



MEMORANDUM
PROCUREMENT SERVICES DIVISION
County of Placer

TO: Honorable Board of Supervisors **DATE:** October 26, 2021
FROM: Todd Leopold, County Executive Officer
BY: Brett Wood, Purchasing Manager
SUBJECT: Forestry Services – Mason, Bruce & Girard, Inc.

ACTION REQUESTED

1. Approve an increase to Supplier Contract SCN103633 with Mason, Bruce & Girard, Inc. of Portland, OR to provide forestry service activities in the amount of \$81,705 resulting in a new not to exceed amount of \$180,000. Funding is budgeted for in the FY21/22 Community and Agency Support budget.
2. Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Department of Public Works (DPW) submitted a request for the Purchasing Manager to execute a Consultant Services Agreement (CSA) with Mason, Bruce & Girard, Inc. (MBG) for continuation of forester support services for the ongoing French Meadows Restoration Project, which is being implemented in phases on behalf of the United States Forest Service (USFS) and partnership interests. MBG is the consultant that has been providing forester services from the beginning of this project and is knowledgeable of the scope of the project and USFS specifications and requirements that are applicable to work performed on USFS land. MBG will be providing forester support services for Year 2021 Implementation, which will include project management and timber sale administration tasks.

The Procurement Services Division concurred with awarding a CSA to Mason, Bruce & Girard, Inc. in the total amount of \$98,295. The award was within the Purchasing Manager's signature authority per Procurement Policy Section 6.3. In accordance with Procurement Policy section 3.5(B), expert and professional services are exempt from competitive solicitation.

Forestry Service activities and the resulting contract have transitioned to the Agriculture Department during this fiscal year. This field season has been severely impacted by drought, weather, and wildfire conditions as well as unanticipated contractor supervision needs. These unexpected conditions required substantially more forester time, travel, and field presence than originally planned to manage US Forest Service work restrictions, fire risk reduction mitigations, forest closures and resulting contractor mobilizations/de-mobilizations, treatment plan amendments, site checks, and operational reporting as required.

Procurement Services concurs with the department request for an increase to this contract and the increased amount requires your Board's approval subject to Procurement Policy Section 6.1B.

FISCAL IMPACT

Funding is provided through the FY 2021-22 Community and Agency Support Budget.

ATTACHMENTS

None