



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: June 22, 2021
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Information Technology Support Services – Randstad Technologies, LLC

ACTION REQUESTED

Approve the renewal of an agreement with Randstad Technologies of Sacramento, CA for information technology support services in the maximum amount of \$300,000 for the period of July 1, 2021 through June 30, 2022.

Authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding and authorize change orders in the amount not to exceed \$30,000 consistent with Placer County's Procurement Policy.

BACKGROUND

The Information Technology Department (Department) provides comprehensive information technology (IT) consulting services, including project planning and management for system implementations and is also responsible for IT planning, implementation, administering, and maintaining the county's data systems, including servers, data storage, firewall, and security systems.

On June 23, 2020, your Board approved the renewal of an agreement with Randstad Technologies, LLC of Sacramento, CA to provide IT deployment technicians to support the capital replacement of all laptop and desktop computers for the period of July 1, 2020 through June 30, 2021. The Department continues to require these services for an additional year. The Information Technology Department has begun a new Countywide centralized laptop replacement program effective July 1, 2020 wherein the IT Department will replace 25% of all laptops in the County fleet annually. Therefore, the Department continues to require these services for the foreseeable future.

Due to the specialized training already performed by Randstad staff and their knowledge of Placer County process, procedures and policies as well as specific technology requirements to complete these replacements, the Department is requesting to renew the contract with Randstad Technologies. Procurement Policy Section 3.5(D) allows for the renewal of this agreement without further competition and in addition Procurement Policy Section 3.5(B) allows for an exception to competition for professional services, which would also apply.

Randstad Technologies has agreed to renew the agreement at the exact same pricing and terms. The action requested exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is required to proceed with a new agreement in the maximum amount of \$300,000 for the period of July 1, 2021 through June 30, 2022 and to authorize the Purchasing Manager to sign the resulting contract.

An evaluation of the services required by the Department will be conducted to determine the most cost effective and appropriate level of service provided. The agreement can be canceled should an alternative method be deemed more effective.

FISCAL IMPACT

Funding is provided through the Information Technology Department's FY 2021-22 Requested Budget. Funds are not encumbered until services are provided against the contract.

