



**MEMORANDUM**  
**HEALTH AND HUMAN SERVICES**  
**ADULT SYSTEMS OF CARE DIVISION**  
County of Placer

**TO:** Honorable Board of Supervisors **DATE:** March 8, 2022  
**FROM:** Robert Oldham, Director of Health and Human Services  
**BY:** Nancy Baggett, Staff Services Manager  
**SUBJECT:** Roseville Hospitality LLC dba Hampton Inn & Suites Roseville and COVID Meal Amendments

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**ACTION REQUESTED**

1. Approve an amendment to a contract with Roseville Hospitality LLC dba Hampton Inn & Suites, Roseville of San Francisco, CA for Emergency Lodging services for a maximum increase of \$800,000 for a new maximum amount of \$5,597,499 through June 30, 2022, to extend the term and increase capacity, as needed, for increased COVID-19 risk subject to available funding.
2. Approve an amendment to a Master Agreement with eight (8) suppliers for Meal Delivery Services in the aggregate amount of \$200,000 for a new maximum aggregate amount of \$1,675,000 through June 30, 2022.
3. Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

The Governor's State of Emergency Proclamation dated March 4, 2020, Executive Orders N-25-20, and N-33-20, the California Department of Public Health guidance and the then-existing Placer County Public Health Officer's Shelter in Place directive and subsequent order address the COVID-19 emergency and the need to practice social distancing. As a result, the Department of Health and Human Services (HHS) reached out to several hotel facilities in the south Placer area to provide emergency housing for Placer County's homeless population as it relates to the impact of COVID-19. These individuals are considered to be at risk of contracting the virus due to their inability to provide their own physical separation from one another. The use of hotel facilities for housing these persons provides this separation in a safe and secure environment, which is essential to prevent or slow the spread of the virus throughout the community.

As the result of HHS' inquiries, the only hotel in the Roseville area that was willing to work with the County for these lodging services is Hampton Inn & Suites in Roseville. HHS and Procurement Services negotiated a contract with Roseville Hospitality LLC, who owns the hotel, in accordance with a contract that was reviewed and approved by County Counsel and Risk Management for this specific purpose. The County has utilized this hotel property to house individuals who have been either infected with COVID-19 or suspected to be exposed, or at high-risk for exposure but do not require hospitalization. The agreement with the hotel provides the County's exclusive use of the hotel on a month-to-month basis.

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Additionally, the meal requirements are directly related to the Governor's State of Emergency Proclamation dated March 4, 2020, Executive Order N-25-20, and guidance issued by the California Department of Public Health and is directly related to that emergency and necessary for the preservation of public health and safety.

Procurement and HHS collaborated to develop Request for Qualifications (RFQ) No. 20098 to solicit interest in these programs from area food service providers. Eight firms were included in an umbrella agreement to provide meals as needed for the housed individuals beginning in June of 2020.

On September 28, 2021, your Board approved an extension and additional funding to the hotel contract and the COVID meal delivery to provide extended sheltering of these at-risk individuals and the related meal services through December 31, 2021. Your Board also approved an option to extend the contract through March 31, 2022, in the event that the need to mitigate COVID-19 required HHS to provide availability of these lodging services beyond June. This option was exercised, and the contract were extended to March 31, 2022, accordingly. Additionally, on November 9, 2021, Your Board approved the latest increase of \$175,000 and the agreement has been extended to coincide with the rental terms of the Roseville Hampton Inn agreement.

While they are decreasing, we continue to see COVID-19 cases in Placer County and need time to transition the program from current use. With this high-risk population (with medical conditions), having a non-congregate option for shelter decreases the spread of COVID-19 within the community and reduces the utilization of emergency rooms. Extending these agreements through June 30, 2022, will allow the time necessary to transition the program in a new direction after notification of possible award from HCD-Homekey. The agreement for COVID meal delivery will also need to be extended, accordingly.

The requested contract amendments exceed the Purchasing Manager's authority and require your Board's approval. Both of the agreements include options to cancel, with 30-days' notice. County staff will closely monitor the needs for these services and reduce the contracts with these firms if necessary. We do not anticipate requiring another extension for these month-to-month Project Room Key related expenses. Either the program will close, or it will transition into a new project that will no longer require these contracts.

#### **FISCAL IMPACT**

The total cost of this increase is related to COVID-19 homeless mitigation and is expected to be covered by Project Roomkey, FEMA, or the Epidemiology Laboratory Capacity Grant.

#### **ATTACHMENTS**

None