



**MEMORANDUM
HEALTH AND HUMAN SERVICES
ADULT SYSTEMS OF CARE DIVISION
County of Placer**

TO: Honorable Board of Supervisors **DATE:** January 25, 2022
FROM: Robert Oldham, Director of Health and Human Services
BY: Joey Wojtowicz, Staff Services Analyst II
SUBJECT: Restaurant Supply and Commercial Appliance Service Purchase Orders

ACTION REQUESTED

1. Approve Budget Amendment Number AM-00597 in the amount of \$7,520 within the appropriate accounts of the Health and Human Services Department's FY 2021-22 Final Budget.
2. Approve a purchase order with Restaurant Supply for the acquisition of a Champion undercounter dishwasher in the maximum amount of \$5,020. Funding is provided by the Health and Human Services FY 2021-22 Final Budget.
3. Approve a purchase order with Commercial Appliance Service for the installation of the above-mentioned Champion undercounter commercial dishwasher in the maximum amount of \$2,500. Funding is provided by the Health and Human Services FY 2021-22 Budget.
4. Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

Placer County Adult System of Care (ASOC) provides unique and mandated mental health services to 7,400 adults each year. Many of these adults require necessary housing and services to assist them in meeting their complex needs. Housing is often necessary for many who are too disabled and who cannot live independently but are able to live successfully in a structured setting.

At the June 22, 2021, Board of Supervisors meeting, Your Board, approved the award to Yolo Community Care Continuum, along with the lease agreement and the services agreement. Through this agreement, ASOC is able to provide these housing and other basic services to residents to reduce the need for a more restrictive placement. As part of the agreements, the County is to provide appliances, including the commercial dishwasher.

FISCAL IMPACT

A Budget Amendment (#AM-00597) is needed to increase appropriations by \$7,520 in the Health and Human Services FY 21/22 budget, offset by a corresponding increase in revenue from Mental Health Services Act (MHSA) State Funds. There is no impact to the General Fund.

ATTACHMENTS

None

