

**FISCAL YEAR 2021-22 PROJECT ROOMKEY AND REHOUSING STRATEGY  
ALLOCATION TABLE**

COUNTY/TRIBE	ALLOCATION
Alameda County	\$11,921,579
Alpine County	\$-
Amador County	\$-
Butte County	\$755,593
Calaveras County	\$117,537
Colusa County	\$-
Contra Costa County	\$4,970,123
Del Norte County	\$75,000
El Dorado County	\$621,265
Fresno County	\$1,662,305
Glenn County	\$-
Humboldt County	\$570,893
Imperial County	\$75,000
Inyo County	\$75,000
Kern County	\$75,000
Kings County	\$1,175,367
Lake County	\$-
Lassen County	\$-
Los Angeles County	\$34,203,178
Madera County	\$75,000
Marin County	\$587,683
Mariposa County	\$-
Mendocino County	\$789,175
Merced County	\$75,000
Modoc County	\$-
Mono County	\$75,000
Monterey County	\$1,796,632
Napa County	\$75,000
Nevada County	\$285,446
Orange County	\$117,537

**ATTACHMENT ONE**

Placer County	\$906,712
Plumas County	\$-
Riverside County	\$2,417,898
Sacramento County	\$5,339,524
San Benito County	\$75,000
San Bernardino County	\$11,367,478
San Diego County	\$7,270,484
San Francisco	\$32,104,309
San Joaquin County	\$184,701
San Luis Obispo County	\$75,000
San Mateo County	\$335,819
Santa Barbara County	\$772,384
Santa Clara County	\$6,598,846
Santa Cruz County	\$3,744,383
Shasta County	\$419,774
Sierra County	\$-
Siskiyou County	\$75,000
Solano County	\$1,007,457
Sonoma County	\$1,007,457
Stanislaus County	\$83,955
Sutter County	\$184,701
Tehama County	\$-
Trinity County	\$-
Tulare County	\$990,666
Tuolumne County	\$419,774
Ventura County	\$4,315,276
Yolo County	\$2,350,734
Yuba County	\$75,000
Wilton Rancheria Tribe	\$-
Bishop Paiute Tribal Council	\$-
Hoop Valley Tribe	\$201,491
<b>TOTAL</b>	<b>\$142,498,136</b>

**PROJECT ROOMKEY AND REHOUSING STRATEGY FY 2021-22  
DIRECTOR'S CERTIFICATION**

County Welfare Directors and Tribal Administrators wishing to accept the FY 2021-22 PRK and Rehousing Strategy funds made available to their county or tribe, reflected in Attachment One, shall complete and return this Directors Certification by **COB on September 10, 2021**. By accepting these funds and signing the certification below, the County Welfare Director or Tribal Administrator agrees to the funding terms and conditions outlined within this letter. This Director's Certification must be completed and signed by the County Welfare Director or Tribal Agency Director operating PRK or the County Welfare Director with whom PRK operators have a formal agreement, i.e. a Memorandum of Understanding (MOU).

**Accepting Funds**

A county or tribe may accept the amount identified within Attachment One, or a portion of these funds. Counties and tribes may also indicate their ability to accept additional funds (in excess of the allocation outlined in Attachment One) should additional funds be available. *Note: if the county/tribe wishes to decline these funds, skip to page 3.*

To accept funds, check the appropriate box below (select only one) and complete the projected number of individuals the county/tribe will serve with these funds. Refer to Attachment One for allocation amounts.

Section One (complete one option)

- Accept only the total PRK and Rehousing Strategy Allocation amount in Attachment One. Complete the amount the county/tribe is accepting: \$**906,712**
- Accept the total PRK and Rehousing Strategy Allocation amount AND accept additional funds (if available) beyond current allocation level.
  - Accept any amount of additional funds (no limit)
  - Accept additional funds up to \$ \_\_\_\_\_
- Accept only a portion of the PRK and Rehousing Strategy Allocation amount in Attachment One. Complete the amount the county/tribe is accepting \$ \_\_\_\_\_

Section Two (complete all portions)

*Note: If county/tribe checks "no limit" to funds in Section One, please indicate the number of individuals the county/tribe will serve on the allocation amount specified in Attachment One. CDSS will expect counties/tribes to increase goals proportionate to the amount of funding allocated if the amount is greater than the allocation specified in Attachment One.*

- 1.** Projected number of individuals the county/tribe will continue to serve or newly serve in Project Roomkey Non-Congregate Shelter (NCS) with these funds: **65**

2. Projected number of individuals in Project Roomkey NCS that the county/tribe will support with rehousing services and assistance with these funds: **35**

**Project Roomkey and Rehousing Strategy**  
**Funding Terms and Conditions**

I, County Welfare Director or Tribal Agency Director of **the Department of Health and Human Services**, certify that I will:

1. Operate PRK and Rehousing Strategy services consistent with all state and federal laws, including Housing First as required by [WIC Section 8256](#), enumerated in [WIC Section 8255](#), and further outlined in [ACL No. 19-114](#), and in accordance with recommended PRK and Rehousing program practices outlined in the [ACWDL dated November 18, 2020](#).
2. To the best extent possible, work with applicable partners, including cities, housing and public health agencies, homeless Continuums of Care (CoC), behavioral health, emergency response, to identify and strategically utilize all available local, state, and federal funding, including FEMA reimbursement, to continue to provide NCS, as applicable, and ensure clients in PRK have access to rehousing services and supports to transition to permanent housing rather than a return to homelessness.
3. Collect and report PRK and Rehousing participant data to CDSS including, but not limited to, weekly non-congregate shelter information and rehousing reports on the first and third Monday of each month through the Project Roomkey portal. Access to the portal and further explanation of reporting requirements is available through guidance documents by emailing [housing@dss.ca.gov](mailto:housing@dss.ca.gov).
4. Complete a rehousing plan, utilizing the template CDSS will release in October 2021, to be returned in January 2022, and other periodic surveys or requests for information requested by CDSS on an as-needed basis.
5. Actively engage in continuous quality improvement efforts including attending technical assistance trainings, 1-1 meetings, and related activities with CDSS and technical assistance providers, as determined by CDSS.
6. Acknowledge that the CDSS reserves the right to reallocate PRK and Rehousing Strategy funds should the CDSS determine it is appropriate or necessary to maximize program impact throughout the state.
7. Submit written notification at least 30 days in advance of any planned PRK and Rehousing Strategy ramp down or closures.

I certify that **the County of Placer, through its Department of Health and Human Services** will utilize the PRK and Rehousing Strategy funding pursuant to the terms outlined above and understand this is a condition of receiving these funds.

\_\_\_\_\_  
**Tribal Agency/CWD Director Signature**

\_\_\_\_\_  
**Date**

**Local PRK Rehousing Lead Contact Information**

Please provide the name(s) and contact for the following areas:

- PRK and Rehousing Strategy program lead(s) (local individual who is leading the rehousing efforts/strategy for PRK participants and an appropriate point of contact for CDSS).  
**Contact name:** Jainell Gaitan, MA  
**Title:** WOC Program Manager  
**Email:** [jgaitan@placer.ca.gov](mailto:jgaitan@placer.ca.gov)  
**Phone:** 530-889-7203
  
- PRK and Rehousing data lead(s)  
**Contact name:** Cassandra Lashmett  
**Title:** Staff Service Analyst II  
**Email:** [clashmett@placer.ca.gov](mailto:clashmett@placer.ca.gov)  
**Phone:** 530-401-4269

**Declining Funds**

Counties and tribes that do not wish to accept these funds are asked to notify CDSS by completing and signing the section immediately below and returning it to [housing@dss.ca.gov](mailto:housing@dss.ca.gov) as soon as possible but no later than **September 10, 2021**. CDSS will consider the funds declined if no response is provided to CDSS by the county or tribe by **September 10, 2021**. *Note: counties and tribes accepting funds should not complete this section; refer to page 1.*

To decline the funds, check the box below and complete the name and signature of the County Welfare Director/Tribal Administrator.

Decline the entire amount of PRK and Rehousing Strategy funds available to county/tribe.

\_\_\_\_\_  
**Tribal Agency/CWD Director Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name of Tribal Agency/CWD Director**

\_\_\_\_\_  
**Date**

