



**MEMORANDUM  
PROCUREMENT SERVICES**  
County of Placer

**TO:** Honorable Board of Supervisors **DATE:** April 19, 2022  
**FROM:** Todd Leopold, County Executive Officer  
**BY:** Brett Wood, Purchasing Manager  
**SUBJECT:** Information Technology Support Services – Randstad Technologies

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**ACTION REQUESTED**

1. Approve an amendment to contract number SCN104429 with Randstad Technologies of Sacramento, CA for information technology support services to increase the contract by \$100,000 for a revised maximum amount of \$196,000 and to extend the contract for the period of July 1, 2022 through December 31, 2022.
2. Authorize the Purchasing Manager to sign all required documents subject to departmental concurrence and available funding and authorize change orders in the amount not to exceed \$19,600 consistent with Placer County's Procurement Policy.

**BACKGROUND**

On November 4, 2021, the Purchasing Manager executed an agreement in the amount of \$96,000 with Randstad Technologies of Sacramento, CA, as a result of a Board adopted list of qualified firms, to provide professional services to support the Enterprise Resource Planning (ERP) system for the period through June 30, 2022.

The Auditor-Controller's Office, Workday Support Organization (WSO) continues to require information technology services to support the ERP project and requires an amendment to contract number SCN104429 to increase the amount by \$100,000 for an extended term through December 31, 2022. The action requested will allow Randstad Technologies to continue providing technical Workday experience to support and develop various automations, enhance current processes, and build integrations needed between Workday and external applications until it is determined that a more cost effective and appropriate level of service can be provided by WSO.

The requested increase exceeds the Purchasing Manager's authority. Therefore, your Board's approval is required to proceed with an amendment to increase the current agreement by \$100,000 for a new maximum amount of \$196,000 and to extend the contract through December 31, 2022.

An evaluation of the services required by WSO will be conducted to determine the most cost

effective and appropriate level of service provided. The contract can be cancelled should an alternative method be deemed more effective.

**FISCAL IMPACT**

Funding for this increase is included in the Workday Support Organization's (CC04700) FY 2021-22 Budget. Funds are not encumbered until services are provided against the contract.

**ATTACHMENTS**

N/A