



**MEMORANDUM  
FACILITIES MANAGEMENT  
REAL ESTATE SERVICES DIVISION  
County of Placer**

**TO:** Honorable Board of Supervisors **DATE:** November 30, 2021  
**FROM:** Steve Newsom, Director of Facilities Management  
**BY:** Pamela Tatoole, Project Manager II  
**SUBJECT:** Real Estate Services Division / Lease Agreement / Foresthill Fire Protection District / 22700 Foresthill Road, Foresthill, CA.

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**ACTION REQUESTED**

1. Authorize the Director of Facilities Management, or designee, to execute a Lease Agreement with the Foresthill Fire Protection District for the continued use of a 13,600±-square foot portion of the Foresthill Corporation Yard property at 22700 Foresthill Road, Foresthill, CA. for a 10-year Initial Term and two 5-year options for \$1.00 for the Initial Term and each option.

**BACKGROUND**

The Department of Public Works' Foresthill Corporation Yard, located at 22700 Foresthill Road, Foresthill, CA and described as APN: 255-100-007-000, is a developed 3-acre parcel ("Property"). Since 1981, the Foresthill Fire Protection District ("District") has leased a 13,600±-square foot portion of the Property that consists of a paved parking area and a 1,600±-square foot building ("Premises") as shown on Attachment A - Premises Map. The previous no-cost lease has expired and the District is in holdover status. The County and the District have negotiated the new Lease Agreement for the District's continued occupancy.

The proposed Lease Agreement provides a 10-year Initial Term plus two 5-year options provided that the District is not in default of any provisions of the Lease Agreement. The District is obligated to pay \$1.00 for rent for the initial term and each 5-year option. The District will be responsible for all repairs, maintenance, and utility charges for the Premises. A copy of the proposed Lease Agreement is on file with the Clerk of the Board.

**ENVIRONMENTAL IMPACT**

Approval of this Lease Agreement is Categorically Exempt from review pursuant to Section 15301 of the California Environmental Quality Act. This section provides for activities, including leasing of existing facilities, when there is no expansion of use beyond that previously existing.

**FISCAL IMPACT**

Rent is \$1.00 for the initial term and each option and will be deposited into the Real Estate Services budget within the General Fund. The County will incur no costs associated with utilities or maintenance of the Premises. Staff costs to prepare and manage the Lease Agreement is included in the Facilities Management, Real Estate Services Division FY 2021-22 budget.

Honorable Board of Supervisors

November 30, 2021

Real Estate Services Division / Lease Agreement / Foresthill Fire Protection District / 22700

Foresthill Road, Foresthill, CA

Page 2

**ATTACHMENTS**

Attachment A - Premises Map

On file with Clerk of the Board - Lease Foresthill Fire Protection District / 22700 Foresthill Rd,  
Foresthill, CA.

ATTACHMENT A

Premises Map



