



COUNTY OF PLACER

TRANSIENT OCCUPANCY TAX WORKSHEET WITH SPECIAL DISTRICT

EVEN IF THERE IS NO TAX DUE, A WORKSHEET MUST BE FILED EACH REPORTING PERIOD

The TRANSIENT OCCUPANCY TAX CODE is available at www.placer.ca.gov/1432/About-TOT1432

Remittance: Checks, cashier's checks and money orders accepted by Revenue Services are subject to collection and do not constitute payment until cleared.

In-house check processing is available with a "Debit Authorization Form" and a voided check. There is no fee for using the debit authorization service. The authorization form can be found at www.placer.ca.gov/1464/TOT-Forms Go to the "Forms and Resources" link located at the bottom of the page.

* = Required Field

*Certificate Number: _____ Account Number: _____ *Reporting Period: _____ to _____

*1	Gross Rental Income: Enter the total amount of rental income collected in this reporting period.	\$
*2	Exempt Amount: If any units are occupied more than 30 consecutive days, the gross rent collected for these units is to be entered here. If claiming an exemption other than a non-transient status, please include an exemption form for each qualifying type.	\$
3	Taxable Amount: Subtract the amount of Line 2 from the amount of Line 1 and enter the total here.	\$
4	Amount Of Tax Due: This is the taxable amount (Line 3) times your tax rate. Choose appropriate Tax rate for your property (10% or 8%).	% \$
5	Additional Assessment: Check the box next to the Additional Assessment due for your location. <input type="checkbox"/> a. North Lake Tahoe TBID Assessment Due: Zone 1 at 2% of Line 3 \$ _____ <input type="checkbox"/> b. North Lake Tahoe TBID Assessment Due: Zone 2 at 1% of Line 3 \$ _____ <input type="checkbox"/> c. Squaw Valley Alpine Meadows Micro Mass Transit District: 1% Assessment of Line 3 \$ _____	\$
6	Total Tax and Assessment Due: add Line 4 and Line 5.	\$
7	Penalty: If paid within 30 days after the delinquent date, add 10% of the amount due (Line 6). If paid more than 30 days after the delinquent date, add 20% of the tax due amount (Line 6).	\$
8	Interest: Add 1.5% per month delinquent of the amount due (Line 6).	\$
9	Total Amount Due: <input type="checkbox"/> Check box to authorize Revenue Services to use banking information on file. Enter last four digit of bank account number: _____	\$
10	Is this property ever rented by a management company? If yes, please check box and enter the management company name:	<input type="checkbox"/>
*11	Number of Rental/Unit Days Available During This Period: This number is derived by multiplying the number of units available for rent times the number of days in the reporting period.	
*12	Number of Units/Days Occupied: This number is derived by multiplying the number of units occupied each day during the reporting period. When an occupancy unit is rented more than one time a day, then the actual number of times is to be recorded and counted as separate occupancy.	

By signing this worksheet, or sending my electronic signature, I certify under penalty of perjury that it is an accurate return and that I am authorized to complete this worksheet.

SEND COMPLETED WORKSHEET
AND REMIT PAYMENT TO:
COUNTY OF PLACER
REVENUE SERVICES
10810 Justice Center Dr. Suite 100
Roseville, CA 95678
Fax: (916) 543-3910
Phone: (916) 543-3950
Email: tot@placer.ca.gov

KEEP A COPY FOR YOUR RECORDS

Revised 12/2021

*Signed: _____

*Print Name: _____

*Title: **(check one)** Owner Partner Agent Trustee

*Date: _____

*Phone Number: _____

Mailing Address: _____

City, State, Zip: _____

CHECK IF NEW MAILING ADDRESS

Email Address: _____