

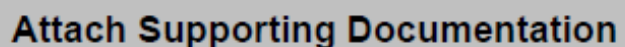
# Placer County Value Review Online Form

## Instructions REQUIRED:

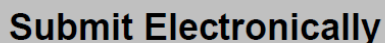
- Latest version of Adobe Acrobat Reader is required on the computer/phone/tablet used to submit the form:
  - Download for free at [get.adobe.com/reader/](http://get.adobe.com/reader/) or from any app store for a phone or tablet.

## INSTRUCTIONS FOR ONLINE FORM SUBMISSION:

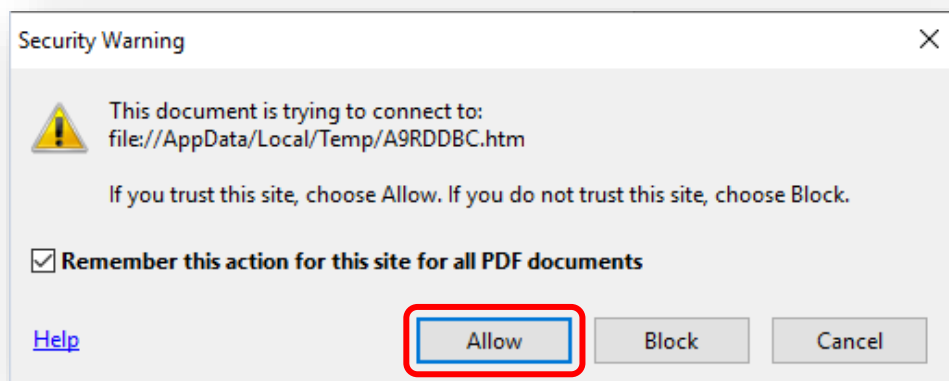
1. Save the Value Review eForm (pdf) to a location on your device
2. Open downloaded PDF and fill out required fields
3. Add supporting documents (must be either .pdf or .jpg format and total file size limit is 6MB with attachments) by selecting the "Attach Supporting Documentation" button on the form (bottom of page one for Residential and page two for Commercial) as many times as needed to document(s):

A rectangular button with a black border and a light gray background, containing the text "Attach Supporting Documentation" in bold black font.

4. Once complete, select the "Submit Electronically" button on the form:

A rectangular button with a black border and a light gray background, containing the text "Submit Electronically" in bold black font.

5. The following Security Warning may come up after submitting form, select "Allow":



6. After submission, you will receive a confirmation number for the submission as well as an email acknowledging receipt of the form and including the confirmation number. You will want to save a copy of the PDF to your device, for your own records.

# PLACER COUNTY ASSESSOR'S OFFICE

Matthew R. Maynard, Assessor

2980 Richardson Drive • Auburn, CA 95603-2640

Telephone: (530) 889-4300 • Fax: (530) 889-4305

Website: [www.placer.ca.gov/assessor](http://www.placer.ca.gov/assessor) • E-mail: [assessor@placer.ca.gov](mailto:assessor@placer.ca.gov)



## Value Review - Commercial

(This form is not an Assessment Appeal Application for Changed Assessment)

If you believe the market value of your property on January 1, 2022, was less than your 2022-23 assessed value, please complete this electronic form and submit it to the Assessor's Office.

This form must be submitted no later than **December 31, 2022**.

## Property Owner Information

Owner Name

Mailing Address

Daytime Telephone (8:00 am - 5:00 pm)

Email Address

## Property Information

Assessor's Parcel Number

Property Address

Property Type

Apartment  Retail  Office  Industrial  Vacant Land  Other

Assessed Value as of **January 1, 2022**

Owner's Opinion of Value as of **January 1, 2022**

## INCOME PRODUCING PROPERTIES

### Important Information

#### Why isn't the decline in value adjustment permanent?

The Assessor administers property tax law and is required under Revenue and Taxation Code Section 51 to compare each property's factored base year value with the January 1 market value each year. Your assessed value will never be higher than the factored base year value.

#### What supporting documentation should I provide?

The Assessor's Office will consider market data you have supplied to support your opinion of value as of January 1, 2022. Examples of market data include comparable sales, an appraisal, repair permits, and other information or factors affecting the value of the property. The Assessor's Office typically reviews similar properties sold between October 1, 2021, and March 31, 2022, to determine the market value as of January 1. Although sales prior to October 1, 2021, may be considered, sales occurring later than March 31, 2022, may not be considered apart from any subsequent sales of the subject property itself. **If the property is income producing, please submit: (1) A current rent roll showing all occupied areas, the rents received, all vacant areas, and asking rents; (2) Operating statements for the last two years; (3) Lease documentation for recently negotiated leases including rent increases and concessions.**

#### How do I file for an Assessment Appeal?

If you disagree with your value, an Assessment Appeal Application may be filed between July 2 and September 15, 2022. Applications must be obtained and filed with the Clerk of the Assessment Appeals Board at 175 Fulweiler Avenue, Auburn, CA 95603, (530) 889-4020 or at [www.placer.ca.gov/2236/Property-Tax-Assessment-Appeals](http://www.placer.ca.gov/2236/Property-Tax-Assessment-Appeals).

#### Do I need to pay my property tax bill if my taxable value is being reviewed?

To avoid penalties, property taxes are due and payable by the due date on the property tax bill. A request for a value review does not preclude you from paying it timely.

**Property Questionnaire (Please attach additional pages if necessary or attach a copy of your current rent roll.)**

Physical Address \_\_\_\_\_ APN \_\_\_\_\_

1. Is this property vacant land only?       Yes     No    If yes, only complete #9 and #10
2. Is this property totally owner-occupied?       Yes     No    If yes, only complete #8 through #10
3. Is this property partially owner-occupied?       Yes     No
- Square feet owner-occupied \_\_\_\_\_      Or Percentage owner-occupied \_\_\_\_\_ %

4. Please provide income and expense data below as of 1/1/2022 or attach rent roll, operating statement.

Unit No.	Name of Tenant	Size of Unit in Sq.Ft.	Monthly Rent	Month & Year		Lease Type (Please check)				TENANT IMPROVEMENT ALLOWANCE PER SF
				Lease Start	Lease End	NNN	MOD GROSS	GROSS	FULL SERV	

**ANNUAL EXPENSES**

	Paid By Lessor	Paid By Lessee		Paid By Lessor	Paid By Lessee
Management	\$ _____	\$ _____	Insurance	\$ _____	\$ _____
Janitorial	\$ _____	\$ _____	Utilities	\$ _____	\$ _____
Maintenance	\$ _____	\$ _____	Other	\$ _____	\$ _____
Property Taxes	\$ _____	\$ _____			

5. Vacancy as of 1/1/2022? \_\_\_\_\_ SF    or    \_\_\_\_\_ %
6. Condition of vacant space: Cold Shell \_\_\_\_\_ sf    Warm Shell \_\_\_\_\_ sf    Finished \_\_\_\_\_ sf
7. Do you have any non-paying tenants?       Yes     No      If yes, please provide documentation.
8. Is your property listed for (lease) or (sublease)?    Yes    No \$ \_\_\_\_\_ /mo SF \_\_\_\_\_  
 NNN, MG, FS, Gross? \_\_\_\_\_ Broker Name \_\_\_\_\_ Phone \_\_\_\_\_
9. Is your property listed for sale?    Yes    No \$ \_\_\_\_\_ Broker Name \_\_\_\_\_  
 Phone \_\_\_\_\_
10. In your opinion, what is the value of your property as of January 1, 2022? \$ \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Please attach any additional information that is relevant to your property, such as a statement of the condition, or any history which may be pertinent.**