



Task Agreement Number 4  
 Subaward between  
 The Nature Conservancy  
 and  
 County of Placer

**Subaward Number** Contract - 03232021-14867  
**TNC Project ID:** P116497  
**TNC Award ID:** A106457  
**Subaward Start Date:** date of final signature on this agreement  
**Subaward Expiration Date:** 2/28/2022  
**Subaward Amount:** \$1,563,488  
 Funds from Private Sources: \$263,488  
 Funds from State Source: \$1,300,0000  
**State Award Identification Number:** Contract-05262020-14352  
**State Award Date (signature date of authorized official):** 6/22/2020  
**State Award Amount:** \$3,300,000 awarded to TNC  
**State Awarding Agency:** California Department of Forestry and Fire Protection (“CAL FIRE”)  
**Contact Information of CAL FIRE Official:** Robin Bellows, robin.bellows@fire.ca.gov  
**State Award Indirect Cost Rate:** 12%  
**FFATA Reportable:** No (state award, no federal funds)  
**Research and Development (R&D):** No

The TNC representatives for this project are:  
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 Sierra Nevada Project Manager  
 201 Mission Street, 4<sup>th</sup> Floor, San Francisco, CA 94105  
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The Awardee's representatives for this project are:  
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This Task Agreement Number 4 is dated as of \_\_\_\_\_, and is entered into by and between **The Nature Conservancy**, a District of Columbia non-profit corporation (“TNC”), and the **County of Placer**, a political subdivision of the State of California (sometimes referred to herein as the “County” or as “Awardee”), each of which is sometimes referred to in this Task Agreement as a “Party”, with respect to the following matters:

A. The Parties have previously entered into a Cooperative Agreement to support the French Meadows Forest Restoration Project, dated as of 7/2/2019, (the “Cooperative Agreement”), with respect to their cooperative conservation activities in the Tahoe National Forest in Northern California, and in particular the French Meadows Project located within the Forest, all as more particularly described in the Cooperative Agreement.

B. In the Cooperative Agreement, the Parties indicated that they planned to enter into one or more further agreements (in each case, a “Task Agreement”) which would set out the specifics of their cooperation, and this Task Agreement is intended as one of those further agreements.

C. TNC has received a grant from the California Department of Forestry & Fire Protection (“CAL FIRE”), under CAL FIRE’s grant number 8GG19620 (the “CAL FIRE Award”), some funds from which TNC proposes to use to make a subaward to the County under the terms of this Task Agreement (the “TNC Subaward”). TNC has also received private funds from one or more other sources which it may also use in funding the TNC Subaward (collectively, the “Private Funds”).

Now, therefore, in consideration of the foregoing recitals, the respective promises of the Parties contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Cooperative Agreement.** This Task Agreement is being entered into by the Parties in furtherance of, and subject to all applicable terms of, the Cooperative Agreement, and each capitalized term used in this Task Agreement shall, except to the extent (if any) otherwise defined herein, have the meaning ascribed to such term in the Cooperative Agreement.
2. **Term.** This Task Agreement shall be effective for the period beginning once this Task Agreement has been signed by both Parties and expiring, unless sooner terminated as provided below or extended by a subsequent modification to this Task Agreement which is entered into by the Parties, on February 28, 2022 (the “Subaward Term”). This Task Agreement may be terminated prior to the end of the Subaward Term only in the manner and with the effects which are set out in the Cooperative Agreement.
3. **Project.** Awardee shall use the Subaward Funds only for work on the project which is described in **Attachment A** which is attached hereto (the “Project”), and Awardee shall immediately notify TNC of any financial or programmatic deviations from the scope of work for the Project which is set out in that attachment.
4. **Amount and Budget.** Subject to the terms of this Task Agreement and the Cooperative Agreement, TNC shall make the TNC Subaward to Awardee as follows:
  - (a) The TNC Subaward shall be in a total amount not to exceed \$1,563,488 unless authorized in writing by TNC before any additional expenditures are incurred, to be paid out of the funds provided to TNC under the CAL FIRE Award (not to exceed \$1,300,000) and/or the Private Funds (not to exceed \$263,488), and to be disbursed in accordance with the budget which is attached hereto as **Attachment B** (the “Budget”), which is incorporated herein by this reference. The funds disbursed to Awardee under the TNC Subaward are sometimes hereinafter referred to as the “Subaward Funds” TNC shall not be obligated to disburse to Awardee any Subaward Funds for any amount(s) not shown in the Budget.
  - (b) Notwithstanding the above, Awardee is authorized to reallocate funds between direct cost categories shown in the Budget up to a total of 10% of the total amount of the Budget. Revisions in excess of this limit require prior written approval from TNC, and TNC’s Project Manager and Grants Specialist for the Subaward must be informed in writing (either in digital or hard-copy correspondence) of all reallocations, whether or not within the initially permitted amount of revisions.
  - (c) TNC shall have no obligation to disburse Subaward Funds to Awardee under this Task Agreement, except to the extent that Private Funds are available, or eligible funds from the CAL FIRE Award are available to TNC for such purpose, the work completed to TNC’s satisfaction and TNC is then invoiced in accordance with the requirements

herein. A copy of the CAL FIRE Award and the incorporated document “California Climate Investments Department of Forestry and Fire Protection Forest Health Program Guidelines for Direct Grants 2020-2021” has been provided to Awardee for review, and Awardee must comply with all applicable terms and conditions of the CAL FIRE Award and the additional incorporated documents, to the extent that they apply to Awardee and/or the use of the Subaward Funds, including (but not limited to) those which are listed in **Attachment C** which is attached hereto.

- (d) None of the Subaward Funds which come from the CAL FIRE Award may be used by Awardee as match to any federal grant or award, but Subaward Funds which come from the Private Funds may be used for such purpose, with the prior written consent of TNC.
- (e) Although it is anticipated that Subaward Funds will be disbursed only on a cost-reimbursable basis, based on appropriate invoices, as explained in more detail below, any Subaward Funds from TNC’s Private Funds which are advanced but not used during the Subaward Term shall be returned to TNC no later than 30 calendar days after the final financial report is submitted. Unless authorized in writing by CAL FIRE, TNC will not advance Subaward Funds from the CAL FIRE Award; such funds will be disbursed solely on a cost-reimbursable basis.
- (f) In the event that Awardee does spend down the full amount of \$1,563,488, it is within the discretion of TNC to grant additional CAL FIRE Award funds to the Awardee. TNC makes no guarantee of additional funding. If TNC elects to grant additional CAL FIRE Award funding, this will be authorized in writing by TNC to Awardee.

5. **Reports.** Awardee shall submit reports concerning the progress of the Project and the use of Subaward Funds (in each case, a “Report”) as follows, including financial reports (in each case, a “Financial Report”) and performance reports (in each case, a “Performance Report”), according to the Report due dates indicated below:

(a) Report Deadlines:

REPORTING DUE DATES	
Interim Performance Report	Due 9/15/21, covering the award start to 8/31/21
Final Performance Report	Due not later than February 28, 2022, covering the entire Subaward Term
Interim Financial Reports/Invoices	Due 9/15/21 covering the period award start to 8/31/21 Due 1/31/22 covering 9/1/21 to 12/31/21 And so forth, if award is extended beyond
Final Financial Report/Final Invoice	Due on February 28, 2022, covering the entire Subaward Term. The final report/invoice may replace an interim report if timing coincides.

(b) Award Content. Reports shall include:

- (1) Interim Performance Report shall describe activities conducted for the reporting period using the Performance Report Form which is attached hereto as **Attachment D**, which shall be provided electronically. The Interim Performance Reports shall include, at a minimum:
  - Narrative description of work completed during the reporting period.
  - Problems, delays, or adverse conditions that could materially impair meeting the objectives or timelines of the scope of work.
  - Favorable developments or alternatives that could result in meeting the objectives sooner or at less cost than anticipated.
- (2) The final Performance Report shall use the same form as the interim Performance Report shall also be provided electronically, and shall describe the final outcome of the accomplishments.
- (3) Interim Financial Reports/Invoices on Funds Expended shall be made using the report format which is attached hereto as **Attachment E**, or a comparable version of this reporting form which contains all information requested in the TNC reporting template, and shall be provided electronically.
- (4) The Final Financial Report shall be made using the same form, shall also be provided electronically, and must be marked “Final”.
- (5) The final deadlines shall not be extended due to TNC’s reporting deadline for the CAL FIRE Award in March 2022.

(6) Additional Awardee monitoring activities may be required, such as additional reporting, desk audits or site visits, at the request of TNC's Subrecipient Monitoring committee. Any requests from TNC will be coordinated through the County and scheduled when operational, weather and safety concerns are met.

(c) Submission of Performance Reports. All Performance Reports and supporting materials shall be submitted to TNC's Project Manager and Grants Specialist at the email addresses specified above.

(d) Submission of Financial Reports. All Financial Reports shall be signed by the Awardee's Project Manager and Financial Representative and submitted to TNC's Project Manager and Grants Specialist at the email addresses above.

6. **Disbursements and Accounting.** The Awardee shall separately account for payments received under this Subaward in its accounting records. Disbursements shall be made to Awardee no more frequently than quarterly, based upon receipt of a complete and accurate Financial Report for the applicable period and/or Awardee's standard invoice format. If the Financial Report template is used as the invoice, it should be clearly marked "INVOICE", include an invoice number, and indicate clearly the amount being requested for payment.

7. **Procurement Procedures.** Awardee shall use its own documented procurement procedures for the purchase of goods and services which must reflect applicable Country, State and/or local laws and regulations unless such procurement procedures conflict with any procurement provision stipulated in the CAL FIRE Award and additional provisions in the incorporated document "California Climate Investments Department of Forestry and Fire Protection Forest Health Program Guidelines for Direct Grants 2020-2021", in which case Awardee shall follow the applicable implementation requirements.

8. **Title to and Use of Equipment and Supplies.** No supplies or equipment shall be purchased with Subaward funds.

9. **Intellectual Property.** All intellectual property matters which may arise under this Task Agreement shall be governed by the applicable provisions of the Cooperative Agreement, unless otherwise specified in this Task Agreement.

10. **Accounts, Audits and Records.** Provisions for this subject are outlined in the Cooperative Agreement, with the following additional term, except that, if Awardee has a single audit performed in accordance with the federal government's Uniform Guidance, Awardee must electronically submit to TNC (within the earlier of 30 calendar days after receipt of the auditor's report, or nine months after the end of the audit period) to the Federal Audit Clearinghouse (FAC) the data collection form and the reporting package. The collection form must be obtained from the FAC webpage. The reporting package must include the Financial Statements and Schedule of Expenditures of Federal awards, the summary schedule of prior audit findings, the auditors reports and a corrective action plan. If Awardee does not submit the form and package within the required timeframe, TNC will perform additional monitoring of the award.

11. **Liability and Indemnification.** The work done by or for Awardee using the Subaward Funds shall be performed entirely at the risk of Awardee. Awardee shall be solely responsible for, and for the payment of any and all claims with respect to, any loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of its employees or agents in connection with the performance of its work.

12. **Compliance with Applicable Laws.** Awardee shall obtain, at its own expense (except to the extent otherwise explicitly stated in this Award) any permits or licenses required for the Awardee's services under this Task Agreement; and shall comply with all statutes, laws, ordinances, rules, regulations, court orders, and other governmental requirements of the United States, the State of California and any other jurisdiction(s) in which the Awardee is organized or authorized to do business, including but not limited to any applicable anti-bribery statutes, which are applicable to the work to be done by the Awardee under this Award (in each case, an "Applicable Law"). The Awardee shall not take any actions that might cause TNC to be in violation of any of such Applicable Laws.

13. **Miscellaneous Provisions.** The following provisions shall apply to the rights and obligations of the Parties under this Task Agreement:

(a) Agreement. The terms of this Task Agreement are intended by the Parties as a final expression of their agreement with respect to the subject matter hereof, and may not be contradicted by evidence of any prior or contemporaneous agreement, other than the Cooperative Agreement and any prior Task Agreements which may be relevant. The Parties further intend that this Task Agreement constitute the complete and exclusive statement of its terms, and that no extrinsic evidence

of any kind which contradicts the terms of this Task Agreement may be introduced in any proceedings (judicial or otherwise) involving this Task Agreement, except for: (i) evidence of a subsequent written amendment to this Task Agreement; and (ii) the effect, if any, of the terms of the Cooperative Agreement and any prior Task Agreements in the given circumstances. This Task Agreement may not be modified, amended or otherwise changed in any manner, except by a written amendment executed by all of the parties hereto, or their successors in interest. This Task Agreement may be executed in multiple counterparts, and each executed counterpart of this Task Agreement shall be deemed an original for all purposes, despite the fact that not all of the Parties are signatories to the same counterpart. Electronic signatures, digital signatures, fax signatures, and scanned signatures are acceptable for this Task Agreement in compliance with the Uniform Electronic Transactions Act (UETA).

(b) Interpretation. Except to the extent (if any) otherwise provided herein, this Task Agreement shall be interpreted and governed in the manner provided in the Cooperative Agreement. The Parties acknowledge that each Party and its counsel have reviewed, revised (where it was deemed appropriate), and approved this Task Agreement, and that no rule of construction that ambiguities are to be resolved against the drafting party shall be employed in the interpretation of this Task Agreement.

(c) Notices. All notices and demands of any kind which any Party may be required or may desire to serve on another Party in connection with this Task Agreement shall be given in the manner provided in the Cooperative Agreement.

(d) Assignment. Awardee may not subaward any of the Subaward Funds without the prior written consent of TNC. The assignment and delegation provisions which are set out in the Cooperative Agreement shall apply to this Task Agreement, with the additional provision that, except to the extent otherwise explicitly provided in the Budget and the description of the Project which is attached hereto, Awardee may not use any Subaward Funds to contract for the doing of any portion of the Project without the prior written consent of TNC. If subcontracting/subawarding is permitted, Awardee shall follow guidance included on Attachment C regarding provisions from the agreement that must be included in subawards or subcontracts.

(e) Termination. In addition to the provisions related to termination which are set out in the Cooperative Agreement, if CAL FIRE terminates the CAL FIRE Award, this Task Agreement shall be terminated automatically as of the termination date of the CAL FIRE Award. TNC shall notify Awardee of such termination as soon as is reasonably practicable.

(g) Precedence. In the event of any contradiction between or among the terms of this Task Agreement, the CAL FIRE Award, or any applicable law, the contradiction shall be resolved by giving precedence to the terms of the following, in the following order:

1. The applicable law
2. The CAL FIRE Award;
3. The Cooperative Agreement
4. This Task Agreement.

In witness whereof, the undersigned have executed this Task Agreement as of the date first above written.

**The Nature Conservancy,**  
a District of Columbia non-profit corporation

**County of Placer** a political subdivision of the State of  
California

By: \_\_\_\_\_  
(signature)

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_

Name: Todd Leopold

Title: \_\_\_\_\_

Title: County Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

List of Attachments

- ❑ Attachment A: Project Description
- ❑ Attachment B: Budget
- ❑ Attachment C: Specific CAL FIRE Award Provisions
- ❑ Attachment D: Performance Report Format
- ❑ Attachment E: Approved Financial Reporting Form / Invoice Form
- ❑ Attachment F: 2021 Project Activities Map

**Attachment A**  
Project Description

The County is responsible for the hiring of contractors that will restore acres within the French Meadows Project area according to the Decision Notice and Finding of No Significant Impact (DN/FONSI dated 12/10/18) and the associated Environmental Assessment referenced in the Cooperative Agreement. This work will be accomplished by mechanical thinning, masticating, hand thinning, and through other activities consistent with the Environmental Assessment. While the restoration project is a multi-year project, this task agreement is in reference to the restoration work to be completed in 2021.

- a. The County will provide TNC with a treatment plan for the 2021 season that includes the number of acres to be treated per treatment type, the treatment types mapped by location, and the associated shapefiles and other relevant digital data within 10 business days of entering into the final round of contracts with the County subcontractors hired for implementation.
- b. The County will use the funds to perform thinning on 1,042 acres for a total of \$1,563,488, sourced from TNC's private and public funds. Thinning costs vary by stand conditions (e.g., small tree densities, terrain, etc.) and treatment type. For the French Meadows Project for example, per acre treatment costs range from a low of \$750 per acre (hand thinning) to a high of \$2,500 per acre (mechanical thinning). Final project level treatment costs are finalized after any revenue from biomass or log sales, which are incidental to the restoration prescription, have been accounted for. Based on experience and for the French Meadows Project Area, the average treatment cost for the French Meadows project area accounting for revenue, nets to \$1,500 per acre. Placer County is granted the operational flexibility to use TNC's funds to treat the following units:

Mastication: Units 1, 6-10, 13, 26, 81 – 88, 91, 110, 111, 116 – 118, 128 – 133

Hand Thinning: Units 49, 87, 116

Mechanical Thinning: Units 2, 4, 17, 22 – 25, 27, 31, 54, 59 – 65, 68 – 70, 74 – 78, 113, 114, 121

Other restoration treatments beyond those accomplished with TNC's funds may also be necessary to fulfill environmental and/or operational obligations (e.g. biomass removal) on those same acres which therefore may, in the final accounting of project costs, show a higher cost per acre than noted above. However, funding received from TNC and its funding sources would be utilized at an average treatment cost of \$1,500 per acre. In general, \$1,500 per treatment area will accommodate most of the mechanical thinning operations cost, after accounting for associated timber revenues.

TNC expects that the Awardee will complete the units financed through this Task Agreement early in the season, before expending other multi-year funding Awardee anticipates to expend, because these funds are intended to be fully spent down in the 2021 implementation season.

Furthermore, approved invoices showing work from those identified units will be provided to TNC for reimbursement and verification. Those receipts may show other charges and other agencies being billed for work, as the invoices don't always match the units precisely.

Placer County will make every attempt to provide invoices for work completed that reasonably approximate work in the TNC funded units listed in the second full paragraph of (b) above. An estimate of timber revenues derived from the treated units shall also be provided to TNC. Placer County does not require contractors to provide exact cost information by unit for any thinning operations. TNC acknowledges that doing so would be infeasible because contractors typically provide invoices to Placer County after operations in one or more units are completed and, may operate within several units in a given invoice period.

Following unit completion, Placer County shall inspect the unit(s) with the Tahoe National Forest (TNF) to ensure all work has been completed and is satisfactory. Placer County receives daily load reports from the log buyer, Sierra Pacific Industries (SPI), on the volumes of purchased logs at the end of the season and will provide TNC a full report on what was delivered (i.e. logs size classes and species), by whom (i.e. which contractor) and the price Placer County received for the timber. At that point Placer County will determine

an average cost per acre by treatment across all units completed for the year accounting for timber revenue. The end of season cost per acre for units treated with TNC funding will always be approximate because as indicated earlier, none of the operational production rates and costs are recorded or reported by contractors for individual units.

c. Treatment Types:

Mastication: Units 1, 6-10, 13, 26, 81 – 88, 91, 110, 111, 116 – 118, 128 – 133

Hand Thinning: Units 49, 87, 116

Mechanical Thinning: Units 2, 4, 17, 22 – 25, 27, 31, 54, 59 – 65, 68 – 70, 74 – 78, 113, 114, 121

- d. The County will facilitate an open line of communication between TNC and the contracted Registered Professional Forester (RPF) taking into account operational, weather and safety concerns for the duration of this Task Agreement to maintain a cooperative, well-coordinated, adaptive management approach to project implementation and evaluation.

The County will ensure that the vegetation treatment contracts maintain the goal of ensuring that all work is consistent with Alternative 1 as it is characterized in the DN/FONSI and follows the management principles of General Technical Report 220 and General Technical Report 237.

- e. The County will provide TNC with the end of season forestry statistics collected by the RPF for both the 2019 activities, 2020 activities and, once available, the 2021 activities for the plots from which they are collected as well as the estimates for units treated.
- f. Recognizing that the County does not yet have a full accounting of the 2020 treated acres, the County will provide TNC with a final financial report and final performance report for the 2020 activities funded through Task Agreement 3 once the revenue from the cut logs has been incorporated and the cost per acre is finalized. These reports will be furnished to TNC no later than September 1, 2021. The funds authorized in Task Agreement 4 shall only be applied to units treated in the 2021 season.



**Attachment B**  
Budget

The County is responsible for the overall French Meadows Project operations with the exception of any use of prescribed fire. The larger project operations (minus prescribed fire) are estimated to take five years of on-the-ground work to complete. The project operations started in 2019 and are projected to finish by December 31, 2023. The total project budget for 2021 is estimated to not exceed \$3,662,648. This Task Agreement has funding from TNC for \$1,563,488 to be used to thin and masticate approximately 1,042 acres in 2021, therefore the budget for this Task Agreement is \$1,563,488. Placer County will utilize the Task Agreement funding on treatment types listed in Attachment A.

CAL FIRE Award (\$1,300,000)  
Private Funds (\$263,488)

Treatment Cost Estimates

Per acre cost is estimated to be \$1,500. These per acre cost estimates include the sawlog revenue but do not include the cost of chipping and hauling, which is outside of the scope of this agreement.

TNC Funded Work	Budget	MATCH	Budget
Personnel & Fringe Benefits		Personnel & Fringe Benefits	\$0
Supplies		Supplies	
Contractual	1,563,488	Contractual	
Travel		Travel	
Other (please describe below)		Other (please describe below)	
<b>Total Direct Costs</b>	1,563,488	<b>Total Direct Costs</b>	
Indirect Costs		Indirect Costs	
<b>Totals</b>	1,563,488	<b>Totals</b>	0
		<b>PROJECT TOTALS</b>	1,563,488

**Attachment C:**  
Specific CAL FIRE Award Provisions

The Awardee is required to comply with all provisions of the CAL FIRE award (attached), but the following provisions are of particular importance:

In addition to the terms and conditions of this Agreement, the Awardee is required to comply with all provisions of the CAL FIRE award (attached). The Awardee agrees that the terms and conditions contained in the documents set forth below are hereby incorporated and made part of this agreement.

- a. California Climate Investments Department of Forestry and Fire Protection Forest Health Program Grant Guidelines 2019-2020.
- b. California Air Resources Board Quantification Methodology for the Department of Forestry & Fire Protection (CAL FIRE) Forest Health Program Greenhouse Gas Reduction Fund Fiscal Year 2019-2020. For this Agreement, GRANTEE agrees to provide the STATE information pertaining to the existing aboveground forest structure and planned treatments for the Candidate Management Units, as defined in the Project Scope of Work. It is further agreed that the STATE will use the information provided by GRANTEE to complete any greenhouse gas emissions or sequestration calculations associated with the Project.
- c. The submitted Application, Scope of Work, Budget Detail, GHG Emissions Reduction Methodology and Exhibits
- d. Addendum for Greenhouse Gas Reduction Fund (GGRF) Grant Projects

In the case of subawarding or contracting of funds, Awardee must ensure that subawardees or contractors comply with all requirements stipulated in the CAL FIRE Agreement, Cooperative Agreement and this Task Agreement, California Climate Investments Department of Forestry and Fire Protection Forest Health Program Grant Guidelines 2019-2020, and include language requiring compliance with the provisions listed above as part of the subaward or contract.

**Attachment D**  
Performance Report Format

The County, to the best of its ability, shall provide TNC with the following information to contribute to TNC's performance reporting to CAL FIRE and the private funders:

Subaward Number:

Reporting Period Covered:

Project Manager:

This report can be as brief as one page as long as it provides the requested information. The report should include the following information:

- Comparison of actual accomplishments to the objectives;
- Description of the reasons why goals were not met, if appropriate;
- Analysis and explanation of cost variances (budgeted versus actual); and
- Information of significant developments

The items listed below should be addressed as appropriate:

1. What work was accomplished for this reporting period? Report should quantify results as measurable products, i.e. acres treated.
2. What measures were used to evaluate if the contractors' work was performed as planned?
3. Did the contractors perform as expected?
4. What went as planned and what required adaptation?
5. If a problem was encountered, what action was taken to correct it?
6. Is the project work on schedule?
7. Do the estimated costs per acre for the fuels treatments match the actual costs per acre? Report as percent spent of estimated amounts.
8. Is there a change in project staffing?

The Subaward project number shall be included on the report and on all correspondence.

**Attachment E**

**Approved Financial Reporting Form / Invoice Form**

Each invoice shall contain the following information: the Agreement number, the dates or time period during which the invoiced costs were incurred, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), appropriate supporting documentation, project progress reports, and the signature of an authorized representative of Awardee as detailed in the Invoice Guidelines of the California Climate Investments Department of Forestry and Fire Protection Forest Health Program Grant Guidelines.

The County, to the best of its ability, shall utilize the following form to provide TNC with information to contribute to TNC's financial reporting to CAL FIRE. An Excel version of the reporting template may be obtained from Mary Lieth, mary.lieth@tnc.org:

FORM A - CONSOLIDATED FINANCIAL INVOICE							
<b>The Nature Conservancy</b>							
Date:							
Name of Organization:			Invoice #				
Project Name:			Subaward #				
Project Period:			Contact Name				
Report Period:			Contact Email				
<b>Requirements:</b> Fill in the yellow shaded areas only. For the first invoice, "Prior Period Expenses" and "Prior Period Adjustments" should be left blank. Expenses must meet all requirements stipulated in the grant agreement. Indirect costs are capped at the recipient's Federal NICRA, or if does not have a NICRA, 10% of direct costs. Prior period adjustments require a detailed explanation in the notes section provided below. The final invoice must be marked "FINAL".  Please submit this invoice via email to: Angel Hertslet (angel.hertslet@tnc.org) and Mary Lieth (mary.lieth@tnc.org)							
TNC-FUNDED EXPENSES							
C A T E G O R I E S	Budget	Prior Period Expenses	Prior Period Adjustments	Current Period Expenses	TOTAL Expenses to Date	Balance	% of Budget
Personnel & Fringe					-	-	#DIV/0!
Benefits					-	-	#DIV/0!
Supplies					-	-	#DIV/0!
Contractual					-	-	#DIV/0!
Travel					-	-	#DIV/0!
Other (please describe below)					-	-	#DIV/0!
<b>Total Direct Costs</b>	-	-	-	-	-	-	#DIV/0!
Indirect Costs					-	-	#DIV/0!
<b>Totals</b>	-	-	-	-	-	-	#DIV/0!
<b>PERCENTAGE OF BUDGET SPENT</b>					#DIV/0!		
<b>PROJECT TOTALS</b>							
	-	-	-	-	-	-	-
<b>PAYMENT REQUESTED:</b>					-		
Noted, description of expenses, and / or explanation of Prior Period Adjustments:							
NAME AND TITLE - PROJECT COORDINATOR				NAME AND TITLE - FINANCE DIRECTOR			
SIGNATURE - PROJECT COORDINATOR				SIGNATURE - FINANCE DIRECTOR			
DATE OF SIGNATURE				DATE OF SIGNATURE			

**Attachment F**

French\_meadows\_2021\_TNC\_Map.pdf