



**MEMORANDUM
PROBATION**
County of Placer

TO: Honorable Board of Supervisors **DATE:** June 21, 2022
FROM: Marshall Hopper, Chief Probation Officer
BY: Chris Artim, Administrative and Fiscal Operations Manager
SUBJECT: PREP Counseling and Educational Services | Contract with Sacramento County Office of Education

ACTION REQUESTED

Approve and authorize the Purchasing Manager to sign a negotiated agreement with Sacramento County Office of Education, for counseling and educational services, in the maximum amount of \$880,000, for the period of July 1, 2022, to June 30, 2023.

Approve the option to renew the resulting agreement for two additional one-year terms with a renewal amount not to exceed 10 percent in aggregate of the maximum amount and authorize the Purchasing Manager to sign all required documents subject to County Counsel and Risk Management approvals, as well as departmental concurrence and available funding.

BACKGROUND

Public Safety Realignment, enacted in October 2011 through California Assembly Bills 109 and 117, "realigned" responsibility for many offenders convicted of lower-level, prison-eligible felony offenses to the counties. These historic policy shifts caused significant impacts to local justice systems, many of which were already operating at or exceeding existing capacity. System impacts are attributable not only to the net increase in the number of felony offenders now under county responsibility, but also to the higher risk and need profiles of these "realigned" offenders.

Placer County's AB109 implementation plan, developed by the Community Corrections Partnership and approved by your Board on January 10, 2012, provided for the safe and effective implementation of these new county responsibilities. In collaboration with the Superior Court, Placer County public safety officials undertook a comprehensive, inter-agency justice system master planning process. Included in the plan findings was a call for expanded jail treatment and vocational options and the development of a re-entry program for offenders. The Probation Department, working in conjunction with staff from the County Executive Office, began work to address these identified needs.

To meet these needs, the Probation Department requires a firm to provide offenders, both in and out of custody, a continuum of intervention services to address adjusting criminal thinking and behavior through evidence-based practices. Interventions provided should include some combination of the following: Cognitive Behavioral Thinking classes, Substance Abuse Education, Job Training, Mentorship and Employment Placement. Educational programming

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such as Motivational Enhancement for Change, Life Skills, G.E.D. preparation, Anger Management, Relational and Family skills, etc. are also necessary for offenders to learn necessary skills for success. These services will be implemented in and out of custody with the use of the PREP (Placer Re-Entry Program) as an offender re-entry center, as well as with the use of facilities associated with the South Placer Adult Correctional Facility and the Auburn Adult Correctional Facility.

On February 24, 2015, the Board of Supervisors approved the award of Request for Proposal 10352 to Sacramento County Office of Education, for the period of March 1, 2015 through June 30, 2016 with the option to renew for two (2) additional one-year terms. The agreement has been renewed annually since. On June 23, 2020, the Board of Supervisors approved a new contract for the period of July 1, 2020, through June 30, 2021, with the option to renew for one additional one-year terms. The agreement was renewed last year for the final authorized renewal. The current agreement expires on June 30, 2022.

Originally SCOE provided services through one facility in Roseville, and now provides services through three facilities (Roseville, Auburn, and Tahoe Vista). Additionally, SCOE has collaborated with other agencies to maximize available services while containing costs to the greatest extent possible. SCOE has also recently developed a collaborative relationship with Nevada County Probation, which will allow Placer County Probation to continue services at FY 2022 levels in FY 2023.

This agreement is increasing by 10% in the coming year. This is due in part to several things, one of them being, the cost of services going up. Additionally, due to the complexities of managing the number of complementary services and coordinating with multiple participating agencies (Currently Placer County Probation, CDCR Parole, and Nevada County Probation share in the cost of these services) the Probation Department requested SCOE to reclass their vacant Transition Specialist. This supervisory position will ensure the continuation of consistent service received from SCOE. Even with the 10% increase, the current requested contract amount is still only approximately 67% of the total amount authorized by your Board for these same services in 2015. The collaborative partnerships have enabled Placer to reduce costs, while also expanding these needed services.

The requested action exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with Procurement Policy. Therefore, your Board's approval is required to proceed with the award of the agreement with Sacramento County of Education in the maximum amount of \$880,000 for the period of July 1, 2022 to June 30, 2023.

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FISCAL IMPACT

The costs associated with this contract are included within the CC18001 - Probation FY2022-2023 budget. There is no impact to the General Fund.

ATTACHMENTS

Sacramento County Office of Education – Placer Re-Entry Program

Administering Agency: Placer County Probation Department

C o n t r a c t N o .

Contract Description: Education and Counseling Services

CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made at Auburn, California, as of July 1st, 2022, by and between the County of Placer, County and the Sacramento County Office of Education, ("Consultant"), who agree as follows.

- 1. Services.** Subject to the terms and conditions set forth in this Agreement, Consultant shall provide the services described in Exhibit A, **RFP No. 10352**, and Consultant's proposal submitted in response to said document. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit A.
- 2. Payment.** County shall pay Consultant for services rendered pursuant to this Agreement at the time and in the amount set forth in Exhibit **B**. The payment specified in Exhibit **B** shall be the only payment made to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all billings for said services to County in the manner specified in Exhibit **B**. **The amount of the contract shall not exceed Eight Hundred and Fifty Thousand dollars (\$850,000).**
- 3. Facilities, Equipment and Other Materials, and Obligations of County.** Consultant shall, at its sole cost and expense, furnish all facilities, equipment, and other materials which may be required for furnishing services pursuant to this Agreement except those specifically identified in Exhibit C of this contract.
- 4. Exhibits.** All exhibits referred to herein will be attached hereto and by this reference incorporated herein.
- 5. Time for Performance.** Time is of the essence. Failure of Consultant to perform any services within the time limits set forth in Exhibit A shall constitute material breach of this contract.
- 6. Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of the County. County shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement. County shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement.
- 7. Licenses, Permits, Etc.** Consultant represents and warrants to County that it has all licenses, permits, qualifications, and approvals of whatsoever nature, which are legally required for Consultant to perform services hereunder, and shall, at its sole cost and expense, keep them in effect at all times during the term of this Agreement.
- 8. Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for the satisfactory performance of Consultant's obligations pursuant to this Agreement. Neither party shall be considered in default of this

Agreement to the extent performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the party.

9. **Insurance.** Consultant shall file with County a Certificate of Insurance, with companies acceptable to County, with a Best's Rating of no less than A:VII showing the following coverage:

WORKER'S COMPENSATION AND EMPLOYERS LIABILITY INSURANCE:

Worker's Compensation Insurance shall be provided as required by any applicable law or regulation. Employer's liability insurance shall be provided in amounts not less than one million dollars (\$1,000,000) each accident for bodily injury by accident, one million dollars (\$1,000,000) policy limit for bodily injury by disease, and one million dollars (\$1,000,000) each employee for bodily injury by disease.

If there is an exposure of injury to CONSULTANT'S employees under the U.S. Longshoremen's and Harbor Worker's Compensation Act, the Jones Act, or under laws, regulations, or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.

Each Worker's Compensation policy shall be endorsed with the following specific language:

Cancellation Notice - "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Placer".

Waiver of Subrogation - The workers' compensation policy shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the County, its officers, directors, officials, employees, agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this agreement by the CONSULTANT.

CONTRACTOR shall require all SUBCONTRACTORS to maintain adequate Workers' Compensation insurance. Certificates of Workers' Compensation shall be filed forthwith with the County upon demand.

GENERAL LIABILITY INSURANCE:

- A. Comprehensive General Liability or Commercial General Liability insurance covering all operations by or on behalf of CONSULTANT, providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for:

- (1) Contractual liability insuring the obligations assumed by CONSULTANT in this Agreement.

- B. One of the following forms is required:

- (1) Comprehensive General Liability;
(2) Commercial General Liability (Occurrence); or
(3) Commercial General Liability (Claims Made).

- C. If CONSULTANT carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of:

- One million dollars (\$1 000 000) each occurrence

- Two million dollars (\$2,000,000) aggregate

D. If CONSULTANT carries a Commercial General Liability (Occurrence) policy:

(1) The limits of liability shall not be less than:

- One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)
- One million dollars (\$1,000,000) for Products-Completed Operations
- Two million dollars (\$2,000,000) General Aggregate

(2) If the policy does not have an endorsement providing that the General Aggregate Limit Applies separately, are included in the aggregate limits, then the required aggregate limits shall be two million dollars (\$2 000 000).

E. Special Claims Made Policy Form Provisions:

CONSULTANT shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of COUNTY, which consent, if given, shall be subject to the following conditions:

(1) The limits of liability shall not be less than:

- One million dollars (\$1 000 000) each occurrence (combined single limit for bodily injury and property damage)
- One million dollars (\$1,000,000) aggregate for Products Completed Operations
- Two million dollars (\$2 000 000) General Aggregate

(2) The insurance coverage provided by CONSULTANT shall contain language providing coverage up to one (1) year following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims-made policy.

Conformity of Coverages - If more than one policy is used to meet the required coverages, such as a separate umbrella policy, such policies shall be consistent with all other applicable policies used to meet these minimum requirements. For example, all policies shall be Occurrence Liability policies or all shall be Claims Made Liability policies, if approved by the County as noted above. In no cases shall the types of policies be different:

ENDORSEMENTS:

Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language:

- A. "The County of Placer, its officers, agents, employees, and volunteers are to be covered as insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement."
- B. "The insurance provided by the Consultant, including any excess liability or umbrella form coverage, is primary coverage to the County of Placer with respect to any insurance or self-insurance programs maintained by the County of Placer and no insurance held or owned by the County of Placer shall be called upon to contribute to a loss."

- C. "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Placer."

AUTOMOBILE LIABILITY INSURANCE:

Automobile Liability insurance covering bodily injury and property damage in an amount no less than one million dollars (\$1,000,000) combined single limit for each occurrence.

Covered vehicles shall include owned, non-owned, and hired automobiles/trucks.

ADDITIONAL REQUIREMENTS:

Premium Payments - The insurance companies shall have no recourse against the COUNTY and funding agencies, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by a mutual insurance company.

Policy Deductibles - The CONSULTANT shall be responsible for all deductibles in all of the CONSULTANT's insurance policies. The maximum amount of allowable deductible for insurance coverage required herein shall be \$25,000.

CONSULTANT's Obligations - CONSULTANT's indemnity and other obligations shall not be limited by the foregoing insurance requirements and shall survive the expiration of this agreement.

Verification of Coverage - CONSULTANT shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Material Breach - Failure of the CONSULTANT to maintain the insurance required by this agreement, or to comply with any of the requirements of this section, shall constitute a material breach of the entire agreement.

SELF-INSURANCE

Consultant is self-insured, and such self-insurance meets the coverage requirements contained in this Insurance section. Prior to commencing work under this Agreement, the County may require documentation of such self-insurance.

10. HOLD HARMLESS AND INDEMNIFICATION AGREEMENT:

COUNTY agrees to indemnify and hold harmless CONSULTANT and CONSULTANT's employees or agents from and against any damages including costs and attorney's fees arising out of negligent or intentional acts or omissions of COUNTY, its employees or agents.

CONSULTANT agrees to indemnify and hold harmless COUNTY, its employees, agents and elective and appointive boards from and against any damages including costs and attorney's fees arising out of negligent or intentional acts or omissions of CONSULTANT, its employees or agents.

This indemnification shall extend to claims, losses, damages, injury, and liability for injuries occurring after completion of CONSULTANT 'S services, as well as during the progress of rendering such services. Acceptance of insurance required by this Agreement does not relieve CONSULTANT from liability under this indemnification clause. This indemnification clause shall apply to all damages or claims for damages suffered by CONTRACTOR'S operations regardless if any insurance is applicable or not.

11. **Contractor Not Agent.** Except as County may specify in writing Consultant shall have no authority, express or implied, to act on behalf of County in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied pursuant to this Agreement to bind County to any obligation whatsoever.
12. **Assignment Prohibited.** Consultant may assign its rights and obligations under this Agreement only upon the prior written approval of County, said approval to be in the sole discretion of County.
13. **Personnel.**
 - A. Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that County, at any time during the term of this Agreement, desires the removal of any person or persons assigned by Consultant to perform services pursuant to this Agreement, it shall provide notice to Consultant. Within five working days of receiving notice, Consultant shall meet with County to discuss the potential removal of such person or persons from the Project Team.
 - B. Notwithstanding the foregoing, if specific persons are designated as the "Project Team" in Exhibit A, Consultant agrees to perform the work under this agreement with those individuals identified. Reassignment or substitution of individuals or sub consultants named in the Project Team by Consultant without the prior written consent of County shall be grounds for cancellation of the agreement by County, and payment shall be made pursuant to Section 15 (Termination) of this Agreement only for that work performed by Project Team members.
14. **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession. All products of whatsoever nature which Consultant delivers to County pursuant to this Agreement shall be prepared in a substantial first class and workmanlike manner and conform to the standards or quality normally observed by a person practicing in Consultant's profession.

Notwithstanding any other terms of this agreement, no payments shall be made to Consultant until County is satisfied that work of such value has been rendered pursuant to this agreement. However, County shall not unreasonably withhold payment and, if a dispute exists, the withheld payment shall be proportional only to the item in dispute.

15. **Termination.**
 - A. County shall have the right to terminate this Agreement at any time by giving 90-days' notice in writing of such termination to Consultant. In the event County shall give notice of termination, Consultant shall immediately cease rendering service upon receipt of such written notice, pursuant to this Agreement. In the event County shall terminate this Agreement:

- 1) Consultant shall deliver copies of all writings prepared by it pursuant to this Agreement. The term "writings" shall be construed to mean and include: handwriting, typewriting, printing, Photostatting, photographing, and every other means of recording upon any tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combinations thereof.
- 2) County shall have full ownership and control of all such writings delivered by Consultant pursuant to this Agreement.
- 3) County shall pay Consultant the reasonable value of services rendered by Consultant to the date of termination pursuant to this Agreement not to exceed the amount documented by Consultant and approved by County as work accomplished to date; provided, however, that in no event shall any payment hereunder exceed the amount of the agreement specified in Exhibit B, and further provided, however, County shall not in any manner be liable for lost profits which might have been made by Consultant had Consultant completed the services required by this Agreement. In this regard, Consultant shall furnish to County such financial information as in the judgment of the County is necessary to determine the reasonable value of the services rendered by Consultant. The foregoing is cumulative and does not affect any right or remedy, which County may have in law or equity.

B. Consultant may terminate its services under this Agreement upon ninety (90) working days' advance written notice to the County.

16. Non-Discrimination.

Any service provided by either party pursuant to this Agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.

17. Records. Consultant shall maintain, at all times, complete detailed records with regard to work performed under this agreement in a form acceptable to County, and County shall have the right to inspect such records at any reasonable time.

18. Ownership of Information. All professional and technical information developed under this Agreement and all work sheets, reports, and related data shall become the property of County, and Consultant agrees to deliver reproducible copies of such documents to County on completion of the services hereunder. The County agrees to indemnify and hold Consultant harmless from any claim arising out of reuse of the information for purposes other than this project.

19. Waiver. One or more waivers by one party of any major or minor breach or default of any provision, term, condition, or covenant of this Agreement shall not operate as a waiver of any subsequent breach or default by the other party.

20. Conflict of Interest. Consultant certifies that no official or employee of the County, nor any business entity in which an official of the County has an interest, has been employed or retained to solicit or aid in the procuring of this agreement. In addition, Consultant agrees that no such person will be employed in the performance of this agreement without immediately notifying the County.

21. **Entirety of Agreement.** This Agreement contains the entire agreement of County and Consultant with respect to the subject matter hereof, and no other agreement, statement, or promise made by any party, or to any employee, officer or agent of any party, which is not contained in this Agreement, shall be binding or valid.
22. **Alteration.** No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and signed by all parties, except as expressly provided in Section 15, Termination.
23. **Governing Law.** This Agreement is executed and intended to be performed in the State of California, and the laws of that State shall govern its interpretation and effect. Any legal proceedings on this agreement shall be brought the counties of Placer or Sacramento, State of California.
24. **Notification.** Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or deposited in the mail, postage prepaid, and addressed to the parties as follows:

COUNTY OF PLACER:
Placer County Probation Dept
Attn: Chief Marshall Hopper
2929 Richardson Dr., Suite B
Auburn, CA 95603
Phone 530-889-7915

CONSULTANT:
Sacramento County Office of Education
Attn: Tamara Sanchez
10474 Mather Blvd.
Mather, CA 95655
Phone: 916-228-2251

Any notice so delivered personally shall be deemed to be received on the date of delivery, and any notice mailed shall be deemed to be received five (5) days after the date on which it was mailed.

Executed as of the day first above stated:

COUNTY OF PLACER:

By: _____ Date: _____

Printed Name/Title: _____

Approved As to Form – County Counsel:

By: _____ Date: _____

CONSULTANT: Sacramento County Office of Education

By: _____ Date: _____

Name: _____

* Title: _____

By: _____ Date: _____

Name: _____

* Title: _____

****If Consultant is a corporation, this agreement must be signed by two corporate officers; one of which must be the secretary of the corporation, and the other may be either the President or Vice President, unless an authenticated corporate resolution is attached delegating authority to a single officer to bind the corporation (California Corporations Code Sec. 313).***

Exhibits

- A. Scope of Services
- B. Payment for Services Rendered
- C. Facilities, Equipment and Other Obligations of County

Scope of Services

The scope of services shall include the services provided in RFP 10352, and in the proposal submitted by Sacramento Office of Education (both of which are incorporated herein) as well as the additional items noted below.

Program Continuity

Costs will correspond to the level of services provided.

Location of Services

SCOE may provide services at the following locations based on client need and staff availability:

Roseville - services provided jointly to Placer County Probation (Probation) and California Department of Corrections and Rehabilitation (CDCR) clients at Probation sponsored facility in Roseville.

Auburn - services provided jointly to Placer County Probation, Nevada County Probation and CDCR clients at CDCR sponsored facility in Auburn.

Lake Tahoe - services provided jointly to Placer County Probation and Nevada County Probation at Probation sponsored facility in Tahoe Vista.

SCOE has partnered with CDCR to provide more collaborative, cost-effective services to Placer County probationers and CDCR parolees at the Roseville and Auburn sites. Costs for services provided to both CDCR and Placer County Probation clients are split 50/50, including staffing, shared subcontract services and program supply costs. Costs for individual client services are charged to the appropriate program on a per-participant basis (e.g., housing and bus passes). Any services provided only to probation or parolee clients, will be charged to the appropriate entity (e.g., classes provided only to CDCR parolees will be paid for by CDCR).

Additionally, SCOE may enter into partnerships with local agencies to gain further efficiency in providing cost-efficient services to Placer County when prior approval is provided by Placer County Probation. It is expected that Nevada County Probation clients will continue participating in programs and services at Placer County sites in FY 22-23, as set forth below.

The scope of services to be provided at each site will be determined by client needs as directed by Probation for Probation Clients and staff/subcontractor availability.

Juvenile Re-entry Services

SCOE may provide re-entry services for juvenile clients under the supervision of Placer County Probation. Probation and SCOE will review the number of youth served quarterly and adjust the level of staffing and services provided as necessary, contingent upon sufficient funding.

Locations for services will be at the Auburn Juvenile Detention Facility(Auburn JDF), or may be provided at an alternative location as jointly determined based upon staffing availability and program need. Services provided to juvenile clients will be at a different location and/or a different time than services provided to adult re-entry clients.

SCOE will provide re-entry services targeted to the needs of juvenile clients. This will include developing collaborative client re-entry plans with Probation. The plans will include as necessary supports for housing, employment, and other resources needed to complete the terms and conditions of probation, including individualized rehabilitation plan to address criminogenic needs.

Clients will receive one-on-one and group-level services. SCOE will offer programs in Life Skills, Employment, Substance Abuse, and Cognitive Behavior Education. Additional services may include assistance with obtaining identification, obtaining medical care and transportation assistance (bus passes), as appropriate.

SCOE may act as a liaison for clients, families, and other related agencies involved in the transition process, including schools.

Services provided by SCOE will supplement, and not replace, services provided by Placer County Office of Education (PCOE), pursuant to Education Code sections 48645-48648. Nothing in this MOU shall be interpreted as SCOE agreeing to assume PCOE's statutory obligations contained therein, including those related to operation of a juvenile court school or developing the joint transition plan required by Education Code section 48647.

Staffing

SCOE's staffing levels at each location will be dependent on State and County health standards and client needs, as determined jointly by SCOE and Placer County Probation.

At all offices, SCOE will continue client services through a substitute, subcontractor, and/or video conferencing if an assigned staff member or provider is absent. If services cannot be provided, and the program closes for a day or part of a day, SCOE will reschedule program services based on client needs and schedules as determined in conjunction with Placer County Probation and the time for the duration of the closure shall not be billed.

SCOE employees providing services to Placer County Probation clients remain under the supervision of SCOE. To the extent Placer County Probation has concerns regarding a SCOE employee, such concerns should be brought to the attention of SCOE's director of re-entry programs.

Nevada County Probationers

Placer County Probation will extend re-entry services to probationers who are supervised by Nevada County Probation. All Nevada County Probation clients/referrals will be pre-approved by SCOE and Placer County Probation before enrolling in the program. Programming may be provided at any available Placer Re-entry Program (PREP) location. Services will be contingent upon the existence of an MOU between SCOE, Nevada County and Placer County and will be governed by the terms therein.

Exhibit B — Payment for Services Rendered

Category	22-23 PROPOSED
A - Personnel	590,587.00
Director	16,039.00
Coordinator	69,154.00
Project Specialist I - TBD	88,683.00
Office Assistant	23,752.00
Secretary	7,974.00
Transition Specialist	220,054.00
Temporary Help/Interpreter	4,864.00
Benefits	160,067.00
B - Subcontractors	170,736.00
UA Testing	
Vocational Training	63,000.00
Shuttle Service	
52 Week Batterers	40,536.00
52 Week Parenting	12,500.00
RDAP/PC1000	11,700.00
Professional Development	3,000.00
GED - Placer COE	10,000.00
DUI	25,000.00
Interpreter Services	5,000.00
C - Operating Expenses	41,037.00
Curriculum	12,000.00
Food	6,500.00
Mileage / Travel	6,000.00
Program Supplies	5,537.00
Transportation	5,000.00
Communications	3,000.00
Family Unification	3,000.00
D - Indirect @ 8.9%	77,640.00
Grand Total	880,000.00

**FACILITIES, EQUIPMENT, AND OTHER
MATERIALS, AND OBLIGATIONS OF COUNTY**

The Placer County Probation Department agrees to provide the Sacramento County Office of Education (SCOE) the following to facilitate SCOE's execution of their contractual obligations:

- Facilities as jointly agreed upon at Roseville and Lake Tahoe to include: classrooms for program instruction, working space for staffing providing by SCOE, all utilities, and the parties will work to implement mutually agreed upon security measures for staff safety in classrooms. (SCOE will provide facilities at the Auburn location through its contract with CDCR.)
- Furnishings at Roseville and Lake Tahoe (including work surfaces, chairs, computers and telephones), office supplies, and Courage to Change (or other appropriate cognitive behavioral therapy program) curriculum.
- Video conferencing capabilities at Lake Tahoe and other locations as appropriate.
- Incentive awards to include gift certificates, gift cards and other miscellaneous goods.
- Drug test instant read cups as needed.
- Scanner/copier/fax machine and associated connectivity.
- Facilities for Vocational Training Program offered by Northern California Construction Training Program (NCCT).
- Coordination of staff scheduling at different sites to ensure that more than one staff person is on-site at all times when serving clients. Develop safety plans for different sites in conjunction with SCOE.

