



**MEMORANDUM
FACILITIES MANAGEMENT
BUILDING MAINTENANCE DIVISION**
County of Placer

TO: Honorable Board of Supervisors DATE: March 9, 2021
FROM: Steve Newsom, Director of Facilities Management
By: Brad Boulais, Deputy Director
SUBJECT: Building Maintenance / Approval of Updated Rate Schedule / Auburn Veteran's Memorial Hall

ACTION REQUESTED

Approve the recommendations from the Auburn Hall Board of Trustees for the rate schedule pertaining to rental of the Auburn Veterans Memorial Hall.

BACKGROUND

The Department of Facilities Management, Building Maintenance Division, operates and maintains the Placer County Veteran Memorial Halls with guidance from their Board of Trustees. These Halls are a service to the community and have traditionally been supported by revenues derived by the Hall rental income as well as the County General Fund.

On February 1, 2021, the Auburn Veterans Memorial Hall Board of Trustees approved recommended changes to the rental fee schedule. The new rates are to be effective on January 1, 2022, for all new reservations and regular user groups.

As reflected on the attachment, the Hall Board of Trustees has approved an overall 50% increase in the Auburn Veterans Memorial Hall rental rates.

The Hall Board of Trustees recommends these changes with the following reasoning:

- In comparison to other local venues, the recommended price structure remains an economic choice for the community.
- The increase in revenue will further help to offset the operational and maintenance expenses of the facility.

The recommended rate structure is as follows:

- Fireside Room: \$75
- Downstairs Hall: \$225
- Downstairs Hall and Kitchen: \$300
- Main Upstairs Hall: \$375
- Security and Cleaning Deposit: Double the rental fee amount

ENVIRONMENTAL IMPACT

This an administrative action and does not constitute a project. Therefore, it is not subject to Environmental Quality act Guidelines Section 15378(b)(5).

FISCAL IMPACT

Assuming the number of rentals is consistent over prior years, approval of the Rental Rate Schedule will increase the Auburn Veterans Memorial Hall revenue overall.

The Hall received \$3,800 in revenue in FY 2019-20 and expenses totaling \$84,850. Any revenues earned by the Memorial Halls are utilized to help offset their operating expenses.

ATTACHMENTS

Recommended Rental Rate Schedule Changes

**Auburn Veterans Memorial Hall Board of Trustees
Recommendation to the Board of Supervisors
Updated Rate Schedule**

CURRENT Rental Rates:

- Fireside Room: \$50
- Downstairs Hall: \$150
- Downstairs Hall and Kitchen: \$200
- Main Upstairs Hall: \$250
- Security and Cleaning Deposit: Double the amount of the rental fee

To be effective on January 1, 2022, for all new reservations and regular user groups.

PROPOSED Rental Rates:

- Fireside Room: \$75
- Downstairs Hall: \$225
- Downstairs Hall and Kitchen: \$300
- Main Upstairs Hall: \$375
- Security and Cleaning Deposit – Double the rental fee amount

REASONS:

- In comparison to other venues, these prices are still the most economical option available.
- The increased income will further help to offset the operational and maintenance expenses of the Hall.

