



**MEMORANDUM  
PROCUREMENT**  
County of Placer

**TO:** Honorable Board of Supervisors **DATE:** November 30, 2021  
**FROM:** Todd Leopold, County Executive Officer  
**BY:** Brett Wood, Purchasing Manager  
**SUBJECT:** Above Ground Fuel Storage Tank and Dispensing System - Air & Lube Systems Inc.

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**ACTION REQUESTED**

1. Approve an increase to Purchase Order No. PO103552 with Air & Lube Systems Inc., of Sacramento, CA for an above ground fuel storage tank and dispensing system in the amount of \$25,000 resulting in a revised maximum amount of \$148,323.
2. Authorize change orders not to exceed an aggregate amount of \$14,832, consistent with the Placer County Procurement Policy.
3. Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

On August 31, 2021, your Board approved the award of a purchase order, as the result of a competitive bid process, to Air & Lube Systems Inc., to replace an above ground fuel storage tank and dispensing system at the Burton Creek maintenance yard in the Tahoe area. The original project included two-pumps on the same side of the storage tank which were intended to fuel two pieces of snow removal equipment at the same time.

After a field review between Air & Lube Systems and the Department of Public Works, Road Maintenance Division, it has been determined that the configuration of the dispensing system needed to be changed to provide pumps on either side of the tank due to geometric constraints at the Burton Creek maintenance yard. An additional \$25,000 will be needed for a second enclosure and to modify the access stairs which will minimize the amount of time that snow removal equipment waits for fuel during winter storms.

The requested increase exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is required to increase Purchase Order No. PO103552 in the amount of \$25,000 for a revised maximum \$148,323 and authorize change orders not to exceed an aggregate amount of \$14,832.

Honorable Board of Supervisors

November 30, 2021

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**FISCAL IMPACT**

Funding for this increase is included in the Department of Public Works Road Maintenance Division (CC19007) FY 2021-22 Budget.

**ATTACHMENTS**

None