



**MEMORANDUM**  
**DEPARTMENT OF PUBLIC WORKS**  
**TRANSPORTATION DIVISION**  
County of Placer

**TO:** Honorable Board of Supervisors **DATE:** October 26, 2021  
**FROM:** Ken Grehm, Director of Public Works  
**BY:** Richard Moorehead Engineering Manager  
**SUBJECT:** Regional Transportation Funding and Financing Plan for South Placer and South Sutter Region and an Implementation Plan for Riego Road and Baseline Road / Memorandum of Understanding

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**ACTIONS REQUESTED**

Authorize the Director of Public Works, or designee, to execute a multi-agency Memorandum of Understanding (MOU) for Regional Transportation Funding and Financing Plan for South Placer and South Sutter region and an Implementation Plan for Riego Road and Baseline Road Improvements between Placer County, Sutter County, City of Roseville (collectively Participating Agencies), and the Placer County Transportation Planning Agency (PCTPA).

Approve FY 2021-22 Budget Amendment AM-00564 increasing the General Transportation Planning Budget by \$20,000.

**BACKGROUND**

In January 2020, staff from the Placer County, Sutter County, City of Roseville, and the PCTPA formed a Project Development Team (PDT) to initiate a Project Study Report (PSR) for Riego Road and Baseline Road improvements from SR 99 to Foothills Boulevard. The PSR was approved in October 2020 and showed the need to widen Riego Road and Baseline Road to support future planned and approved developments in the South Placer and South Sutter region. The PSR process also established a high-level project cost estimate and timeline for the project's various components which allows the Participating Agencies and PCTPA to pursue local, state, and federal funding.

With completion of the PSR the agencies have agreed to continue working collaboratively on the next steps toward this important transportation improvement. The parties agree to move the project forward and facilitate a proactive multi-jurisdictional approach amongst the Participating Agencies and PCTPA as defined in the MOU. There are three tasks required to advance a regional transportation funding and financing plan and to construct future improvements on Riego Road and Baseline Road. These tasks are:

- Task 1: To meet and confer to develop options and a mutually agreed upon scope and structure of a regional transportation funding and financing plan.
- Task 2: To mutually develop the analysis and any related reports necessary to adopt a regional transportation funding and financing plan.
- Task 3: To develop an implementation plan for the Riego Road and Baseline Road project, including the PA&ED project development phase.

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Regional Transportation Funding and Financing Plan for South Placer and South Sutter Region  
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To complete these tasks, the Participating Agencies and PCTPA agree to form a PDT. The PDT will meet as necessary to administer and implement the tasks above. It is important to note the funding being requested is for Task 1 and is for PCTPA to perform the following work:

- 1) Coordinate the efforts amongst the Participating Agencies to evaluate options and develop a regional transportation funding and financing plan for the South Placer and South Sutter region. PCTPA will schedule and facilitate PDT meetings and synthesize data to identify a mutually agreeable plan. Upon consensus on the plan by the PDT, PCTPA will develop an RFP for any needed consultant services, schedule, and cost estimate to prepare an analysis and reports in support of the plan, and to permit consideration of the plan by the Participating Agencies' elected bodies.
- 2) PCTPA's cost for this initial work is estimated not to exceed \$60,000, which shall be shared equally by the Participating Agencies subject to unanimous PDT approval of PCTPA's proposed budget. The total contribution by each Participating Agency shall not exceed \$20,000.

Subsequent MOUs will be required to initiate Tasks 2 and 3. As such, the MOU does not bind the Participating Agencies to take any future action beyond Task 1.

#### **ENVIRONMENTAL IMPACT**

The action requested is not a project under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b). In addition, this action is exempt under CEQA Guidelines sections 15262 and 15306.

#### **FISCAL IMPACT**

The cost of the agreement of \$20,000 is funded by Budget Amendment AM-00564 for FY 2021-22 transferring \$20,000 from the City/County Traffic Mitigation Fee Program (PG190125) to General Transportation Planning (PG190012).

#### **ATTACHMENTS**

Regional Transportation Funding and Financing Plan for South Placer and South Sutter Region  
and an Implementation Plan for Riego Road and Baseline Road Improvements Memorandum of  
Understanding

**MEMORANDUM OF UNDERSTANDING  
REGIONAL TRANSPORTATION FUNDING AND FINANCING PLAN  
FOR SOUTH PLACER AND SOUTH SUTTER REGION  
AND  
AN IMPLEMENTATION PLAN FOR RIEGO ROAD/BASELINE ROAD**

THIS MEMORANDUM OF UNDERSTANDING (“Agreement”) is made and entered into this \_\_\_ day of \_\_\_, 2021, (“Execution Date”) by and between the County of Placer, the City of Roseville, and the County of Sutter (collectively the “Participating Agencies”), and the Placer County Transportation Planning Agency (“PCTPA”).

**RECITALS**

**Common Interests**

WHEREAS, improved traffic circulation between South Placer County and South Sutter County from State Route 99 in Sutter County to Foothills Boulevard in the City of Roseville is paramount to creating sustainable economic development in the South Placer and South Sutter region; and

WHEREAS, future planned and approved development within the South Placer and South Sutter region will result in cumulative traffic impacts in excess of capacity on the regional transportation network; and

WHEREAS, failure to expand the capacity of the regional transportation network in the South Placer and South Sutter region will cause unacceptable levels of traffic congestion; and

WHEREAS, traffic impacts of a development project approved in one jurisdiction may overlap or cross the boundary of another jurisdiction; and

WHEREAS, Placer County and the City of Roseville currently collect traffic impact fees to address the regional traffic impacts of planned development through development agreements on a project-by-project basis, including the SPRTA Tier 2 fee program and the City/County Baseline fee program; and

WHEREAS, Sutter County does not currently collect traffic impact fees to address the regional traffic impacts of planned development within the South Sutter region; and

WHEREAS, existing and future sources of revenue are inadequate to fund substantial portions of the regional transportation network improvements needed to avoid unacceptable levels of traffic congestion and related adverse environmental impacts; and

WHEREAS, the Participating Agencies mutually desire to create a regional transportation funding and financing plan that will maximize the potential to attract state and federal funding by leveraging existing and expanded impact fee programs for improvements on Riego Road/Baseline Road and

other roadways that will improve both east/west and north/south traffic circulation in the South Placer and South Sutter region.

**Work Cooperatively Together**

WHEREAS, Placer County and Sutter County have entered into a mutual settlement agreement in June 2009 relating to the Placer Vineyards and Sutter Pointe Specific Plans whereby, among other things, the counties agreed to work diligently and cooperatively to establish a program of fair share mitigation for traffic impacts within and outside their jurisdictional boundaries associated with certain projects; and

WHEREAS, the Participating Agencies recognize that it is in their best interest to work cooperatively together to develop a fair and equitable method to obtain State and federal transportation funding, and to fund and finance costs of certain regional transportation network improvements, possibly including Riego Road/Baseline Road, State Route 99/70, Watt Avenue and Placer/Sutter Parkway, necessary to address cumulative traffic impacts within the South Placer and South Sutter region.

**Riego Road and Baseline Road**

WHEREAS, the Participating Agencies have determined through an approved Project Study Report (October 2020) that Riego Road/Baseline Road needs to be widened and improved to support future planned and approved development, and to provide for a reliable and safe east-west connection to meet anticipated traffic demands in the South Placer and South Sutter region; and

WHEREAS, the Participating Agencies recognize that it is in their best interest to work cooperatively with each other to plan for, design, fund, and finance, and determine the timing of construction of Riego Road/Baseline Road transportation improvements located in the Participating Agencies respective jurisdictions.

**Facilitating Agency and Cost to Study**

WHEREAS, the Participating Agencies agree that PCTPA shall facilitate the cooperative efforts of the Participating Agencies and make every reasonable and timely effort to obtain funding from alternative sources to prepare a scope of work, schedule, and cost to evaluate regional transportation funding and financing options for the South Placer and South Sutter region and to develop an implementation plan for Riego Road/Baseline Road project development phases.

**AGREEMENT**

**SECTION 1. DEVELOPMENT OF STUDIES**

- 1.1 The purpose of this Agreement is to facilitate a proactive multi-jurisdictional approach between the Participating Agencies and PCTPA to address cumulative transportation impacts from pending and approved land development within the South Placer and South Sutter region.

- 1.2 The Participating Agencies agree the following three tasks are needed to advance a regional transportation funding and financing plan and to construct improvements on Riego Road/Baseline Road:
- Task 1: To meet and confer to develop options and a mutually agreed upon scope and structure of a regional transportation funding and financing plan.
  - Task 2: To mutually develop the analysis and any related reports necessary to adopt a regional transportation funding and financing plan.
  - Task 3: To develop an implementation plan for the Riego Road/Baseline Road project, including the Project Approval and Environmental Document (PA&ED) project development phase.
- 1.3 The Participating Agencies agree to continue to work diligently and cooperatively to establish a program of shared mitigation for traffic impacts within and outside their jurisdictional boundaries associated with certain projects including the Placer Vineyards and Sutter Pointe Specific Plans, among others. At this time, specific emphasis would be placed on the Riego Road/Baseline Road project; however other transportation improvements would be considered as agreed upon by the Participating Agencies.
- 1.4 The Participating Agencies agree to form a Project Development Team (PDT) consisting of one representative (and alternates) designated by each Agency. The PDT will meet as necessary to administer and implement this Agreement and take such action(s) as it deems appropriate to advance a regional transportation funding and financing plan and to construct improvements on Riego Road/Baseline Road. A majority of the members of the PDT will constitute a quorum, and consensus of all Participating Agency representatives will be required for decisions of the PDT. If a decision cannot be made by consensus as described, then a meeting will be held among the representatives to resolve the disagreement.
- 1.5 The Participating Agencies authorize PCTPA to perform the following work in support of Task 1:
- 1) Coordinate the efforts amongst the Participating Agencies to evaluate options and develop a regional transportation funding and financing plan for the South Placer and South Sutter region. PCTPA will schedule and facilitate PDT meetings and synthesize data to identify a mutually agreeable plan. Upon consensus on the plan by the PDT, PCTPA will develop an RFP for any needed consultant services, schedule, and cost estimate to prepare an analysis and reports in support of the plan, to permit consideration of the plan by the Participating Agencies' elected bodies.
  - 2) PCTPA's cost for this initial work is estimated not to exceed \$60,000, which shall be shared equally by the Participating Agencies subject to the unanimous approval of PCTPA's proposed budget by the PDT.
- 1.6 The Participating Agencies further agree that the participants will make periodic payments to PCTPA within thirty days of submittal of an invoice by PCTPA. The total contribution by each Participating Agency pursuant to this MOU shall not exceed \$20,000. At the conclusion of Task 1, PCTPA will return any surplus funds to the Participating Agencies on a pro-rata

basis reflecting the amount of the payments made by each of the Participating Agencies.

- 1.7 A subsequent Memorandum of Understanding is required prior to initiation of Tasks 2 and 3 identified above. This Agreement does not bind the Participating Agencies to take any future action beyond Task 1 to evaluate, establish, or implement the regional transportation funding and financing plan for the South Placer and South Sutter region or to conduct the Riego Road/Baseline Road PA&ED project development phase.
- 1.8 The Participating Agencies shall have the right to request and review any and all documents and records that are created pursuant to this Agreement.

## **SECTION 2. MISCELLANEOUS**

- 2.1 Effective Date. This Agreement is effective after execution by all the Participating Agencies and PCTPA and shall continue in effect until terminated by all the parties through mutual agreement.
- 2.2 Amendments. Any amendments to this Agreement shall be made by all Participating Agencies and PCTPA in writing.
- 2.3 Execution. The Board of Supervisors of the County of Placer, the City Council of the City of Roseville, and the Board of Supervisors of the County of Sutter, and the Board of Directors of the PCTPA have each authorized execution of this Agreement as evidence by the authorized signatures below.
- 2.4 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents executed, scanned, and transmitted electronically, and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures.
- 2.5 Integrated Agreement. This is an integrated agreement and contains all of the terms, considerations, understanding and promises of the parties. It shall be read as a whole.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the last date set out below:

### **PLACER COUNTY TRANSPORTATION PLANNING AGENCY:**

By: \_\_\_\_\_  
Michael W. Luken  
Executive Director

Approved as to Form:

By: \_\_\_\_\_  
DeeAnne Gillick  
Legal Counsel

**COUNTY OF PLACER:**

By: \_\_\_\_\_  
Ken Grehm  
Director, Department of Public Works

Approved as to Form:

By: \_\_\_\_\_  
County Counsel

**CITY OF ROSEVILLE:**

By: \_\_\_\_\_  
Dominick Casey  
City Manager

Approved as to Form:

By: \_\_\_\_\_  
Michelle Sheidenberger  
City Attorney

**COUNTY OF SUTTER:**

By: \_\_\_\_\_  
Dan Flores, Chair  
Sutter County Board of Supervisors

Approved as to Form:

By: \_\_\_\_\_  
County Counsel