



MEMORANDUM
HEALTH AND HUMAN SERVICES
ADULT SYSTEMS OF CARE DIVISION
County of Placer

TO: Honorable Board of Supervisors DATE: November 9, 2021
FROM: Robert Oldham, Director of Health and Human Services
BY: Nancy Baggett, Staff Services Manager
SUBJECT: Amend Master Agreement for Meal Delivery Services – Various Suppliers

ACTION REQUESTED

- 1. Approve an amendment to a Master Agreement with eight (8) suppliers for Meal Delivery Services in the aggregate amount of \$175,000 for a new maximum aggregate amount of \$1,475,000 through December 31, 2021.
2. Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

In late April and early May 2020 Placer County Health and Human Services (HHS) began contracting with a hotel in the Auburn area and one in Roseville to house homeless individuals who were determined to be high-risk for contracting COVID-19. Other at-risk individuals have also been housed at other congregate locations. In support of those individuals, HHS contracted with the Salvation Army and the Placer Food Bank to provide meals so the individuals could safely shelter at the hotel sites. The Salvation Army and Placer Food Bank discontinued service approximately June 9, 2020. HHS expressed a desire to contract with restaurants and commercial food providers in the area to continue to provide and deliver prepared meals for these congregate locations. HHS also expressed a desire to participate in the Great Plates program within Placer County, which was developed and funded by the State of California. This program provides residential meal deliveries for individuals who are at risk and/or are unable to leave their homes due to the COVID-19 emergency.

These meal requirements are directly related to the Governor’s State of Emergency Proclamation dated March 4, 2020, Executive Order N-25-20, and guidance issued by the California Department of Public Health and is directly related to that emergency and necessary for the preservation of public health and safety.

Procurement and HHS collaborated to develop Request for Qualifications (RFQ) No. 20098 to solicit interest in these programs from area food service providers. As the result, Master Service Agreements were negotiated with 8 firms who are listed below in alphabetical order:

Table with 2 columns: Name of Firm, Location. Rows include Blue House Restaurant, Inc (Roseville) and Falafel Corner Rocklin LLC (Roseville).

Flower Farm LLC	Loomis
Hawks & Partners, inc.	Granite Bay
Pour Life Inc.	Roseville
SCAC, LLC dba Original Mels Diner	Auburn
Tasty Time Enterprises (Lunch Box Express)	Sacramento
Think Outside the Box Inc. (Randy Peters Catering)	Roseville

Each of these firms expressed capability and interest in delivering to a wide variety of locations throughout western Placer County, which includes all areas up to and including Colfax. Master Service Agreements were initially awarded to the firms in the maximum aggregate amount of \$100,000.

Due to the continued increased need, more homeless persons are taking shelter at the congregate sites which has increased the need for meals beyond the department's original projections. Additionally, citizens needing delivery of meals through non-congregate sites has also increased beyond projections. As a result, the original amount determined for this agreement has been expended much quicker than planned and the funding originally allocated for the agreement was exhausted in early July 2020. On July 28, 2020, your Board approved an increase of \$600,000 to the Master Agreement to allow the department to continue providing meal delivery to these vulnerable populations. With the increase of COVID cases over the summer and through September these funds have completely been depleted. Your Board's approval is requested to increase the Master Agreement for Meal Delivery Services in the aggregate amount of \$175,000 for a revised maximum aggregate amount of \$1,475,000, to coincide with the rental terms of the Roseville Hampton Inn through December 31, 2021.

FISCAL IMPACT

Funding for this agreement is provided by allocated but unspent CARES funds through Contribution from Other Funds (Leger 49060). These funds will be included in the Department's FY 2021-22 Quarter 1 Budget amendment. This agreement requires no County General Fund contribution.

ATTACHMENTS

None