

CONTRACT AMENDMENT

Contract No.: HHS000086A

Begins: July 1, 2020

Administering Agency: Adult System of Care

Ends: June 30, 2023

Description: First amendment to this contract between ADVOCATES FOR MENTALLY ILL HOUSING, INC., a California non-profit corporation, hereinafter referred to as "CONTRACTOR." and the County of Placer, hereinafter referred to as "COUNTY", to increase compensation by \$142,771 for a revised total of \$1,993,689 and to include oversight services and support for the Transitional Housing Program. Exhibits A and B will be replaced by Exhibits **A-1** and **B-1** in their entirety to reflect these changes.

WHEREAS, the COUNTY issued a Request for Proposals (RFP) #10351 in 2014 to select a contractor to oversee various programs to support the housing needs of mentally ill residents and awarded a contract for services through the Placer County Board of Supervisors to CONTRACTOR on September 23, 2014 in response to the CONTRACTOR'S submitted proposal, and

WHEREAS, the CONTRACTOR is a duly licensed, qualified, and experienced provider of the required services, and has agreed to provide the services as outlined below, and

WHEREAS, COUNTY has determined a need for oversight services and support for the Transitional Housing Program and additional funding is available to support the enactment of these services, and

WHEREAS, CONTRACTOR agrees to provide additional services requested by County, and

WHEREAS, it is understood and agreed by and between the parties of this Agreement that they wish to enter into this Agreement in order to provide a full and complete statement of their respective responsibilities in connection with this venture during the term of this Agreement,

NOW, THEREFORE, in consideration of the mutual covenants and agreements of this Agreement, the parties hereby agree **effective July 1, 2020, the following amendment is made to HHS000086A, additions are shown in bold italics, deletions are shown in strike-through.**

1. **SERVICES:** CONTRACTOR agrees to provide COUNTY with Housing Support Programs as set forth in Exhibit **AA-1**, titled Scope of Services, attached hereto and incorporated herein by this reference.
3. **PAYMENT:** COUNTY will pay to CONTRACTOR as full payment for all services rendered pursuant to this Agreement in the amount set forth in Exhibit **BB-1**, titled Payment Provisions. The payment specified in Exhibit **BB-1** shall be the only payment made to CONTRACTOR for services rendered pursuant to this Agreement. The total amount of this contract and payments made under this Agreement shall not exceed ~~ONE MILLION EIGHT HUNDRED FIFTY THOUSAND NINE HUNDRED EIGHTEEN DOLLARS (\$1,850,918)~~ **ONE MILLION NINE HUNDRED NINETY-THREE THOUSAND SIX HUNDRED EIGHTY-NINE DOLLARS (\$1,993,689)**. This rate shall be inclusive of all CONTRACTOR costs, including, but not limited to travel, transportation, lodging, meals, supplies, and incidental expenses except as otherwise might be specifically set forth in this Agreement. CONTRACTOR shall charge for travel according to the Federal General Services Administration (GSA) guidelines.
5. **INVOICES:**
 - 5.1. CONTRACTOR shall provide invoices to the COUNTY on a monthly basis, within 30 days of the close of each calendar month with the exception of June billing. For all CEC/Cash Claim contracts, invoices for actual services provided between June 1st and June 15th shall be

received by COUNTY by 5pm June 20th, and invoices for actual services provided between June 16th and June 30th shall be received by COUNTY by 5pm July 15th. For all other contracts, invoices for services provided during the month of June shall be received by COUNTY by 5:00 p.m. on July 15th. Exhibit B, titled Payment Provisions shall indicate if this contract is reimbursed with funds from the CEC/Cash Claim. COUNTY will review, approve, and pay all valid invoices within 30 days of receipt. In the event of multiple invoices being submitted to the COUNTY at one time or insufficient documents supporting an invoice, payment by the COUNTY may be delayed beyond the 30 day timeline.

- 5.2. Invoices for payment shall be submitted to the following address, shall be on the Sample Invoice provided by COUNTY or on CONTRACTOR'S letterhead and shall include the contract number, the CONTRACTOR name and remittance address, a unique invoice number, a detailed list of expenses with dollar amounts and backup documentation to support each expense should be attached to the invoice. Client personally identifiable information (PII) and protected health information (PHI) should not be submitted as backup documentation unless it is legally permissible and there is a necessary business need. When submitting invoices electronically when there is a business need to include PII or PHI, emails should be encrypted:

Placer County HHS Fiscal
Attn: Accounts Payable
3091 County Center Drive, Suite 290
Auburn, CA 95603
Email: HHSPayables@placer.ca.gov

- 5.3. Payment Delay. Notwithstanding any other terms of this Agreement, no payments will be made to CONTRACTOR until COUNTY is satisfied that work of such value has been rendered pursuant to this Agreement. However, COUNTY will not unreasonably withhold payment and, if a dispute exists, the withheld payment shall be proportional only to the item in dispute.

6. **EXHIBITS:** All exhibits referred to in this Agreement, and/or identified in the list of exhibits following the signature page, and / or otherwise attached to the Agreement are hereby incorporated herein by this reference and collectively, along with this base document, form the Agreement. In the event of any conflict or inconsistency between provisions contained in the base agreement or exhibits such conflict or inconsistency shall be resolved by giving precedence according to the following priorities: Exhibit **AA-1**, Exhibit **BB-1**, base agreement, then followed by any remaining exhibits. Responsibilities and obligations mandated by federal or state regulations or otherwise at law shall be liberally construed to meet legal requirements. Responsibilities and services of CONTRACTOR identified in more than one location will be construed such that the provisions mandating the greater obligations shall control.

22. **CONTRACT ADMINISTRATOR:**

- 22.1. ADMINISTRATOR will provide consultation and technical assistance in monitoring the terms of this Agreement
- 22.2. ADMINISTRATOR is responsible for monitoring the performance of the CONTRACTOR in meeting the terms of this Agreement, for reviewing the quality of CONTRACTOR services, notifying CONTRACTOR of performance deficiencies, and pursuing corrective action to assure compliance with contract requirements.
- 22.3. ADMINISTRATOR may be revised from time to time, at the discretion of the COUNTY. Any change in ADMINISTRATOR will be provided to CONTRACTOR by written notice. At contract commencement, the ADMINISTRATOR will be:

Jainell Gaitan, Program Supervisor
Placer County Adult System of Care
11512 B Avenue
Auburn, CA 95603
530.889.7203

Aaron Cadore, Program Manager
Placer County Adult System of Care
11512 B Avenue
Auburn, CA 95603
530.889.2974

23. **NOTICES:** All notices required or authorized by this Agreement shall be in writing and shall be deemed to have been served if delivered personally or deposited in the United States Mail, postage prepaid and properly addressed as follows. Changes in contact person or address information shall be made by notice, in writing, to the other party.

If to COUNTY: Robert L. Oldham, Director
Placer County Dept. of Health and Human Services
3091 County Center Drive, Suite 290
Auburn, CA 95603

If to CONTRACTOR: Jennifer Price, Chief Executive Officer
Advocates for Mentally Ill Housing, Inc.
P.O. Box 5216
Auburn, CA 95604

31. **SIGNATURES:** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument. The Parties agree that an electronic copy of a signed contract, or an electronically signed contract, shall have the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by the Parties.

//Signatures on following page

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement as of the day first above stated:

ADVOCATES FOR MENTALLY ILL HOUSING, INC.
("CONTRACTOR")*

COUNTY OF PLACER ("COUNTY")

Signature

Print Name

Chair of the Board, President, or
 Vice President

Date: _____

Robert L. Oldham, Director,
Department of Health & Human Services

Date: _____

Signature

Print Name

Secretary, Asst. Secretary,
 Chief Financial Officer, or Asst. Treasurer

Date: _____

Approved as to Form
Office of Placer County Counsel

Date: _____

EXHIBITS:

- Exhibit **AA-1** – Scope of Services
- Exhibit **BB-1** – Payment Provisions

*Agreement must have two signatures, one in each of the two categories of corporate offices indicated above. Check the box indicating the corporate office of the signing party. The same person may sign the contract twice if that person holds an office in each of the two categories. (California Corporations Code § 313) One signature will suffice, if the corporation's board of directors has passed a resolution that gives one person authority to sign. A copy of the most recent resolution must be sent with the signed contract, even if it is the same as the previous year.

SCOPE OF SERVICES

Scope of Work

Housing Programs for Mentally Ill including Supportive Services for AMIH Housing Residents, Transitional Age Youth Housing, Peer Supported Transitional Housing, Emergency Housing

1. Supportive Services for AMIH Housing Residents “Path to Independence”

1.1 BACKGROUND INFORMATION

AMIH coordinates, secures, and maintains lease agreements with property owners for the purpose of providing houses that are utilized by Placer County Adult System of Care (ASOC) consumers. This successful partnership provides ASOC consumers with the ability to live in an environment of support while developing skills for more independent living in the community.

1.2 CONTRACTOR (AMIH) agrees to provide the following:

1.2.1 Coordinate, establish, and maintain current Lease Agreements with property owners to secure homes and increase housing opportunities for Mental Health Service Act (MHSA) consumers.

1.2.2 Enter all PATH to Independence consumers into the Coordinated Entry-By Name List.

1.2.3 Provide program staff to:

1.2.3.1 Provide oversight and management of housing “site” issues and problems.

1.2.3.2 Collaborate with ASOC staff to ensure priority status for MHSA Full Service Partnerships (FSP) consumers.

1.2.3.3 As a partner, assist the ASOC FSP team with outreach to MHSA target populations.

1.2.3.4 Assist with the moving needs of FSP/ASOC consumers as directed by ASOC Program Supervisor.

1.2.4 The CONTRACTOR shall fully insure, and operate an appropriate vehicle, for the moving and general transportation needs of FSP and non-FSP consumers and their belongings.

1.2.5 The CONTRACTOR shall organize community integration activities bi-monthly (6 times per year).

1.2.7 The CONTRACTOR shall provide Peer Counselors to support each house. Peer Counselors will use their own personal lived mental health experience to guide and support residents towards independent living. Peer Counselors shall be available up to 10 hours per week per house, Monday through Friday between 9 a.m. and 5 p.m.

1.2.8 The CONTRACTOR shall provide Case Management for residents who do not already have a case manager. The Case Manager shall offer resources and support, identify current needs/goals, and create an action plan to achieve those goals. The case manager shall be available 1-2 hours per week, per resident, and on an as-needed basis.

- 1.2.9 The CONTRACTOR shall teach independent living skills to all residents through case management and peer support. Independent living skills training shall include: accessing public transportation, obtaining permanent housing, maintaining sobriety, accessing medical and or psychiatric care, increasing income through benefits or employment, budgeting, cooking, personal hygiene, and other needs identified by residents.
- 1.2.10 The CONTRACTOR shall provide a driver to assist clients with better access to services and community integration.
- 1.2.11 The CONTRACTOR shall provide a grocery voucher for no less than \$30 per week for the residents in the process of applying for Cal Fresh Benefits. The voucher will terminate upon the resident successfully obtaining Cal Fresh Benefits.
- 1.2.12 *The* CONTRACTOR shall provide a grocery voucher for no less than \$30 per week for the residents who do not qualify for Cal Fresh Benefits. The grocery voucher will be provided for the duration of the resident's stay in the program.
- 1.2.13 The CONTRACTOR shall provide monthly grocery supplies for the PATH to Independence Program such as condiments and other miscellaneous needs.
- 1.2.14 The CONTRACTOR SHALL NOT provide grocery vouchers to participants with Cal Fresh Benefits.

2. Transitional Age Youth Housing "AMIH TAY HOUSING"

2.1 BACKGROUND INFORMATION

AMIH coordinates, secures, and maintains lease agreements with property owners for the purpose of providing houses that are utilized by ASOC and Turning Point Community Programs (TP) transitional age youth (TAY) consumers. This successful partnership provides ASOC and TP TAY consumers with the ability to live in an environment of support while developing skills for more independent living in the community.

2.2 CONTRACTOR (AMIH) agrees to provide the following:

- 2.2.1 Coordinate, establish, and maintain current Lease Agreements with property owners to secure a home and increase housing opportunities for MHSA consumers who meet the definition of TAY. At least 3 beds will be designated for TAY who are enrolled in or will be enrolled in an FSP with ASOC or TP.
- 2.2.2 A residential house manager (RHM) who will live in the home on a full-time basis. The home shall have at least 4 bedrooms, with 1 room reserved for the RHM. The RHM shall provide updates and coordinate with each resident's case manager and peer counselors.
- 2.2.3 A housing coordinator to:
 - 2.2.3.1 Provide oversight and management of housing "site" issues and problems.
 - 2.2.3.2 Collaborate with ASOC & TP staff to ensure residents meet the requirements for MHSA consumers and TAY.
 - 2.2.3.3 As a partner, assist the ASOC FSP team with outreach to MHSA target populations.
 - 2.2.3.4 Assist with the moving needs of FSP/ASOC consumers as requested by ASOC Program Supervisor.
- 2.2.4 An appropriate vehicle, fully insured, for the moving and general transportation needs of MHSA consumers and their belongings.

- 2.2.5 Organized community integration activities bi-monthly (6 times per year).
- 2.2.6 Peer Counselors to support the TAY program. Peer Counselors shall use their own personal lived mental health experience to guide and support residents towards independent living. Peer Counselors shall be available up to 10 hours per week, Monday through Saturday between 9 a.m. and 5 p.m.
- 2.2.7 In collaboration with TP, CONTRACTOR shall teach independent living skills to all residents through case management and peer support. Independent living skills training shall include: accessing public transportation, obtaining permanent housing, maintaining sobriety, accessing medical and or psychiatric care, increasing income through benefits or employment, budgeting, cooking, personal hygiene, and other needs identified by residents.
- 2.2.8 A driver to assist clients with better access to services and community integration.
- 2.2.9 Utilities, linens, furniture, dishes, cooking utensils, and a house phone.
- 2.2.10 Property maintenance as needed.
- 2.2.11 A grocery voucher no less than \$30 per week for the residents in the process of applying for Cal Fresh Benefits. The voucher will terminate upon the resident successfully obtaining Cal Fresh benefits.
- 2.2.12 A grocery voucher for no less than \$30 per week for residents who do not qualify for Cal Fresh benefits. The grocery voucher will be provided for the duration of the resident's stay in the program.
- 2.2.13 Monthly grocery supplies for the AMIH TAY HOUSING such as condiments and other miscellaneous needs
- 2.2.14 Grocery vouchers SHALL NOT be provided to residents with Cal Fresh Benefits

3. Peer Supported Transitional Housing "AMIH PSTH"

3.1 BACKGROUND INFORMATION

AMIH coordinates, secures, and maintains lease agreements with property owners for the purpose of providing houses that are utilized by ASOC FSP Consumers and MHSA Consumers who may be unserved or underserved. This successful partnership provides ASOC FSP and mental health consumers who may be unserved or underserved with the ability to live in an environment of support while developing skills for more independent living in the community.

3.2 CONTRACTOR (AMIH) agrees to provide the following:

- 3.2.1 Coordinate, establish, and maintain current Lease Agreements with property owners to secure homes and increase housing opportunities for mental health consumers who are unserved or underserved or who are currently enrolled in an FSP.
- 3.2.2 Two homes: one for mental health consumers who may be unserved or underserved, and one for MHSA FSP consumers. The program will serve up to 12 residents at a time.
- 3.2.3 A housing coordinator to:
 - 3.2.3.1 Provide oversight and management of housing "site" issues and problems.
 - 3.2.3.2 Collaborate with ASOC staff to ensure residents meet the requirements for the Peer Supported Transitional Housing (PSTH) program.

- 3.2.3.3 As a partner, assist the ASOC FSP team with outreach to MHSA target populations.
 - 3.2.3.4 Assist with the moving needs of FSP/ASOC consumers as requested by ASOC Program Supervisor.
 - 3.2.4 An appropriate vehicle, fully insured, for the moving and general transportation needs of housing residents.
 - 3.2.5 Organized community integration activities bi-monthly (6 times per year).
 - 3.2.6 Peer Counselors to support the PSTH program. Peer Counselors shall use their own personal lived mental health experience to guide and support residents towards independent living. Peer Counselors shall be available up to 60 hours per week, Monday through Saturday between 9 a.m. and 5 p.m.
 - 3.2.7 For residents who are unserved or underserved, the CONTRACTOR shall provide peer support in lieu of traditional case management. The Peer Counselors will offer resources and support, identify current needs/goals, and create an action plan to achieve those goals.
 - 3.2.8 Instruction in independent living skills to all residents through case management and peer support. Independent living skills training shall include: accessing public transportation, obtaining permanent housing, maintaining sobriety, accessing medical and or psychiatric care, increasing income through benefits or employment, budgeting, cooking, personal hygiene, and other needs identified by residents.
 - 3.2.9 A driver to assist clients with better access to services and community integration.
 - 3.2.10 Utilities, linens, furniture, dishes, cooking utensils, and a phone.
 - 3.2.11 Property maintenance as needed.
 - 3.2.12 A grocery voucher for no less than \$30 per week for the residents in the process of applying for Cal Fresh. The voucher will terminate upon the resident successfully obtaining Cal Fresh benefits.
 - 3.2.13 A grocery voucher for no less than \$30 per week for residents who do not qualify for Cal Fresh benefits. The grocery voucher will be provided for the duration of the resident's stay in the program.
 - 3.2.14 Monthly grocery supplies for the entire AMIH PSTH Program such as condiments and other miscellaneous.
 - 3.2.15 Grocery vouchers SHALL NOT be provided to residents with Cal Fresh Benefits.
4. Emergency Housing "AMIH EMERGENCY HOUSING"
- 4.1 BACKGROUND INFORMATION

AMIH coordinates, secures, and maintains lease agreements with property owners for the purpose of providing houses or apartments that are utilized by ASOC consumers. This successful partnership provides ASOC consumers with emergency short term housing typically lasting up to two weeks, but no more than 28 days. Emergency housing residents will be referred by ASOC and will include FSP consumers.
 - 4.2 CONTRACTOR (AMIH) agrees to provide the following:
 - 4.2.1 Coordinate, establish, and maintain current Lease Agreements with property owners to secure a minimum of a 3-bedroom property for consumers who are referred by ASOC.

- 4.2.2 A residential house manager (RHM) who shall live in the property on a full-time basis. The property shall have at least 3 bedrooms, with 1 room reserved for the RHM. The RHM shall provide updates and coordinate with ASOC and CONTRACTOR regarding each resident. AMIH will provide Peer on-call staff when residents are on site Saturday and Sunday, no less than four hours a day. A Peer staff will be available Monday through Friday 9 am – 6 pm. When the program is without residents, day staff will support the Adult System of Care.
- 4.2.3 A housing coordinator to:
 - 4.2.3.1 Provide oversight and management of housing “site” issues and problems.
 - 4.2.3.2 Collaborate with ASOC staff to ensure residents meet the requirements for emergency housing.
 - 4.2.3.3 As a partner, assist the ASOC FSP team with outreach to MHSA target populations.
 - 4.2.3.4 Assist with the moving needs of FSP/ASOC consumers as requested by ASOC Program Supervisor.
- 4.2.4 An appropriate vehicle, fully insured, for the moving and general transportation needs of FSP consumers and their belongings.
- 4.2.5 The staff will assist clients with better access to services and community integration.
- 4.2.6 Utilities, linens, furniture, dishes, cooking utensils, and a phone.
- 4.2.7 Property maintenance as needed.
- 4.2.8 Contractor will provide groceries for all residents of the emergency house.
- 4.3 COUNTY will provide peer and clinical support to the residents of the emergency house. COUNTY will have after-hours support available for consultation with CONTRACTOR staff. COUNTY will provide a minimum of twice-per-day client contact.
- 5. PATH Housing Support Programs
 - 5.1 CONTRACTOR (AMIH) agrees to provide the following:
 - 5.1.1 Tracking of accurate data for the PATH program to submit to the county for the annual Mental Health Block Grant report within 20 days from the end of the FY
 - 5.1.2 To develop and refine the housing collaborative program and to ensure the highest quality of professional service and continued compliance with all ADA and Fair Housing Mandates.
 - 5.1.3 On an on-going basis evaluate the viability of further expansion of the AMIH/ASOC Housing Collaborative and promote the cultivation of affordable housing opportunities for Placer County ASOC consumers.
 - 5.2 Program Manager staff to:
 - 5.2.1 Provide lead oversight and management to the transitional houses including clients’ referrals, interviews, selection, and placement. Attend bi-weekly community integration meetings and be prepared to make recommendations.
 - 5.2.2 Collaborate with ASOC staff to ensure priority status for MHSA Full Service Partnerships (FSP) consumers. Certify MHSA FSP enrollment and homelessness for FSP clients referred to MHSA Housing Programs.

- 5.2.3 Liaison with County staff, its partners, and community members to ensure a clear and consistent communication protocol regarding residents' placement and discharges.
- 5.2.4 Provide on a continuous basis timely communication to ASOC, its partner agencies, and community members of placement dates, and all notices issued to residents that put in jeopardy their placement
- 5.2.5 Provide a timely and standardized communication protocol to notify ASOC, its partner agencies, and community members, of upcoming vacancies in the PATH program, Staff should maintain a waiting list of potential candidates for the transitional program in order to avoid delays in filling the vacancies.
- 5.2.6 Work with case managers and service coordinators, from ASOC, its partner agencies, and community members, as well as service coordinators from AMIH, to sign up residents for all eligible Permanent Housing Vouchers opportunities in Placer County and others.

6. Required Program Documentation

The CONTRACTOR shall participate in a COUNTY driven program evaluation to include, but not limited to, program/activity outcomes (e.g., demographic information, consumer satisfaction, cost effectiveness data, etc.), and client outcomes, if applicable. CONTRACTOR shall submit reports and data at least quarterly and as requested to the County MHSA Coordinator or designee in the format requested.

7. Program Acknowledgement in Distribution of Information

All Mental Health Services Act-funded activities, brochures, advertisements, flyers, electronic media, goods, publications, etc. must include the following acknowledgement: "Funding has been provided, in part, by the County of Placer Mental Health Services Act."

8. Community Planning Process

CONTRACTOR shall participate in MHSA Community Planning Process (i.e., Campaign for Community Wellness) and/or sub-committees.

9. Mental Health Cost Report:

9.1 Pursuant to Section 14705 (c) of the California Welfare and Institutions Code, COUNTY must provide cost reporting to the State in relation to this contract. CONTRACTOR agrees to provide COUNTY with an annual cost report in accordance with the California Department of Health Care Services (DHCS) requirements no later than October 31st for the preceding fiscal/contractual year.

9.2 It is agreed between COUNTY and CONTRACTOR that the report referenced above is intended to represent the CONTRACTOR'S actual cost as presented in the required year-end cost report. Should the year-end cost report reflect a rate that is less than that stated herein, CONTRACTOR agrees to reimburse COUNTY for all amounts paid in excess of the year-end cost report rate. Reimbursement shall be remitted to COUNTY not later than December 31st for the preceding fiscal/contractual year.

10. Cultural Competence: CONTRACTOR shall provide services pursuant to this Agreement in accordance with current State statutory, regulatory and policy provisions related to cultural and linguistic competence as defined in California State Department of Mental Health (DMH) Information Notice No: 10-02, 2010 Cultural Competence Plan Requirements (CCPR), which establishes new standards and criteria for the entire County Mental Health System, including Medi-

Cal services, MHSA, and Realignment as part of working toward achieving cultural and linguistic competence. The CCPR standards and criteria as cited in California Code of Regulations, Title, 9, Section 1810.410, are applicable to organizations/agencies that provide mental health services via Medi-Cal, MHSA, and/or Realignment.

11. Completion of Services: All services described in this Agreement shall be completed and all funds allocated hereunder must be fully expended by no later than the end of the contract term, indicated in Section 11 of the main Agreement.

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PAYMENT PROVISIONS

This payment provision is subject to modification with approval of the County Contract Administrator and the Revenue and Budget Program Manager, not to exceed the total payment indicated in Section 3 of the main Agreement, and limited to moving identified funding amounts between lines.

Unless a service specific billing rate is otherwise expressly identified in this Agreement, all services shall be billed to COUNTY at CONTRACTOR’S actual cost. Actual cost shall be calculated in accordance with the methodologies set forth in the Office of Management and Budget (OMB) Super Circular, 2 CFR Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: Final Rule”, utilizing the budgeted amounts set forth in Exhibit B-1 as the maximum amount(s) allowable in calculating actual costs.

Purchase of cash equivalents including, but not limited to, gift cards and other stipends shall require the CONTRACTOR to submit a full accounting of the distribution of such cash equivalents to the individual recipients on a quarterly basis throughout the term of this Agreement, including recipient name, signature, amount, date of distribution, the form of distribution (i.e. cash stipend or gift card) and the merchant name if the distribution is in the form of a gift card or comparable instrument. All cash equivalents that are purchased but not distributed prior to the expiration or termination of this Agreement shall be surrendered to the COUNTY, and any balance that is not reconciled shall be refunded by CONTRACTOR to the COUNTY within 30 days.

FY 20-21	ST	FSP	MHBG SMI	MHBG DDX	TOTAL
Emergency Housing					
Salaries	\$13,529	\$54,114			\$67,643
Payroll Taxes/Benefits	\$4,323	\$17,294			\$21,617
Office: Operations, Telecomm, Training, Travel	\$2,334	\$9,337			\$11,671
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$11,157	\$44,630			\$55,787
Admin.	\$3,134	\$12,538			\$15,672
Subtotal Emergency Housing FY 20-21	\$34,477	\$137,913	\$0	\$0	\$172,390
TAY House					
Salaries	\$7,978	\$23,934			\$31,912
Payroll Taxes/Benefits	\$2,158	\$6,475			\$8,633
Office: Operations, Telecomm, Training, Travel	\$3,962	\$11,885			\$15,847
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$11,885	\$35,655			\$47,540
Social Integration	\$246	\$737			\$983
Admin.	\$2,623	\$7,869			\$10,492
Subtotal TAY House FY 20-21	\$28,852	\$86,555	\$0	\$0	\$115,407

PATH					
Salaries	\$59,954	\$25,694			\$85,648
Payroll Taxes/Benefits	\$18,514	\$7,934			\$26,448
Office: Operations, Telecomm, Training, Travel	\$8,668	\$3,715			\$12,383
Groceries	\$8,415	\$3,606			\$12,021
Social Integration	\$2,524	\$1,082			\$3,606
Admin.	\$9,807	\$4,204			\$14,011
Subtotal PATH FY 20-21	\$107,882	\$46,235	\$0	\$0	\$154,117
PSTH/FSP					
Salaries	\$20,401	\$24,934			\$45,335
Payroll Taxes/Benefits	\$6,722	\$8,216			\$14,938
Office: Operations, Telecomm, Training, Travel	\$4,896	\$5,984			\$10,880
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$31,853	\$38,932			\$70,785
Social Integration	\$702	\$858			\$1,560
Admin.	\$6,457	\$7,893			\$14,350
Subtotal PSTH/FSP FY 20-21	\$71,031	\$86,817	\$0	\$0	\$157,848
Evaluation	\$6,885	\$10,327	\$0	\$0	\$17,212
Total FY 20-21	\$249,127	\$367,847	\$0	\$0	\$616,974

FY 21-22	ST	FSP	MHBG SMI	MHBG DDX	TOTAL
Emergency Housing					
Salaries	\$13,529	\$54,114			\$67,643
Payroll Taxes/Benefits	\$4,323	\$17,294			\$21,617
Office: Operations, Telecomm, Training, Travel	\$2,334	\$9,337			\$11,671
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$11,157	\$44,630			\$55,787
Admin.	\$3,134	\$12,538			\$15,672
Subtotal Emergency Housing FY 21-22	\$34,477	\$137,913	\$0	\$0	\$172,390
TAY House					
Salaries	\$7,978	\$23,934			\$31,912
Payroll Taxes/Benefits	\$2,158	\$6,475			\$8,633
Office: Operations, Telecomm, Training, Travel	\$3,962	\$11,885			\$15,847

Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$11,885	\$35,655			\$47,540
Social Integration	\$246	\$737			\$983
Admin.	\$2,623	\$7,869			\$10,492
Subtotal TAY House FY 21-22	\$28,852	\$86,555	\$0	\$0	\$115,407
PATH					
Salaries	\$59,954	\$25,694			\$85,648
Payroll Taxes/Benefits	\$18,514	\$7,934			\$26,448
Office: Operations, Telecomm, Training, Travel	\$8,668	\$3,715			\$12,383
Groceries	\$8,415	\$3,606			\$12,021
Social Integration	\$2,524	\$1,082			\$3,606
Admin.	\$9,807	\$4,203			\$14,010
Subtotal PATH FY 21-22	\$107,882	\$46,234	\$0	\$0	\$154,116
PSTH/FSP					
Salaries	\$20,401	\$24,934			\$45,335
Payroll Taxes/Benefits	\$6,722	\$8,216			\$14,938
Office: Operations, Telecomm, Training, Travel	\$4,896	\$5,984			\$10,880
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$31,853	\$38,932			\$70,785
Social Integration	\$702	\$858			\$1,560
Admin.	\$6,457	\$7,892			\$14,349
Subtotal PSTH/FSP FY 21-22	\$71,031	\$86,816	\$0	\$0	\$157,847
Evaluation	\$6,885	\$10,327	\$0	\$0	\$17,212
TRANSITIONAL HOUSING - PATH					
Salaries			\$23,296	\$9,984	\$33,280
Payroll Taxes/Benefits			\$6,989	\$2,995	\$9,984
Admin			\$3,028	\$1,298	\$4,326
Subtotal Transitional Housing - PATH FY 21-22	\$0	\$0	\$33,313	\$14,277	\$47,590
Total FY 21-22	\$249,127	\$367,845	\$33,313	\$14,277	\$664,562

FY 22-23	ST	FSP	MHBG SMI	MHBG DDX	TOTAL
Emergency Housing					
Salaries	\$13,529	\$54,114			\$67,643
Payroll Taxes/Benefits	\$4,323	\$17,294			\$21,617
Office: Operations, Telecomm, Training, Travel	\$2,334	\$9,337			\$11,671

Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$11,157	\$44,630			\$55,787
Admin.	\$3,134	\$12,538			\$15,672
Subtotal Emergency Housing FY-22-23	\$34,477	\$137,913	\$0	\$0	\$172,390
TAY House					
Salaries	\$7,978	\$23,934			\$31,912
Payroll Taxes/Benefits	\$2,158	\$6,475			\$8,633
Office: Operations, Telecomm, Training, Travel	\$3,962	\$11,885			\$15,847
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$11,885	\$35,655			\$47,540
Social Integration	\$246	\$737			\$983
Admin.	\$2,623	\$7,869			\$10,492
Subtotal TAY House FY 22-23	\$28,852	\$86,555	\$0	\$0	\$115,407
PATH					
Salaries	\$59,954	\$25,694			\$85,648
Payroll Taxes/Benefits	\$18,514	\$7,934			\$26,448
Office: Operations, Telecomm, Training, Travel	\$8,668	\$3,715			\$12,383
Groceries	\$8,415	\$3,606			\$12,021
Social Integration	\$2,524	\$1,082			\$3,606
Admin.	\$9,807	\$4,203			\$14,010
Subtotal PATH FY 22-23	\$107,882	\$46,234	\$0	\$0	\$154,116
PSTH/FSP					
Salaries	\$20,401	\$24,934			\$45,335
Payroll Taxes/Benefits	\$6,722	\$8,216			\$14,938
Office: Operations, Telecomm, Training, Travel	\$4,896	\$5,984			\$10,880
Direct Housing Costs: Rent, Utilities, Repairs, Groceries	\$31,853	\$38,932			\$70,785
Social Integration	\$702	\$858			\$1,560
Admin.	\$6,457	\$7,892			\$14,349
Subtotal PSTH/FSP FY 22-23	\$71,031	\$86,816	\$0	\$0	\$157,847
Evaluation	\$6,885	\$10,327	\$0	\$0	\$17,212
TRANSITIONAL HOUSING - PATH					
Salaries			\$46,592	\$19,968	\$66,560
Payroll Taxes/Benefits			\$13,978	\$5,990	\$19,968

Admin			\$6,057	\$2,596	\$8,653
Subtotal Transitional Housing - PATH FY 22-23	\$0	\$0	\$66,627	\$28,554	\$95,181
Total FY 22-23	\$249,127	\$367,845	\$66,627	\$28,554	\$712,153
TOTAL CONTRACT FY 2020-2023	\$747,381	\$1,103,537	\$99,940	\$42,831	\$1,993,689

*ST- System Transformation
**FSP- Full Service Partnership

This payment provision is subject to modification with approval of the County Contract Administrator and the Revenue and Budget Program Manager, not to exceed the total payment indicated in Section 3 of the main Agreement and limited to moving identified funding amounts between lines.

Unless a service specific billing rate is otherwise expressly identified in this Agreement, all services shall be billed to COUNTY at CONTRACTOR'S actual cost. Actual cost shall be calculated in accordance with the methodologies set forth in the Office of Management and Budget (OMB) Super Circular, 2 CFR Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: Final Rule", utilizing the budgeted amounts set forth in Exhibit B-1 as the maximum amount(s) allowable in calculating actual costs.

Purchase of cash equivalents including, but not limited to, gift cards and other stipends shall require the CONTRACTOR to submit a full accounting of the distribution of such cash equivalents to the individual recipients on a quarterly basis throughout the term of this Agreement, including recipient name, signature, amount, date of distribution, the form of distribution (i.e. cash stipend or gift card) and the merchant name if the distribution is in the form of a gift card or comparable instrument. All cash equivalents that are purchased but not distributed prior to the expiration or termination of this Agreement shall be surrendered to the COUNTY, and any balance that is not reconciled shall be refunded by CONTRACTOR to the COUNTY within 30 days.