



**MEMORANDUM  
FACILITIES MANAGEMENT  
CAPITAL IMPROVEMENTS DIVISION**  
County of Placer

TO: Honorable Board of Supervisors  
DATE: March 9, 2021

FROM: Steve Newsom, Director of Facilities Management  
By: Paul Breckenridge, Capital Improvements Manager

SUBJECT: Capital Improvements / Contract Amendment / Entek Consulting Group /  
Demolition 20-21 Project

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**ACTION REQUESTED**

Authorize the County’s Purchasing Manager to execute a contract amendment with Entek Consulting Group (Entek) increasing the current contract by \$117,700 to an amount not-to-exceed \$217,700, for hazardous materials project management services related to the Demolition 20-21 Project.

**BACKGROUND**

As a part of the scope associated with the Demolition 20-21 Project (Project), hazardous building materials are required to be investigated, tested, analyzed, identified, and documented in the plans and specifications for the Project.

To fulfill these consulting needs, a contract with Entek for preliminary inspections, sample testing, and bid specification development was executed by the County’s Purchasing Manager on December 14, 2020, in the amount of \$65,000. Later this contract was amended to revise the scope to include initial inspection services increasing the current contract by \$35,000 to an amount not-to-exceed \$100,000.

Given the scope of the Project, additional services from Entek are required to include full hazardous materials monitoring through the Project resulting in the need to increase Entek’s contract by an additional \$117,700, resulting in a total contract amount not-to-exceed \$217,700. To complete required environmental inspection for the duration of the Project, it is recommended your Board approve the contract amendment.

The action requested exceeds the Purchasing Manager’s authority and requires your Board’s approval. Therefore, your Board’s approval is requested to increase the contract in the amount of \$117,000, for a revised maximum amount of \$217,700.

**ENVIRONMENTAL IMPACT**

The approval of consulting services is not an action subject to review under the California Environmental Quality Act (CEQA), specifically CEQA Guidelines section 15061(b)(3) and 15378, since they are organizational and administrative activities that do not have the potential to cause a significant effect on the environment.

**FISCAL IMPACT**

The proposed contract amendment increases the current Entek contract to \$217,700. Funding for this contract is available in the FY 2020-21 Capital Fund budget, PJ00126, Demolition 20-21 Project.

