

**PLACER COUNTY CONSERVATION PROGRAM
PCCP/CARP AUTHORIZATION APPLICATION FORM**

BOX A: BASIC INFORMATION

APPLICATION INFORMATION

1. Project name	
2. Submittal date	
3. Application file number (assigned by jurisdiction)	

CONTACT INFORMATION

Property Owner(s)

4. Property owner name(s)		
5. Mailing address (street)		
(city, state, zip code)		
6. Phone		7. Mobile
8. Email		

Project Agent/Applicant

9. Company/Organization		
10. Representative's name		
11. Mailing address (street)		
(city, state, zip code)		
12. Phone		13. Mobile
14. Email		

BOX B: PROJECT DESCRIPTION AND SITE MAP

1. Project street address (street)		
(city, state, zip code)		
2. Assessor's parcel number(s)		
3. Total acreage of proposed project and parcel		
4. What land conversion authorization(s) are you seeking for your project? Land conversion		

authorizations including building permits, grading permits and improvement plans. List all that apply.	
5. PCCP Coverage Area (See User's Guide, Figure 3-1.)	<input type="checkbox"/> Valley Potential Future Growth Area (PFG) <input type="checkbox"/> Valley Reserve Acquisition Area (RAA) <input type="checkbox"/> Foothills PFG <input type="checkbox"/> Foothills RAA <input type="checkbox"/> In-stream activities in any location <input type="checkbox"/> Existing Protected Area
6. <input type="checkbox"/> Provide a project description. Label as Attachment 1 .	
7. <input type="checkbox"/> Provide a site plan and all spatial data , including refined land cover, aquatic resources, and covered species locations: Electronic, PDF, and GIS data (ESRI shapefile format, CA Stateplane Zone 2, feet OR WGS Web Mercator). Label as Attachment 2 .	

BOX C: BIOLOGICAL RESOURCES ASSESSMENT CHECKLIST	Biological Resources Assessment Page Number(s), or Attachments to Biological Resources Assessment
1. <input type="checkbox"/> Biological Resources Assessment (Label as Attachment 3)	
2. <input type="checkbox"/> Name & Qualifications of qualified biologist	
3. <input type="checkbox"/> Vicinity Map	
4. <input type="checkbox"/> Community and Land Cover Mapping (Spatial data included with Attachment 2) <i>(Planner to determine Baseline Consistency)</i>	
5. <input type="checkbox"/> Covered Species Assessment and Surveys (Spatial data included with Attachment 2)	
6. <input type="checkbox"/> Conditions Assessment (Label separately as Attachment 4 – Master Conditions on Covered Activities Checklist)	
7. <input type="checkbox"/> Biological Resources Effects <i>(Provide tables quantifying acres of natural communities, land cover types, constituent habitat, and linear feet of Stream System impacted by the project.)</i>	
8. <input type="checkbox"/> Avoidance Areas <i>(Include a description of how the avoidance area meets the criteria for permanent effects avoidance.)</i>	
9. <input type="checkbox"/> Reference Photographs of Areas Temporarily Affected <i>(only check if temporary effects are proposed)</i>	

BOX D: STREAM SYSTEM AND SALMONID STREAMS

1. Is a Stream System present?		<input type="checkbox"/> Yes. Include Attachment 5 (spatial data included with Attachment 2) and go to #2. <input type="checkbox"/> No. Skip to #4.	
2. Name of the impacted stream(s) and watershed(s) (if available).		Stream:	
		Watershed:	
		Stream:	
		Watershed:	
3. Stream impacts:			
Stream Type	Impacts (measured in the thousandths of acres and linear feet)		
	Permanent (acres)	Temporary (acres)	Linear feet
Perennial Stream			
Intermittent Stream			
Ephemeral Stream			
Drainage Ditch			
Canal			
Depict all riverine/riparian habitat present on the project site, differentiate the land-cover types and label as Attachment 5 .			
4. Does the site include any upland drainage swales? Upland drainage swales are drainage areas on a project that have a watershed less than 40 acres in area and do not have any characteristics of an aquatic resource (e.g., presence of a streambed/bank, wetlands, hydrophytic plants or hydric soils). <input type="checkbox"/> Yes. Depict the upland drainage swales on Attachment 5 . <input type="checkbox"/> No.			
5. Does the stream contain salmonid habitat? (See <i>PCCP Appendix D: Species Accounts for the Central Valley Steelhead [Map 9] and Central Valley Fall/Late Fall-run Chinook Salmon [Map 10] for lists of salmonid streams.</i>) <input type="checkbox"/> Yes. Label and quantify the stream reaches that are salmonid habitat and include any relevant tributaries or off-channel habitat that would support salmonids. Label within Attachment 5 . Describe in-stream project effects and the linear distance of those effects measured in feet. <input type="checkbox"/> No.			

BOX E: AQUATIC RESOURCES CHECKLIST

1. Aquatic Resources Delineation Report with Aquatic Features Mapping (**Attachment 6**; Spatial data included with **Attachment 2**)
2. Map of Aquatic Resources Impacts (Plan and Cross Sections where Project overlaps with Aquatic Resources) (**Attachment 7**)
3. Proposed Aquatic Resources Impact Table including a description of Avoidance and Minimization Measures applied (nearest .001 acre) (**Attachment 8**)
4. USACE Verification of Aquatic Resources Delineation (**Attachment 9**)
5. Water Quality Certification – Notice of Intent or Waste Discharge Requirement application(**Attachment 10**)

BOX F: PROPOSED ASSESSMENT OF LAND IN LIEU OF FEES

- | | |
|--|---|
| 1. Does the project include land that will be offered for dedication in lieu of the payment of Land Conversion Fees or as a contribution to the Reserve System, according to the conditions in Section 8.4.13, <i>Land Dedication In Lieu of Land Conversion Fee</i> . | <input type="checkbox"/> Yes. Go to #2
<input type="checkbox"/> No. Skip #2. |
| 2. <input type="checkbox"/> The PCA will conduct an initial assessment to determine if the proposed land dedication satisfies the Plan's reserve acquisition criteria. Provide this assessment and label as Attachment 11 . Note: Additional information may be required before the PCA can determine acceptability. Land in lieu transactions will require PCA and Wildlife Agency review and approval. | |

ATTACHMENT CHECKLIST

Indicate which attachments are provided below. **Note:** Attachments requested below must meet the requirements described in the HCP/NCCP, Chapter 6.2.4, *HCP/NCCP Participation Package*. If these requirements are not met, your application may be delayed until the application is deemed complete.

All Projects

- Attachment 1. Project Description
- Attachment 2. Site Plan and Spatial Data

Projects with Impacts

- Attachment 3. Biological Resources Assessment
- Attachment 4. Master Conditions on Covered Activities Checklist
- Attachment 5. Stream System and Salmonid Habitat Map
- Attachment 6. Aquatic Resources Delineation Report
- Attachment 7. Map of Aquatic Resources Impacts
- Attachment 8. Aquatic Resources Impacts with Avoidance and Minimization Measures

<input type="checkbox"/> Attachment 9. USACE Verification of Aquatic Resources Delineation
<input type="checkbox"/> Attachment 10. Notice of Intent or Waste Discharge Requirement application
<input type="checkbox"/> Attachment 11. Description of Actions in Lieu of Fees (if applicable)
<input type="checkbox"/> Attachment 12. CDFW Lake and Streambed Alteration Agreement (if applicable)
<input type="checkbox"/> Attachment 13. Cultural Resources Inventory Report (if applying for CARP authorization)

SIGNATURES			
Property owner contact information	Name		
	Phone		Email
Property owner signature			Date
Agent/consultant name and contact information	Name		
	Phone		Email
Agent/consultant signature			Date

FORM SUBMITTAL INSTRUCTIONS

Submit this form to the local planning office (see contact information below) along with your application materials for environmental review (i.e., the Environmental Questionnaire).

For ministerial projects please submit this form prior to, or concurrent with, your application for a Land Conversion Authorization such as a grading permit, improvement plans, and/or building permit or land use entitlement that will lead to a ground disturbing activity. Applicants for ministerial projects are encouraged to file their request for a PCCP Authorization **prior to** their application for Land Conversion Authorization to avoid substantive project delays.

The Placer Conservation Authority or the Local Jurisdiction may request more information to clarify or complete the application package.

Note: If multiple development permits are required for your project, both an approved application for PCCP coverage and payment of fees are required before the first development permit will be granted.

LOCAL PLANNING/BUILDING OFFICE CONTACT INFORMATION

Placer County Planning Services Division
3091 County Center Drive Auburn, CA 95603
Phone: (530) 745-3000



COMMUNITY DEVELOPMENT RESOURCE AGENCY



FOR STAFF USE ONLY		
Project Planner		
Phone Number		
Email		
PCCP Application	<input type="checkbox"/> Complete <input type="checkbox"/> Not Complete	Date