



**M E M O R A N D U M**  
**COUNTY EXECUTIVE OFFICE**  
**Procurement Services Division**  
County of Placer

TO: Board of Supervisors DATE: June 21, 2022  
FROM: Morgan Gire, District Attorney  
By: Mary Green, Chief Investigator  
SUBJECT: Placer County District Attorney Fleet Vehicles – GSA Purchase

---

**ACTION REQUESTED**

Approve a FY 2021-22 budget amendment #AM-00659 for CC11001 – District Attorney to increase the Equipment ledger offset by increasing the Operating Transfer In revenue in the amount of \$53,000, for the purchase of two SUV's.

**BACKGROUND**

The Placer County District Attorney's FY 2021-2022 budget included \$85,000 for the purchase of two vehicles. The Placer County District Attorney's Office allocated these funds to replace vehicles within their fleet anticipated to age out due to mileage and mechanical issues. Investigators must drive in a variety of conditions, through assorted terrain, as well as carry assigned equipment; therefore, the District Attorney's Office requires full size sport utility vehicles. However, supply chain issues due to COVID-19 and other issues have driven up the cost of vehicles nationwide- in particular sports utility vehicles.

A check of sports utility vehicles in the GSA "Auto-Choice" search engine shows the approximate cost of the two needed vehicles to be approximately \$128,101.80. This represents a difference of approximately \$43,000. Occasionally, when ordering vehicles through GSA, due to supply issues prices can vary by as much as \$5,000 per vehicle- due to the delay between the price estimate and order date.

There is no fee to the County to order the vehicles through the GSA program, and the purchase of vehicles through the GSA program saves the county thousands of dollars and a cost-effective method for the purchase of county vehicles.

Therefore, your Board's approval is requested for the requested budget amendment in the amount of \$53,000.

**FISCAL IMPACT**

\$85,000 of funding to purchase these two vehicles is already included within Placer County District Attorney's FY 2021-22 Budget. Budget amendment #AM-00659 for CC11001 – District Attorney will increase appropriations in the Equipment ledger by \$53,000 offset by an increase in Operating Transfers In. The \$53,000 in revenue will come from the District Attorney's Asset Forfeiture Funds. There is no additional impact to the County General Fund.

