



M E M O R A N D U M
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: May 11, 2021
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Traffic Signal Design Services – Various Firms

ACTION REQUESTED

Approve the Qualified List based on the competitive Request for Qualifications No. 20120 for traffic signal design services to be provided as needed for the period of May 1, 2021 to April 30, 2024.

Approve option to renew the resulting Qualified List on a year-to-year basis for two (2) additional one-year terms.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Department of Public Works (DPW) requires qualified firms to provide traffic signal design services for various public projects within Placer County. The most effective way to adopt a qualified list for the services is by soliciting statements of qualifications from qualified firms via a formal Request for Qualifications (RFQ) competitive process. Therefore, a qualified list of firms that are willing and able to respond based on the various project needs of the County divisions is the most effective means of achieving the work in a timely manner. All recommended firms will provide project specific proposals that ensure the services and resulting fees are practical to the required work.

To identify a list of qualified firms, the DPW enlisted the assistance of the Procurement Services Division to develop RFQ No. 20120. Firms registered with the County, including minority businesses and women business enterprises, were notified of the solicitation, thirteen firms accessed the documents, and seven formal responses were received.

An evaluation panel comprised of representatives from the DPW reviewed the responses in accordance with the evaluation criteria contained within the solicitation. The final Qualified List is the result of the panel's consensus after discussion and based on the overall rankings of the firms.

The attached Qualified List is based strictly on the requirements and criteria of RFQ No. 20120 and does not in any way reflect the evaluation panel's judgment of the responding firms' capabilities to perform work outside of this specific solicitation. A summary of the proposed firms for the Qualified List is illustrated in the attachment. DPW may use the resulting Qualified List for agreements that will be utilized on an "as-needed" basis depending on available funding, staffing levels, and shifting priorities of projects.

Therefore, your Board's approval is required to ratify the panel's recommendation to list the top-ranked firms and adopt a Qualified List for traffic signal design services effective for the period of May 1, 2021 to April 30, 2024 and to extend the Qualified List on a year-to-year basis for two (2) additional one-year terms.

FISCAL IMPACT

There is no immediate fiscal impact resulting from this action. Individual County contracts will be negotiated with one or more firms as needed, and the resulting expenditures will be funded from existing budgets or project funds, as appropriate. Contracts of \$100,000 or less may be executed

by the Purchasing Manager. All County contracts exceeding \$100,000 for County initiated projects will require your Board's approval.

ATTACHMENT

Qualified List

Master Services Agreement is on file with the Clerk of the Board

ATTACHMENT
QUALIFIED LISTS

RFQ Number: 20120
RFQ TITLE: Traffic Signal Design Services
Department: Department of Public Works
Method of Contract: Task Orders will be issued against established MSA's

Firms are listed below in alphabetical order

Name of Firm	Contact Person
Fehr & Peers Roseville, CA	Kristin Calia, Principal 916-773-1900 k.calia@fehrandpeers.com
GDH, Inc. Roseville, CA	Daniel Kehrer, Project Manager 916-782-8688 daniel.kehrer@ghd.com
Kimley-Horn and Associates, Inc. Sacramento, CA	Matt Weir, Program Manager 916-859-3617 Matt.weir@kimley-horn.com
Willdan Engineering	Jonathan Mitchell, Project Manager 916-585-7327 jmitchell@willdan.com
Wood Rodgers, Inc.	Matthew Salveson, Principal-in-Charge 916-341-7760 msalveson@woodrodgers.com

