



MEMORANDUM
PROCUREMENT SERVICES DIVISION
County of Placer

TO: Honorable Board of Supervisors **DATE:** August 31, 2021
FROM: Todd Leopold, County Executive Officer
BY: Brett Wood, Purchasing Manager
SUBJECT: Lumber, Building Materials, Tools, and Miscellaneous Hardware – Multiple Firms

ACTION REQUESTED

Approve the renewal of countywide agreements with Home Depot USA Inc. dba The Home Depot Pro of Atlanta GA, Pacific Coast Building Products Inc. of Rancho Cordova CA, and Auburn Hardware & Rental LLC dba Auburn Ace Hardware of Auburn, CA for Lumber, Building Materials, Tools, and Miscellaneous Hardware in the maximum aggregate amount of \$270,000 for the period of October 1, 2021 to October 31, 2022.

Authorize the Purchasing Manager to sign all required documents, including change orders up to a cumulative maximum of \$27,000, consistent with the Procurement Policy.

BACKGROUND

On September 11, 2018, your Board approved the renewal of countywide agreements for lumber, building materials, tools, and miscellaneous hardware with Home Depot, Pacific Coast Building Products, and Auburn Hardware, with the option to renew for two additional years. The current agreements expire on September 30, 2021.

The products and supplies provided by Home Depot, Pacific Coast Building Products, and Auburn Hardware have met the County's requirements and the provisions of the existing agreements still represent the County's current needs. The vendors have agreed to renew the agreements at the same pricing and terms. The resulting agreements will be effective from October 1, 2021, through October 31, 2022.

The County accesses the Omnia Partners contract with Home Depot USA Inc. dba The Home Depot Pro. There is no fee to the County to use this contract. In lieu of product discounts, the contract offers an annual rebate to participating agencies each year based on the agency's annual net purchases as outlined below:

- 1 percent rebate for annual net purchases of \$10,000 - \$25,000
- 2 percent rebate for annual net purchases of \$25,000 - \$100,000
- 3 percent rebate for annual net purchases over \$100,000

Honorable Board of Supervisors

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Procurement Policy Section 3.5(a) allows the County to purchase goods or services from a vendor that has a contract with another public agency and can provide sufficient evidence that the contract is current, was awarded as a result of a competitive process and the price and quality of the goods to be purchased are equal to the pricing, terms and specifications listed in the contract. The Omnia Partners contract meets these criteria.

The remaining two (2) agreements with Auburn Hardware and Pacific Coast Building Products are the result of negotiated pricing. Both stores are located within a reasonable distance of many of the County's sites of operations. In accordance with Purchasing Policy Manual Section 3.5(e), the Purchasing Agent or designee has determined that a competitive process will not produce any advantage.

FISCAL IMPACT

Departments utilizing these Countywide agreements are responsible for budgeting properly within their respective operating budgets. Funds are not encumbered until supplies are purchased against the agreements. In those instances when department staff may need to purchase supplies and are not in close proximity of one of these stores, staff will utilize their delegated purchasing authority to place orders at other locations within a reasonable distance of the work location.

ATTACHMENTS

None