



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: December 15, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Contract Amendments for Promotor(a) Services and Support – Latino Leadership Council Inc. and Crisis Intervention Services

ACTION REQUESTED

Approve amendments to contracts with Latino Leadership Council Inc. of Auburn, CA and Crisis Intervention Services of Kings Beach, CA for Promotor(a) Services and Support in the aggregate amount of \$85,000 for a new maximum aggregate amount of \$164,964 and extend the contracts through June 30, 2021. Funding for the extended period will come from an Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases grant.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

In response to the Governor’s State of Emergency Proclamation dated March 4, 2020, Executive Orders N-25-20, and N-33-20, and the California Department of Public Health guidance, the Placer County Department of Health and Human Services (HHS) has enlisted the assistance of two community agencies to assist with outreach to the Latinx community. Latino cultural brokers, also known as Promotor(a)s, are trained para-professional community brokers providing culturally appropriate services for Latinx populations, to assist them in navigating systems and accessing resources. Promotor(a)s have specialized training to provide basic health education and guidance in accessing community resources associated with health care. Promotor(a)s are trusted liaisons between their community and health professionals, including Placer County’s HHS Department.

On June 19, 2020 a contract was issued to Latino Leadership Council Inc. in the maximum amount of \$50,000 to provide these Promotor(a) services to residents in the western region of the County. On July 22, 2020 a contract was issued to Crisis Intervention Services in the maximum amount of \$29,964 to provide these services to residents in the eastern region of the County. Both contracts expire on December 31, 2020.

With the recent increase in COVID-19 cases, HHS has identified an increased need for this outreach in all areas of the County and has requested that both of the contracts be extended through June 30, 2021. HHS has also requested that the contracts be increased by an aggregate amount of \$85,000 for a new maximum aggregate amount of \$164,964. The requested contract increases exceed the Purchasing Manager’s authority and require your Board’s approval.

FISCAL IMPACT

Costs for these services are currently covered through the CARES program. Starting January 1, 2021, HHS will use Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases grant funds.

