



M E M O R A N D U M
HUMAN RESOURCES
County of Placer

TO: Board of Supervisors
FROM: Kate Sampson, Director of Human Resources
BY: Heidi Kernytsky, Senior Human Resources Analyst
SUBJECT: Creation of the classification of Multi-Disciplinary Interview Center (MDIC) Coordinator

ACTION REQUESTED

Introduce an ordinance, waive oral reading, amending the un-codified Schedule of Classifications and Compensation Ordinance related to the creation of the new classification of Multi-Disciplinary Interview Center (MDIC) Coordinator.

BACKGROUND

The Multi-Disciplinary Interview Center within the District Attorney's Office (DAO) is a center designed to conduct forensic interviews with children and developmentally delayed adults who have been victims of abuse or other crimes. When investigating the maltreatment of children or developmentally delayed adults, best practice and industry standard is to use a trained forensic interviewer to interview the individual one time to minimize further trauma. This practice takes a coordinated approach that includes the Children's System of Care, County Counsel, involved law enforcement agencies, medical professionals, victim advocacy groups, mental health professionals, and other relevant local service agencies.

The MDIC has grown over the past several years, and Placer County leads the State in setting industry standards and implementing innovative practices in this arena. A new classification was recently approved by Human Resources at the request of the DAO. This position will focus on overseeing the day to day operations of the MDIC as well as ensuring victim safety, conducting effective forensic investigations, and coordinating service integration with the other agencies. The proposed salary at PROF 224 (\$6,075 - \$7,586 monthly) is consistent with comparable positions in the classified service, the Countywide classification plan, and the organizational structure for the other divisions within DAO.

The proposed ordinance incorporates the new classification into the County's Schedule of Classifications and Compensation.

FISCAL IMPACT

The estimated annual fiscal impact of salary and benefits for the proposed new classification is \$165,161. These costs will be absorbed in the proposed Fiscal Year 2021-22 budget for the DAO and included in the office's budget proposals for future fiscal years.

ATTACHMENT

Attachment 1 – Ordinance

Before the Board of Supervisors
County of Placer, State of California

In the matter of: An ordinance amending the un-codified Schedule of Classifications and Compensation Ordinance to create the classification of Multi-Disciplinary Interview Center Coordinator

Ordinance No.: _____

Introduced: June 8, 2021

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. That the un-codified Schedule of Classifications and Compensation Ordinance is hereby amended to read as follows (additions to ordinance shown in bold and underline):

ADMIN CODE	CLASSIFICATION TITLE	SALARY PLAN — APPENDIX	GRADE
<u>11810</u>	<u>Multi-Disciplinary Interview Center Coordinator</u>	<u>PROF</u>	<u>224</u>

Section 2. That this ordinance shall be effective the first day of the pay period following adoption.

Section 3. That this ordinance amendment is adopted as an un-codified ordinance.

