



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: March 9, 2021
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Weed Abatement and Ground Pest Control Services – Custom Agronomic Solutions Inc.

ACTION REQUESTED

Approve an amendment to a contract with Custom Agronomic Solutions Inc. of West Sacramento, CA for weed abatement and ground pest control services, to increase the amount by \$60,000 for a revised maximum amount of \$150,000 for the period through April 30, 2021.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

On April 1, 2020, the Purchasing Manager approved the award of a contract to Custom Agronomic Solutions Inc. for scheduled weed abatement and ground pest control services as the result of the renewal of a competitive bid process on behalf of the Department of Public Works Parks and Grounds Maintenance Division. The resulting contract was initially awarded in the maximum amount of \$75,000 for the period of April 1, 2020 through December 31, 2020 however this contract has been increased to \$90,000 and extended through January 31, 2021 to allow for additional County locations that require weed abatement services. The additional locations, in addition to the routine scheduled services, have almost expended the remaining funds on this contract.

Procurement Services reviewed the contract usage with the user department and determined that an additional \$60,000 will be necessary to pay for the services performed through the requested contract extension of April 30, 2021. During this contract extension Procurement Services will be soliciting new competitive bids for these services.

The action requested exceeds the Purchasing Manager's authority and requires your Board's approval. Therefore, your Board's approval is requested to increase the contract in the amount of \$60,000, for a revised maximum amount of \$150,000 and to extend the contract through April 30, 2021.

FISCAL IMPACT

Departments utilizing this contract are responsible for budgeting properly within their respective operating budgets. Funds are not encumbered until purchases are made against the contract. There is no additional impact to the General Fund.

