



M E M O R A N D U M
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
County of Placer

TO: Board of Supervisors DATE: June 22, 2021
FROM: Ken Grehm, Director of Public Works
By: Kevin Ordway, Senior Civil Engineer
SUBJECT: State and Federal Master Funding Agreements / Delegate Authority to Execute and Amend Agreements to the Director of Public Works

ACTION REQUESTED

Adopt a Resolution authorizing the Director of Public Works to execute Federal and/or State Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements and any amendments to the Master Agreements with the California Department of Transportation.

BACKGROUND

The Department of Public Works receives numerous federal and state grant funds that provide the revenue for roadway, bridge, pedestrian, and safety projects and programs throughout the County. In order to receive these funds, the County must enter into a Master Agreement with the California Department of Transportation for each funding source. As laws and regulations change, the State of California revises these Master Agreements and requires the County to execute new Master Agreements as they become necessary. In addition to the Master Agreements, each funding distribution under a Master Agreement requires the County to enter into a Program Supplemental Agreement prior to the funds being distributed for that grant and/or phase of work. Occasionally, the County also enters into Fund Exchange and/or Fund Transfer Agreements under these Master Agreements as they become necessary for different funding types and availability of funds.

Currently, the County has multiple Master Agreements in place along with a separate resolution delegating the authority to the Director of Public Works to execute each Master Agreement along with all related sub-agreements. Other local jurisdictions, (including PCTPA, the City of Lincoln, and Marin County) have implemented a blanket resolution delegating the authority for these Master Agreements to their designated representative. The California Department of Transportation has suggested that the County obtain a Blanket Resolution similar to other agencies to authorize the Director of Public Works to execute all Master Agreements along with their associated sub-agreements or amendments and simplify our process. Taking this action simplifies the oversight for the California Department of Transportation and expedites the process of the County receiving federal and state grant funds.

ENVIRONMENTAL IMPACT

Authorizing the Director of Public Works to execute Federal and/or State Master Agreements is not a project as defined in the California Environmental Quality Act pursuant to Section 15378(b)(4) which covers government funding mechanisms.

FISCAL IMPACT

The execution of Federal and/or State Master Agreements is required for the Department of Public Works to receive Federal and/or State grant funds. Otherwise, there is no fiscal impact to the County.

ATTACHMENTS

Resolution

Before the Board of Supervisors County of Placer, State of California

In the matter of: A Resolution authorizing the Director of Public Works execute Federal and/or State Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements with the California Department of Transportation. Resolution No.: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held June 22, 2021, by the following vote:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the COUNTY is eligible to receive Federal and/or State funding for certain Transportation Projects, through the California Department of Transportation, and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed, and

WHEREAS, the COUNTY wishes to delegate authorization to execute these agreements and any amendments thereto to the Director of Public Works,

THEREFORE, BE IT RESOLVED that the Board of Supervisors, County of Placer, State of California authorizes the Director of Public Works, to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments there to with California Department of Transportation.