



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: April 13, 2021
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Generator Maintenance Services – California Generator Service

ACTION REQUESTED

Approve an increase to a contract with California Generator Services of San Leandro, CA for generator maintenance services in the amount of \$22,500 resulting in a revised maximum amount of \$250,000 for the period through December 31, 2020.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Public Works, Facilities Management, and Information Technology departments require a contract for scheduled preventative maintenance and inspections, and repair services as needed for approximately fifty-three (53) generators used by the County's Building Maintenance Division, Utilities Division, and Wastewater Treatment Plants. Generators are located in Granite Bay, Roseville, Lincoln, Sheridan, Loomis, Ophir, Auburn, Foresthill, Truckee and Tahoe City.

On June 13, 2017, your Board approved the award of a competitive bid for generator maintenance service to California Generator Service of San Leandro, CA and authorized renewal of the resulting agreement on a year-to-year basis. The agreement with California Generator Service, in the amount of \$227,500, was extended to December 31, 2020 to ensure uninterrupted generator maintenance service during the bid solicitation process to establish a new contract. On December 1, 2020, your Board approved the award of a competitively bid contract with PowerGen, Inc. for generator maintenance services, which replaced the expiring California Generator Service contract.

After contacting Procurement Services about their usage with California Generator Service, Procurement Services and the using departments have determined that an additional \$22,500 will be necessary to cover any outstanding invoices that have not been paid before the contract expired on December 31, 2020. The action requested exceeds the Purchasing Manager's authority and requires your Board's approval.

Therefore, your Board's approval is required to proceed with a contract amendment to add the total aggregate amount of \$22,500 and authorize the Purchasing Manager to sign all related documents.

FISCAL IMPACT

This contract is shared by multiple County departments. Each impacted department has the existing budget for these expenses within their own appropriations.

