



COMMUNITY DEVELOPMENT RESOURCE AGENCY
Planning Services Division

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FIREWORKS DISPLAY CHECKLIST

The Placer County Planning Services Division accepts applications online and over the counter. To use the County's convenient automated online application system, visit the County's [Online Permit Services](#) page to get started. Alternatively, you may submit a [Universal Application](#) with the required supplemental application materials in person at the Community Development Resource Agency (CDRA) front counter. An appointment to submit your application may be made using the County's automated appointment scheduling system [here](#). Applications are also accepted without an appointment on a walk-in basis.

All supplemental application materials are required to be submitted electrically in accordance with the County's [Electronic Document Submittal Requirements](#) detailed in the [Electronic Application Filing Instructions](#), which specifies file naming conventions, formatting requirements, and file types that are accepted. For applications submitted at the CDRA front counter, all supplemental applications materials shall be delivered on a portable storage device, such as a flash drive or CD.

The following is a checklist of application materials required to submit a fireworks application online or at the CDRA front counter.

- Completed Universal Application: Select the [Fireworks Permit](#) entitlement and Exemption Verification authorization under section 1 of the application form.
- Read and complete the [Fireworks Display Questionnaire](#) (required by both Sponsor & Pyrotechnic Operator).
- Provide Site Security Plan (See Fireworks Display Questionnaire).
- Application fees are required to be paid in full at the time of application submittal. The most current version of the Planning Services Division Fee Schedule is available [here](#).
- Provide copy of "Safety Zone" and request review by United States Coast Guard (Lake Tahoe), or Bureau of Reclamation (Folsom Lake), if applicable.
- Notify FAA and obtain FAA approval if Fireworks Display affects airport traffic.
- Provide copies of all local fire department permits.
- Provide Certificate of General Liability Insurance (both Sponsor & Pyrotechnic Operator).
- Provide Certificate of General Liability Additional Insured Endorsement (both Sponsor & Pyrotechnic Operator).

- Provide Certificate of General Liability Primary / Non-Contributory Endorsement (both Sponsor & Pyrotechnic Operator).
- Provide Certificate of Worker's Compensation Insurance (both Sponsor & Pyrotechnic Operator).
- Provide Certificate of Automobile Insurance (both Sponsor & Pyrotechnic Operator).
- Provide Certificate of 15-day Insurance Cancellation Notice (both Sponsor & Pyrotechnic Operator).
- State Fire Marshall License (Per Health and Safety Code Sections 12575, 12576, or 12577)

REQUIRED FOR LAKE TAHOE WATER-BASED FIREWORKS DISPLAYS ONLY

- Read Placer County Fireworks Best Management Practices Plan requirements.
- Implement "Safety Zone" and request review by United States Coast Guard minimum of 135 days prior to new event.
- Prepare two (2) power boats / two (2) crew members each or one power boat and one kayak with appropriate gear.
- Prepare "Clean-up crews, land and water", Dive Team, Land Team.
- Prepare "Clean-up crew for barge".
- Facilitate efforts to get permission to enter private property for clean-up requirements.
- Prepare written Event Summary, including Daily Logs, submit to CDRA Planning no later than 30 days following event, or earlier if required.

ALL APPLICATIONS and REQUIRED DOCUMENTATION SHALL BE SUBMITTED TO PLACER COUNTY CDRA PLANNING NO LATER THAN 60 DAYS PRIOR TO EVENT FOR LAND-BASED FIREWORKS OR 135 DAYS PRIOR TO EVENT FOR WATER-BASED FIREWORKS (including applications pending approval from other agencies).