



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors
DATE: March 9, 2021

FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager

SUBJECT: Security Services – Green Valley Security Inc.

ACTION REQUESTED

Approve an amendment to a contract with Green Valley Security Inc. of Granite Bay, CA for park and related security services, to increase the amount by \$40,000 for a revised maximum amount of \$140,000 for the period through February 28, 2021.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

On January 1, 2020, the Purchasing Manager approved the award of a contract to Green Valley Security Inc. for providing park security and other security services on an as-needed basis as the result of a renewal of a competitive bid process on behalf of the Department of Public Works Parks and Grounds Maintenance Division and the Department of Health and Human Services Public Health Division. The resulting contract was initially awarded in the maximum amount of \$25,000 for the period of January 1, 2020 through December 31, 2020 however this contract has been increased to \$100,000 and extended through January 31, 2021 to add additional security services for emergency COVID-19 housing.

Since the contract was awarded on January 1, 2020 these two departments have experienced an increased need for park security and other security services that have consumed the available contract amount. Procurement Services reviewed the contract usage with the two primary user departments and determined that an additional \$40,000 will be necessary to cover the outstanding invoices that have not been paid before the requested contract extension through February 28, 2021.

The action requested exceeds the Purchasing Manager’s authority and requires your Board’s approval. Therefore, your Board’s approval is requested to increase the contract in the amount of \$40,000, for a revised maximum amount of \$140,000 and to extend the contract through February 28, 2021.

FISCAL IMPACT

Departments utilizing this contract are responsible for budgeting properly within their respective operating budgets. There is no additional impact to the General Fund.

