

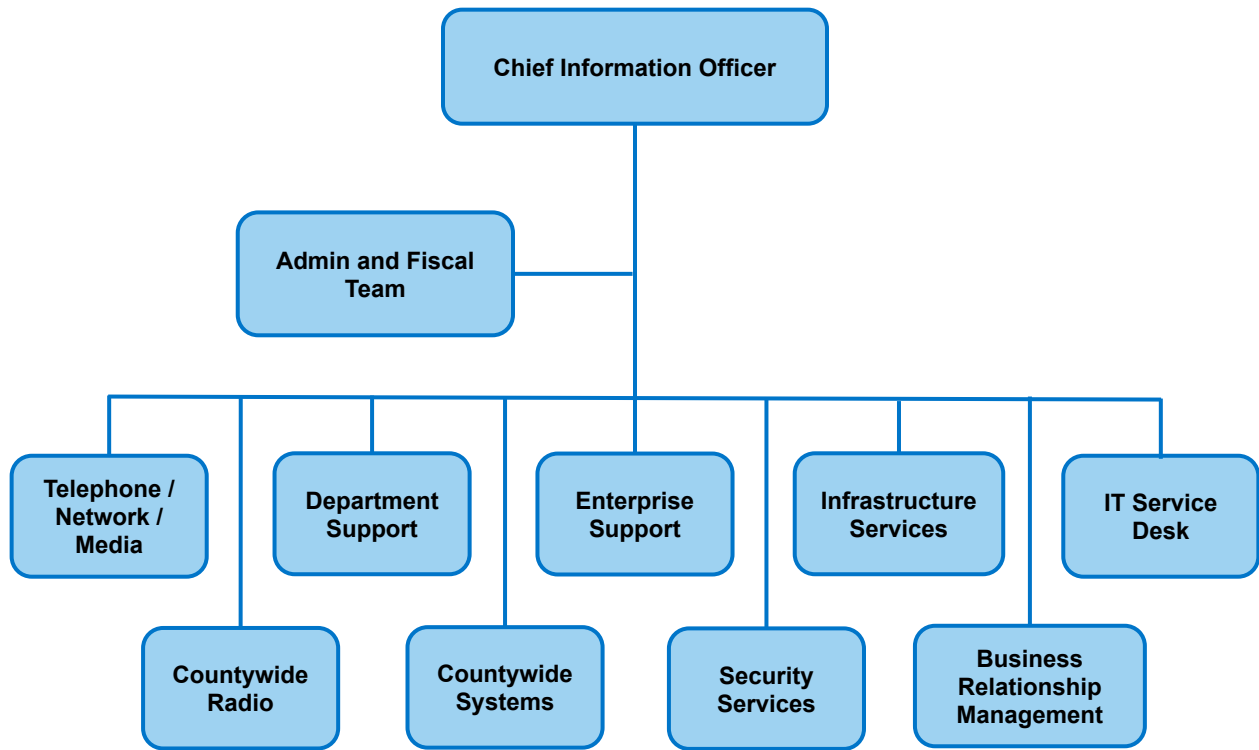
Mission Statement:

The Information Technology (IT) Department is the central information technology and telecommunications provider for Placer County Departments. The Department's mission is to cost-effectively provide a wide range of technology services essential for customer departments to efficiently deliver quality and timely support to the citizens of Placer County. Its main objective is to reduce the overall cost of information technologies countywide while maximizing value and high-quality service for all County departments.

Information Technology
Cost Center Summary
Fiscal Year 2021-22

Cost Center	FY 2019-20 Actuals	FY 2020-21 Adopted Budget	FY 2021-22 Recommended Budget	FY 2021-22 Adopted Budget	YOY % Change
Information Technology Fund					
Information Technology	\$ 17,760,594	\$ 27,917,032	\$ 26,811,101	\$ 26,811,101	-3.96%
Countywide Radio Systems Fund					
Countywide Radio Systems	\$ 1,536,252	\$ 2,719,792	\$ 2,949,309	\$ 2,949,309	8.44%
Funded Positions					
Information Technology	82	83	77	77	
Countywide Radio	-	-	6	6	
Total Funded Positions	82	83	83	83	0.00%
Total Allocated Positions	81	81	81	81	0.00%

Information Technology



Information Technology – Cost Center 01004

Purpose:

The Information Technology (IT) Department is the central information technology and telecommunications provider for Placer County departments. The IT Department is responsible for the County's technology systems, which includes the planning, implementation, administration, and maintenance of these systems, their infrastructure and subsystems. Some of the County systems maintained and managed by the Department are the data transport network, telecommunication systems, centralized voicemail system and call accounting system.

The IT Department also provides customer departments with comprehensive technology consulting services including project planning and management for system implementations. In addition, the IT Department provides audio and video services to install and design video conferencing and presentation systems. It also oversees cable television franchise agreements for Placer County at large.

Major Budget Adjustments and Initiatives:

- Increase in Maintenance of \$299,587 for regulated contact escalators including Okta Management and Box.com licences.
- Decrease in Professional and Special Services - Information Technology of \$401,219 for program costs in overhead that will not be needed in FY 21-22.

Program Title	Program Description	Program Cost
IT Service Desk	Functions as the first line of contact for County departments for problem reporting, tracking, and resolution of their technology issues. Provides high quality personal assistance, convenient remote desktop support and first call resolution for requests of services.	\$ 5,508,044
Security Services	Provides reliable and effective security solutions to protect the County's data and information systems. Services include enforcement of security policies and procedures, implementation of security awareness programs, e-discovery (auditing and forensics), and the compliance to security industry and governmental standards.	\$ 2,486,912
Business Relationship Management	Provides oversight of planning, management and execution of the County's Information Technology project portfolio. Offers project portfolio management services to customer departments. Assists them with identifying technology that adds value to their customer's experience or internal operations.	\$ 1,038,492
Infrastructure Services	Provides centralized management of core IT functions for countywide services. Responsible for the County server infrastructure including compute and storage both on premises and in the Cloud, data protection and disaster recovery, the Active Directory database, email services and mobile device management.	\$ 3,912,700
Enterprise Application Support Services	Maintains and supports the County's enterprise applications. Services include application development and enhancement, interface management, database and operating system administration as well as vendor and reporting support.	\$ 2,505,975
Department Specific Application Support Services	Assists departments in the maintenance of Department Specific Applications. Services include application and database support, patch and interface management as well as vendor and reporting support.	\$ 1,056,086
HHS Dedicated Application Support Services	Provides flexible application support services to the Department of Health and Human Services. Services include patch and interface management, support of and to vendors, SQL database and reporting, and application development and maintenance.	\$ 3,257,683
Telephone, Network Infrastructure, and Media Services	Provides comprehensive telecommunication services to manage the County's data networks as well as its phone, centralized voicemail and call accounting systems. Maintains and supports the County's various network infrastructures such as Internet, Wi-Fi, LAN and WAN. Offers state-of-the-art video and audio production services to County departments. Oversees the cable television franchise agreements for Placer County at large.	\$ 4,999,867
Countywide Systems Programs	Provides oversight and management of the County's enterprise systems. Services include implementation, maintenance and support of countywide applications as well as assisting the County to identify solutions which best meet its business needs.	\$ 2,210,999
Overhead	General operating expenditures not directly attributed to a program or service and cost recoveries from other Departments.	\$ (165,657)

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2021-22

**Budget Unit: Information Technology Systems
 Services Fund**
**Cost Center: CC01004 Information Technology
 Services**

Detail by Revenue Category and Expenditure Object	2019-20 Actuals	2020-21 Adopted Budget	2021-22 Recommended Budget	2021-22 Adopted Budget
1	2	3	4	5
Revenue				
Franchises	-	25,844	25,844	25,844
Fair Market Value Adjustment	(12,576)	-	-	-
Non-Operating Revenue (Ledger Group)	40,328	82,000	82,000	82,000
Aid from Other Agencies	239,637	-	-	-
Communication Services	-	687,200	692,423	692,423
Information Technology Charges	669,425	470,159	851,820	851,820
IT Data and Server	1,384,826	809,820	860,746	860,746
ITHHS Dedicated	2,861,934	3,475,707	3,264,457	3,264,457
IT Core	12,167,581	17,987,360	18,402,589	18,402,589
Intergovernmental Revenue	629,296	1,121,191	965,945	965,945
Miscellaneous Revenues	2,038	-	-	-
IT Countywide System Charges	-	3,168,702	2,234,255	2,234,255
Total Revenue	\$ 17,982,491	\$ 27,827,983	\$ 27,380,079	\$ 27,380,079
Expenditures / Appropriations				
Salary Savings	-	(576,362)	(574,049)	(574,049)
Overtime and Call Back	72,346	160,000	160,000	160,000
Cafeteria Plans (Non-PERS)	317,324	439,076	447,729	447,729
Uniform Allowance	-	180	120	120
Payroll Tax	486,325	639,333	650,620	650,620
Other Postemployment Benefits (OPEB)	410,238	519,522	328,743	328,743
401 (k) Employer Match	6,268	10,171	10,261	10,261
Clothing and Personal	-	750	750	750
Communication Services Expense	784,379	975,374	1,000,863	1,000,863
Food	1,072	-	-	-
Janitorial Supplies	142	-	-	-
Parts	1,492	9,250	8,250	8,250
Maintenance - Building	-	-	196,428	196,428
Materials - Buildings & Improvements	2,580	-	-	-
Maintenance - Janitorial	48,440	-	-	-
Campus Services - PCGC	26,608	-	-	-
Printing	7,720	13,000	29,788	29,788
Other Supplies	5,324	7,960	7,023	7,023
Postage	6,263	10,783	12,394	12,394
Professional and Special Services - Legal	77,100	-	-	-
Professional and Special Services - Technical, Engineering and Environmental	76,401	261,624	-	-
Professional and Special Services - County	2,461	15,449	4,998	4,998
Professional and Special Services - Information Technology	233,064	879,257	478,037	478,037
Rents and Leases - Buildings & Improvements	2,923	12,560	12,560	12,560
Small Tools & Instruments	928	1,000	1,000	1,000

continued

Detail by Revenue Category and Expenditure Object	2019-20	2020-21	2021-22	2021-22
	Actuals	Adopted Budget	Recommended Budget	Adopted Budget
1	2	3	4	5
Employee Benefits Systems	97,578	112,992	122,791	122,791
PC Acquisition	79,955	1,431,421	1,450,400	1,450,400
Small Equipment	273	354,996	399,606	399,606
Training / Education	-	-	184,500	184,500
Transfer Out A-87 Costs	398,911	824,043	264,747	264,747
Equipment	-	1,000,000	113,500	113,500
Employee Group Insurance	1,035,845	1,410,054	1,487,032	1,487,032
Insurance	58,913	80,062	58,485	58,485
Maintenance	3,435,347	5,312,331	5,611,918	5,611,918
Memberships	552	1,819	1,860	1,860
Misc Expense	608	-	-	-
Professional & Special Services	892,275	1,694,112	1,328,870	1,328,870
Rents & Leases	788,130	643,945	831,717	831,717
Retirement	1,896,422	2,719,048	3,147,071	3,147,071
Salaries & Wages	6,328,923	8,535,998	8,634,364	8,634,364
Special Department Expense	-	10,680	10,680	10,680
Transportation & Travel	46,245	235,028	242,786	242,786
Utilities	60,181	94,605	71,382	71,382
Workers Comp Insurance	71,041	76,971	73,877	73,877
Total Expenditures / Appropriations	\$ 17,760,594	\$ 27,917,032	\$ 26,811,101	\$ 26,811,101
Total	\$ 221,897	\$ (89,049)	\$ 568,978	\$ 568,978

Countywide Radio Systems – Cost Center 01010

Purpose:

The Information Technology Department is responsible for developing, managing and maintaining the County’s radio networks. These include the County’s Interoperable (P25) Radio Network, microwave systems and telemetry (SCADA) network. These systems provide vital services to the County: a 911 dispatch network and communication system for its first responders and a remote communication system to field staff of various departments.

Major Budget Adjustments and Initiatives:

- Increase in Maintenance of \$83,557 for additional costs associated with radio battery string and Motorola maintenance.

Program Title	Program Description	Program Cost
Radio Services	Provides management of the County’s radio networks including its Interoperable P25 Radio Network, analog two-way radio infrastructure, backhaul microwave systems and telemetry (SCADA) network. These networks provide critical remote communications to various departments and external agencies.	\$ 2,407,551
Countywide Radio Project	Provides a central source of funding and budget control for the tracking of costs and fixed assets for the Countywide Radio Project. This project replaces the County’s existing aging radio communication system with its digital radio network to enhance remote communications throughout Placer County. This is a multi-year project and expenditures are budgeted from year to year.	\$ 541,758

County of Placer
Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2021-22

Budget Unit: Countywide Radio Project Fund
Cost Center: CC01010 Countywide Radio Systems

Detail by Revenue Category and Expenditure Object	2019-20 Actuals	2020-21 Adopted Budget	2021-22 Recommended Budget	2021-22 Adopted Budget
1	2	3	4	5
Revenue				
Communication Services	-	-	2,248,564	2,248,564
Rents and Concessions	-	-	87,804	87,804
Other Fees and Charges	-	-	42,756	42,756
Contributions from General Fund	-	-	500,000	500,000
Fair Market Value Adjustment	(1,651)	-	-	-
Investment Income	10,665	2,600	4,000	4,000
Contributions from Other Funds	472,497	-	-	-
Communication Services Radio	278,827	2,248,783	-	-
Non-Operating Revenue (Ledger Group)	644,017	541,112	-	-
Total Revenue	\$ 1,404,355	\$ 2,792,495	\$ 2,883,124	\$ 2,883,124
Expenditures / Appropriations				
Insurance	2,411	7,211	8,121	8,121
Communication Services Expense	-	131,200	132,000	132,000
Salaries and Wages	-	671,323	707,801	707,801
Salary Savings	-	(44,329)	(46,099)	(46,099)
Overtime and Call Back	-	30,000	30,000	30,000
Cafeteria Plans (Non-PERS)	-	33,176	36,053	36,053
Uniform Allowance	-	720	780	780
Retirement	-	206,936	250,895	250,895
Payroll Tax	-	50,242	53,949	53,949
Other Postemployment Benefits (OPEB)	-	40,131	27,327	27,327
Payroll Tax	-	1,080	990	990
Employee Group Insurance	-	92,169	101,329	101,329
Workers Comp Insurance	-	5,441	3,039	3,039
Clothing and Personal	-	750	750	750
Parts	1,085	250	500	500
Training / Education	-	-	10,000	10,000
Maintenance - Building	-	-	50,666	50,666
Maintenance	-	386,566	470,123	470,123
Fuels & Lubricants	-	7,500	7,500	7,500
Professional / Membership Dues	-	2,000	2,000	2,000
Printing	-	1,500	2,102	2,102
Other Supplies	-	700	700	700
Postage	3,393	1,091	1,392	1,392
Professional and Special Services - Technical, Engineering and Environmental	-	45,643	28,452	28,452
Professional and Special Services - County	-	40,547	-	-
Rents and Leases - Buildings & Improvements	-	177,350	189,539	189,539
Small Tools & Instruments	-	1,000	7,000	7,000
Employee Benefits Systems	-	7,428	-	-
Transportation and Travel	-	61,328	73,913	73,913

continued

Detail by Revenue Category and Expenditure Object	2019-20	2020-21	2021-22	2021-22
	Actuals	Adopted Budget	Recommended Budget	Adopted Budget
1	2	3	4	5
Professional and Special Services - Information Technology	6,699	47,767	59,048	59,048
Small Equipment	23,080	200,000	180,000	180,000
Advertising	-	500	500	500
Utilities	-	82,694	107,776	107,776
Lease Purchase Principal	136,976	114,768	114,768	114,768
Lease Purchase Interest	3,264	25,472	25,472	25,472
Transfer Out A-87 Costs	(3,186)	21,378	39,923	39,923
Equipment	2,000	-	10,000	10,000
Professional and Special Services - General	-	253,500	256,000	256,000
Rents and Leases - Equipment	1,360,530	9,760	-	-
Special Department Expense	-	5,000	5,000	5,000
Total Expenditures / Appropriations	\$ 1,536,252	\$ 2,719,792	\$ 2,949,309	\$ 2,949,309
Total	\$ (131,896)	\$ 72,703	\$ (66,185)	\$ (66,185)