



MEMORANDUM
PROCUREMENT SERVICES DIVISION
County of Placer

TO: Honorable Board of Supervisors **DATE:** March 22, 2022
FROM: Todd Leopold, County Executive Officer
BY: Brett Wood, Purchasing Manager
SUBJECT: Land Development Manual Contract Amendment – King Engineering, Inc.

ACTION REQUESTED

Approve contract amendment to increase an agreement with King Engineering, Inc. of Auburn, CA for professional services to update the Land Development Manual in the aggregate amount of \$44,000 for a new total of \$140,000.

Authorize the Purchasing Manager to sign all required documents.

BACKGROUND

The Community Development Resource Agency (CDRA) require assistance to update and revise the Land Development Manual (LDM) to ensure proper, consistent, and uniform design, installation, and construction of public infrastructure to be dedicated to the County for operation and maintenance as well as improvements constructed in accordance with an agreement entered into between the County and a Developer/Subdivider. The LDM contains standards that regulate and guide the design and preparation of plans and specifications for construction of roadways, drainage, sewerage, street lighting, water supply facilities, and related public improvements and also sets guidelines for all private works which involve grading, drainage, and related improvements.

The County has several large private development projects moving forward in the western area of the County. Development projects are in close proximity to several cities, including the City of Roseville, City of Lincoln, and City of Rocklin, and in some cases are resulting in deviations from the LDM that was developed in the 1990's when the County was primarily more rural. As a result, CDRA has determined that there is a need to create West Placer standards and guidelines to more closely match the residential and commercial development of the adjacent cities. The primary objective of this effort is to update the roadway, sewer, and storm drain sections of the current LDM, including updates to the existing engineering design details and creation of new details as appropriate.

On June 25, 2021 the Purchasing Manager entered into an agreement with King Engineering Inc to perform the update to the Land Development Manual. The resulting contract were awarded in the maximum aggregate amount of \$87,545 for the period of June 25, 2021 through

June 25, 2023. Amendments to that agreement were issued bringing the overall total of the contract to \$95,215.

An increase to the contract is needed as CDRA desires a transparent public outreach process, and feedback from all stakeholders is critical to making effective and industry-standard changes to the LDM, including additional stakeholder meetings. It has been determined that additional internal and external stakeholder meetings are required a third addendum to the original contract. Accordingly, Addendum #3, will add additional external and internal outreach sessions as necessary to afford ample critiquing and review of pending LDM changes.

The requested increase exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is requested to increase the contract with King Engineering, Inc. in the aggregate amount of \$44,000 resulting in a new not to exceed amount of \$140,000.

FISCAL IMPACT

Funding for these services is included in the FY 2021-22 Budget of the Community Development Resource Agency.

ATTACHMENTS

Contract and Amendments on File with Clerk of the Board