quick download and transfer of the interview to the parties who need access to the interview to perform the mandates of their duties.

The other two systems rooms are proposed for interview rooms located within the District Attorney's office. These rooms are utilized to interview victims, witnesses and suspects of crimes. They may be used for witness identification procedures, which pursuant to California law should be recorded (859.7 PC). Currently one of the recorded interview rooms has a malfunctioning audio component. The recordings captured using the current cameras are low quality resolution.

The portable interview component will allow for audio/video recording of interviews conducted out of the office. In circumstances where children are hospitalized, or unable to come to Placer MDIC's Roseville office because of health or mobility reasons, the center can utilize this system to travel to the child who requires an interview. Team members will have live access to the interview as it occurs. For example, to conduct an interview of a child hospitalized for extensive burns, only the interviewer would enter the room. Thus, allowing for investigators to obtain needed quality information, and not interfering with the healing/treatment process. This will also enhance our child forensic interviewers' ability to

conduct interviews in the Tahoe area. The Truckee Police Department allows center staff to utilize their child friendly interview room as well as the recording system. The audio portion of the recording system is barely audible and requires a duplicate audio-recording device. This creates difficulties for live viewing as team members cannot hear the interview.

Capture Technologies, Inc. provided a quote for the purchase of a new camera recording system meeting the DA's requirements in the aggregate amount of \$66,500 based on a General Services Agency (GSA) contract. Procurement Policy Section 3.5(A) permits an exemption to the competitive bidding process for purchases made from other governmental agency agreements. The GSA contract meets this criterion.

Your Board's approval is requested to add the camera recording system to the FY 2020-21 Master Fixed Asset list and approve the purchase of in the not to exceed amount of \$66,500.

FISCAL IMPACT

Funding for this purchase will be from the District Attorney's Office and is included in their departments' FY 2020-21 Final Budget. This purchase will be covered by DA Trust Funds; therefore there is no impact as a result of this action to the County General Fund.

ATTACHMENTS

Master Fixed Asset List

ADDITION TO MASTER FIXED ASSET LIST

PROBATION / DISTRICT ATTORNEY ASSET

<u>QTY</u>	<u>ITEM</u>	<u>TOTAL COST</u>
1 each	Camera Recording System	\$66,500