



**MEMORANDUM
PUBLIC WORKS
TRANSIT DIVISION**
County of Placer

TO: Honorable Board of Supervisors **DATE:** November 9, 2021
FROM: Ken Grehm, Director of Public Works
BY: By: Jaime Wright, Public Works Manager
SUBJECT: Tahoe Truckee Area Regional Transit Contract Driver Extended Service / My Ride to Work

ACTIONS REQUESTED

Approve the cancellation of RFP No. 20138 for contract driver services in accordance with Section 6.1H of Placer County Procurement Policy.

Approve and authorize the Director of Public Works, or designee, to execute a contract with My Ride to Work for extended service bus driver service for Tahoe Truckee Area Regional Transit in the amount of \$3,617,600 through October 2026, subject to Risk Management and County Counsel concurrence.

BACKGROUND

The Department of Public Works has had a contract for additional bus driver staff at Tahoe Truckee Area Regional Transit (TART) since 2006. The most recent contract with MV Transportation ended in September of 2021. The Procurement Services Division released a Request for Proposal No. 20138 (RFP) on April 20, 2021, for a new contract. A single proposal was submitted on May 31, 2021. The proposal was evaluated based on the following criteria, 1) Background, Experience and Qualifications; 2) Personnel and Organizational Program; 3) Operations, Training and Employee Safety Program; and 4) Proposed Cost. The RFP evaluation panel determined that the single proposal submitted did not meet qualifications and the firm did not have relevant and extensive experience and qualifications, comprehensive personnel, or training and safety programs.

Upon the determination of the evaluation panel, other providers in the region were contacted to explore interest and possibility of direct contracting opportunities. Through this process, My Ride to Work was identified as an interested party who meets qualifications and has relevant and extensive experience, comprehensive personnel, and training and safety programs.

My Ride to Work offered a price proposal based on a per shift hourly rate and total estimated annual hours. Their proposal rate for the first year is \$68.00 per regular shift hour and \$81.50 per overtime shift hour. When comparing to previous years rates, the regular shift hour rate is a 9.6 percent increase over the prior year and the overtime shift hour rate is a 4.9 percent decrease over the prior year with the previous contractor. My Ride to Work does not propose an annual rate increase over the five-year period, resulting in the regular hourly rate remaining \$68.00 and the overtime hourly rate remaining \$81.50 through October 2026.

Staff has determined that My Ride to Work, as an independent contractor, will perform services outside the County's usual course of business because My Ride to Work bus drivers will

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operate on extended service routes beyond the standard TART service routes. At all times during the period of this contract, My Ride to Work will be responsible for all personnel and assignment matters for their employees. My Ride to Work will also ensure their employees comply with all state and federal regulations, and safety standards. All bus routes and schedules are pre-determined by the County to provide the most effective and efficient service to the public within the limits of the budget and available resources.

TART will identify extended service routes for which My Ride to Work will assign drivers. This includes night service and 30-minute service throughout the year. These are routes over and above what TART would be able to perform with year-round permanent staffing. These routes are funded at the County's discretion in order for TART to be able to operate service beyond what traditional transit funding sources would be able to fund. Therefore, this service is considered to be outside the usual course of the County's business.

ENVIRONMENTAL IMPACT

The proposed actions are administrative activities for funding and are therefore not projects pursuant to California Environmental Quality Act (CEQA) Guidelines section 15378 and are exempt under section 15061(b)(3). The proposed actions are also statutorily exempt from CEQA pursuant to Public Resources Code section 21080(b)(10).

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FISCAL IMPACT

The cost of the contract with My Ride to Work for TART year-round driver service is dependent on the amount of driver hours worked, which is estimated to be \$723,520 in FY 2021-22 and is budgeted in the Department of Public Works FY 2021-22 Final operations budget for TART. In FY 2021-22, the contract will be funded by TOT in the amount of \$663,520 in TOT funds and \$60,000 in contributions from ski resorts. After FY 2021-22, the contract will run for the next four fiscal years through October of 2026, at an average of \$723,520 per year. Funding will be provided through Placer County Transient Occupancy Tax in the amount of \$3,317,600 and private contributions in the amount of \$300,000 over the five-year contract period. If the TART service is reduced or expanded, the use of the contract can be modified to match the level of service provided. There is also a cancellation clause if the contract is no longer needed.

ATTACHMENTS

None

On file with Clerk of the Board: My Ride to Work Extended Service Driver Contract