



**MEMORANDUM
HEALTH AND HUMAN SERVICES
PUBLIC HEALTH DIVISION
County of Placer**

TO: Honorable Board of Supervisors **DATE:** March 8, 2022
FROM: Raul Martinez
BY: Nancy Baggett, Staff Services Manager
SUBJECT: Sutter Health SutterLink Access Memorandum of Understanding

ACTION REQUESTED

Approve an evergreen Memorandum of Understanding with Sutter Health to provide SutterLink access and authorize the Assistant Director of Health and Human Services to sign the agreement with Risk Management and County Counsel concurrence, and to sign subsequent amendments consistent with the agreement's subject matter and scope of work with Risk Management and County Counsel concurrence.

BACKGROUND

Currently, Public Health submits patient record requests directly to Sutter Health staff via secure email or telephone. Once approved, the chart is then shared with Public Health via secure email or fax. This process will need to change as Sutter Health has adopted a new system for obtaining chart requests and sharing of records. This new process utilizes SutterLink, a secure, web-based technology which allows for the sharing of patient health information contained in the Sutter Health electronic health record system. Select Public Health staff will be granted access to SutterLink and may submit a request for records directly within SutterLink when a record is needed. Public Health will then be granted temporary access to the patient's electronic medical record via this web-based technology.

The utilization of SutterLink will improve efficiencies both within Sutter Health and Public Health. It will reduce the number of staff required to process requests, improve request response time, and ensures all patient protected health information is stored and shared properly.

FISCAL IMPACT

No Fiscal impact.

ATTACHMENTS

None.

The agreement is on file with the Clerk of the Board for review.

