



PERMIT APPLICATION FORM

Submit applications to:

Auburn Office - 3091 County Center Drive Suite 100 Auburn, CA 95603
Tahoe Office - 775 North Lake Blvd Tahoe City, CA 96145

Permit# (Office Use Only)

Only property owners, licensed contractors or agents with written authorization may obtain permits.

Type of Structure RESIDENTIAL COMMERCIAL AGRICULTURAL

Is this a Manufactured Home Yes No

Type of Gas Service Natural Gas LPG N/A

Any alterations to a Manufactured Home must be permitted by HDC

(Please mark all that apply) * Items marked with an (*) may need a grading permit

- Checkboxes for New Structure, Addition, Tenant Improvement, Plumbing, Solar, etc.

Project Address: APN#:

Nearest Cross Street or Intersection: Total Contract Price:

COMPLETE SCOPE OF WORK: Residential New, Commercial New, Proposed Sq. Ft. of work area

Applicant Information: Please check the appropriate box for the primary contact

- AGENT, CONTRACTOR, OWNER/BUILDER?, PROPERTY OWNER, ENGINEER, ARCHITECT/DESIGNER

If you would like to be notified with inspection information, please provide your email address:

Property Owner Name: Telephone: Email:

Address: City/State/Zip:

Agent Name: Telephone: Email:

Address: City/State/Zip:

Contractor Name: Telephone: Email:

Address: City/State/Zip: License # and Class

Architect/Designer Name: Telephone: Email:

Address: City/State/Zip: License/Registration #

Engineer Name: Telephone: Email:

Address: City/State/Zip: License/Registration #

OWNER BUILDER DECLARATION

I HEREBY AFFIRM UNDER PENALTY OF PERJURY THAT I AM EXEMPT FROM THE Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any City or County that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9, commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

I, as owner of the property, or my employees with wages as their sole compensation will do all of or portions of the work, and the structure is not intended or offered for sale (Section 7044, business and Professions Code: The Contractors' State License Law does not apply to an owner of the property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the project with a licensed contractor pursuant to the Contractors' State License Law).

I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following website: <http://www.leginfo.ca.gov/calaw.html>

Property Owner/Authorized Agent Signature

Date

LICENSED CONTRACTOR DECLARATION

I hereby affirm that under penalty of perjury I am licensed under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business & Professions Code: License Class and License # will be verified by CSLB

Contractor's Signature

Date

WORKERS' COMPENSATION DECLARATION

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to be come subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Construction Lender's Name and Address

By my signature below, I certify to each of the following: I am a California Licensed Contractor or authorized to act on the Contractor's behalf** or the property owner* or authorized to act on the property owner's behalf**

- I have read this construction permit and the information I have provided is correct. I agree to comply with all applicable City or County ordinances and state laws relating to building construction. I authorize representatives of this City or County to enter the above-identified property for inspection purposes.
- I understand this application does not guarantee project approval.

TIME LIMITATIONS OF APPLICATION AND PERMIT: An application for permit for any proposed work shall be deemed to have been abandoned 1 year after the date of filing, unless a permit has been issued. The destruction of documents may occur 180 days after application expiration date. An issued permit will expire 2 years from date of issue. You will NOT be notified prior to the expiration of your permit. If you allow the permit to expire prior to completion of the project, a new permit will be required and you may become liable for additional fees including but not limited to administrative fees, inspection fees, and impact fees. Building construction plans that were submitted may also be destroyed upon permit expiration, subject to new building construction codes.

Signature California Licensed Contractor, Property Owner* or Authorized Agent**

Date

*Requires separate verification form

**Requires separate authorization form

2019 CALIFORNIA BUILDING STANDARDS CODE OF REGULATIONS TITLE 24

Residential Portable Generator Transfer Switch Checklist

The following items are required for a complete submittal.

- ◆ The interconnection of a portable generator shall be accomplished through the installation of permanently installed transfer equipment in compliance with Article 702 of the California Electric Code (CEC). The back-feeding of electrical outlets without a permanently installed transfer switch is not permitted.
- ◆ Manual transfer equipment shall have adequate capacity to supply all the equipment intended to be used at one time.
- ◆ Transfer equipment and associated power inlets shall be suitable for the intended use and be UL listed.

YES

Is this a digital submittal?

Plans and Documents Required:

- Completed Building Permit Application
- 2 complete sets of electrical plans with ALL the information detailed below (minimum size 11" x 17"), *only 1 if digital*
- 2 copies of spec sheets for the transfer switch, *only 1 if digital*

Site Plan / Cover Sheet:

- Owner's name / site address / contact information
- Designer's name / address / signature, project scope, and statement of conformance with applicable 2019 CA codes
- Identify existing structures and proposed generator equipment location
- Provide amperage size and location of main service panels, sub panels, junction boxes, disconnects, receptacle, transfer switch, or any other associated electrical equipment

Electrical Plans:

- Owner's name / site address / contact information
- Designer's name / address / signature, project scope, and statement of conformance with applicable 2019 CA codes
- Brand, model, and specifications of the transfer switch to be utilized
- Identify the location of all new and existing electrical equipment (main panels, sub panels, disconnects, etc.)
- Electrical diagram clearly showing proposed wiring methods, conductor / conduit size and types, panel size / rating, and all associated disconnects, junction boxes and applicable information
- Identify if PV Solar is present in the electrical system. *If yes, the electrical diagram shall detail the wiring and interconnection of the PV system.*

SEE REVERSE FOR GENERATOR SIGNAGE REQUIREMENTS

**I understand applications for building permits will be reviewed for plan completeness.
An incomplete submittal package may be returned, and additional fees assessed, for subsequent reviews.**

ADDRESS: _____ **APN #:** _____

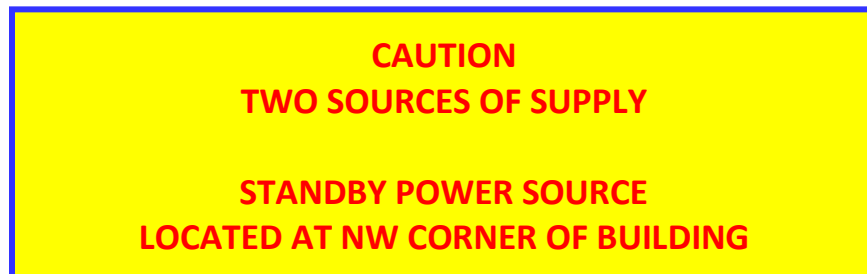
SIGNATURE: _____ **DATE:** _____

2019 CALIFORNIA BUILDING STANDARDS CODE OF REGULATIONS TITLE 24

Signage for Optional Standby Systems (CEC 702.7):

- A sign shall be placed at the service entrance equipment that indicates the type and location of each on site optional standby power source per CEC 702.7. The sign shall be a permanent label with contrasting background/lettering, not handwritten and weather resistant per 110.21
- A sign shall be placed at the service entrance that indicates the type and location of each on site optional standby power source.

Example of appropriate signage:



Power Inlets:

- Power inlets shall have a sign placed near the inlet to indicate the type of derived system. The sign shall display one of the following warnings:



OR



NOTE:

- Most portable generator manufacturers ship their generators as a non-separately derived (floating neutral) system. If you are unsure of whether your generator has a bonded or floating neutral, contact the manufacturer or a licensed professional to ensure the safe wiring of your system.

2019 CALIFORNIA BUILDING STANDARDS CODE OF REGULATIONS TITLE 24

Declaration of Installation for Smoke Alarms and Carbon Monoxide Alarms

The newly adopted California Residential Code requires the installation of Carbon Monoxide Detectors in dwelling units and in sleeping units within which fuel-burning appliances are installed and in dwelling units that have attached garages. The policy for Carbon Monoxide Alarms in the County of Placer states: “All permits issued and associated with a Residential Group R *Dwelling Unit or Sleeping Unit* shall conform to the following California Residential Code requirements for Carbon Monoxide Alarms (Section R315).”

California Residential Code Requirements for Carbon Monoxide Alarms:

R314.3 Smoke alarm locations: 1) Each sleeping room. 2) Outside each separate sleeping area in the immediate vicinity of the bedroom. 3) On each additional story of the dwelling, including basements and habitable attics and not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level. 4) Smoke alarms shall be installed not less than 3 feet horizontally from the door or opening of a bathroom that contains a bathtub or shower unless this would prevent placement of a smoke alarm. 5) Smoke alarms shall not be installed not less than 36” horizontal path from the supply registers of a forced air heating or cooling system and shall be installed outside of the airflow from those systems. 6) Smoke alarms shall not be installed within a 36” horizontal path from the tip of the blade of a ceiling-suspended (paddle) fan.

R315.2.1 Existing buildings and new construction: Carbon monoxide alarms shall be provided in dwelling units where either or both of the following conditions exist. 1) The dwelling unit contains a fuel-fired appliance or fireplace. 2) The dwelling unit has an attached garage with an opening that communicates with the dwelling unit.

R315.4 Combination alarms: Combination carbon monoxide and smoke alarms shall be permitted to be used in lieu of carbon monoxide alarms. Require UL 2075 and UL268.

R315.5 Interconnection. Where more than one carbon monoxide alarm is required to be installed within the dwelling unit or within a sleeping unit in Group R occupancies, the alarm shall be interconnected in a manner that activation of one alarm shall activate all of the alarms in the individual unit.

Exception: Interconnection is not required in existing buildings built prior to January 1, 2011 under the following conditions: 1) no construction is taking place. 2) Repairs or alterations do not result in the removal of interior wall and ceiling finishes. 3) Repairs or alterations are limited to the exterior surfaces of dwellings (re-roofs, siding or window replacement, doors replacement, or the addition of a porch or deck, repairs to plumbing, mechanical or electrical systems) that do not expose the structure in areas that require carbon monoxide alarms.

R315.6 Power source: Carbon monoxide alarms shall receive their primary power from the building wiring where such wiring is served from a commercial source and, where primary power is interrupted, shall receive power from a battery. Wiring shall be permanent and without a disconnecting switch other than those required for overcurrent protection.

Exception: A battery-powered or plug in with a battery backup in existing building prior to January 1, 2011 under any of the following conditions: 1) no construction is taking place. 2) Repairs or alterations do not result in the removal of interior wall and ceiling finishes. 3) Repairs or alterations are limited to the exterior surfaces of dwellings (re-roofs, siding or window replacement, doors replacement, or the addition of a porch or deck, repairs to plumbing, mechanical or electrical systems) that do not expose the structure in areas that require carbon monoxide alarms.

DECLARATION OF INSTALLATION UNDER THE PENALTY OF PERJURY

As Owner/Contractor, I/we affirm and declare under the penalty of perjury, under the laws of the State of California by our signatures below as Owner/Contractor, will comply prior to final inspection with Items A & B as specified herein:

- A. The Owner/Contractor have read and clearly understand the aforementioned California Residential Code (CRC) *Carbon Monoxide Alarm* requirements.
- B. The Owner/Contractor is responsible for installing Carbon Monoxide Alarms prior to final inspection as per the aforementioned building code and maintaining such installation. Smoke alarms will also be installed prior to final inspection as per the CRC. Retrofitted smoke alarms shall contain a non-replaceable, non-removable battery that is capable of powering the smoke alarm for at least 10 years.

Owner or Contractor shall complete this Declaration of Installation.

Owner's name (print): _____

Owner's signature: _____ Date: _____

Contractor's name (print): _____ CSLB License: _____

Contractor's signature: _____ Date: _____

Project Address: _____ Permit #: _____