



MEMORANDUM
PROCUREMENT SERVICES DIVISION
County of Placer

TO: Honorable Board of Supervisors **DATE:** August 31, 2021
FROM: Todd Leopold, County Executive Officer
BY: Brett Wood, Purchasing Manager
SUBJECT: Increase Contract for Plumbing Supplies – Andersons Sierra Pipe Co.

ACTION REQUESTED

Approve an increase to an existing contract with Andersons Sierra Pipe Co. of Auburn, CA for various plumbing supplies in the amount of \$140,000 resulting in a revised maximum amount of \$240,000 for the effective period through December 31, 2021.

Approve the option to renew the contract on a year-to-year basis for two (2) additional one-year terms in the maximum amount of \$240,000 annually.

Authorize the Purchasing Manager to sign the resulting documents.

BACKGROUND

On February 1, 2020, the Purchasing Manager approved the award of a contract to Andersons Sierra Pipe Co. for plumbing supplies as the result of a competitive bid process. The resulting contract was awarded in the maximum amount of \$100,000 for the period of February 1, 2020 through December 31, 2020. The contract was renewed for the period of January 1, 2021, through December 31, 2021. This contract is used by the Department of Public Works' Road Maintenance Division, Utilities Division, and Sewer Maintenance Districts as well as the Parks & Open Spaces Department, and Facilities Management's Building Maintenance Division.

Since the contract was renewed on January 1, 2021 several departments have experienced an increased need for plumbing supplies to support delayed repair and maintenance that has consumed the available contract amount. After contacting the using departments to ask about their recent usage, Procurement has determined that an additional \$140,000 will be necessary to cover anticipated expenditures before the contract expires on December 31, 2021.

The action requested exceeds the Purchasing Manager's authority and requires your Board's approval. Therefore, your Board's approval is requested to increase the contract in the amount of \$140,000, for a revised maximum amount of \$240,000.

FISCAL IMPACT

Departments utilizing this contract are responsible for budgeting properly within their respective operating budgets. Funds are not encumbered until purchases are made against the contract. There is no additional impact to the General Fund.

Honorable Board of Supervisors

August 31, 2021

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ATTACHMENTS

None