



**MEMORANDUM
HEALTH AND HUMAN SERVICES
ADMINISTRATION**
County of Placer

TO: Honorable Board of Supervisors **DATE:** June 28, 2022
FROM: Robert Oldham, Director of Health and Human Services
BY: Joey Wojtowicz, Staff Services Analyst II
SUBJECT: Annual Contract Resolution

ACTION REQUESTED

Adopt a Resolution authorizing the Director of Health and Human Services, or designee, to execute forty-two identified agreements for various Health and Human Services (HHS) divisions and types of services pursuant to the terms contained in the Resolution (HHS Annual Contract Resolution) in the amount not to exceed \$6,056,827.

BACKGROUND

The Health and Human Services Department administers over 600 contractual agreements, with the majority requiring Board of Supervisors approval. In prior years, each contract was submitted individually for Board approval which created a significant workload on the part of HHS, County Counsel, CEO, and the Board of Supervisors. To address this issue, a single Resolution was implemented to minimize County workload while allowing for the negotiation and approval of dozens of agreements with oversight from CEO, County Counsel, and Risk Management.

The single Resolution process has been a time-saving arrangement first approved by your Board on October 23, 2001 and has been successfully utilized over the past 20 years. Thousands of dollars in staff time will be saved by approving these forty-two agreements in one Board action. Approval of this Resolution in no way obligates the County to move forward with any individual contract agreement should funding or other circumstances change.

These agreements provide a variety of vital and often mandated services to the community and residents, including family resource services, inpatient psychiatric services, and prevention and early intervention services. The following criteria were used to select these expenditure agreements:

- Recurring agreements with an annual contract amount of less than \$400,000 each.
- Agreements which were originally approved as stand-alone items by the Board of Supervisors.
- Agreements to be executed with effective beginning dates during FY 2022-23.
- Agreements that do not currently require a competitive bid/proposal process.

Honorable Board of Supervisors

June 28, 2022

Resolution Authorizing the Director of Health and Human Services, or Designee, to Execute Specified Agreements

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The Annual Contract Resolution, which identifies specific expenditure contracts to renew, is structured the same as this portion of the combined “Super Reso” in the past. It provides for a potential change of no more than 10 percent on expenditure agreements to allow for possible changes in normal operational costs within the existing scope of services. The Annual Contract Resolution provides that the execution of any agreement is subject to concurrence with Risk Management and County Counsel.

FISCAL IMPACT

All listed contracts in the Annual Contract Resolution are included in the Department’s FY 2022-23 Budget and those that span two years, may be included in the Department’s FY 2023-24 Budget. These forty-two agreements are for expenditures with a current total of \$5,005,641. Expenditure agreements executed as a result of this Resolution will remain within a ten percent increase of the prior term’s annual amount for a potential total of \$5,506,206, are included in the Department’s FY 2022-23 Budget, and will be funded through multiple sources. The \$5,005,641 total was funded through multiple sources, including \$3,581,210 from Federal and State funding, \$279,415 through private payers and specified Trust funds, and \$1,145,016 in County General Fund contributions. With the potential of the ten percent change for normal operations in this fiscal year, and if the amendment authority for these agreements is exercised, the total amount will not exceed \$6,056,827 and is contingent upon available funding.

ATTACHMENTS

HHS Annual Contract Resolution

Before the Board of Supervisors County of Placer, State of California

In the matter of:

A Resolution delegating signature authority to the Director of Health and Human Services, or designee, for specified contracts (HHS Annual Contract Resolution). Resolution No.: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____ by the following vote:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California, that the Board of Supervisors of the County of Placer, State of California, adopts this resolution authorizing the Director of the Department of Health and Human Services, or designee, with express concurrence of County Counsel and Risk Management, to enter into and execute the contractual agreements identified on the attached Matrix on behalf of the County of Placer, Department of Health and Human Services (HHS).

BE IT FURTHER RESOLVED, that the Director's authority to enter into these contracts is subject to the following: (A) All contracts to be included on the attached Matrix are routine agreements which are, effectively, renewals of reoccurring contracts which were previously approved by action of the Board on its regular agenda; (B) The attached Matrix identifies the prior agreement's final, total contract amount; (C) Contract provisions should be consistent with the prior agreement's purpose, subject matter, and scope of work; (D) The contract may be entered into with the party identified on the attached Matrix and/or that party's successor in interest; (E) Each contract should include a contract term that is not longer than two years; (F) Each contract should include a maximum contract amount that is no greater than the total of the "contract amount" identified on the attached Matrix plus 10 percent, and not greater than \$400,000 annually; (G) The Director, or designee, may enter into amendments to these contracts as long as the total of all amendments do not increase the maximum contract amount by more than an additional 10 percent of the amount authorized in the previous subparagraph, and any amendments are consistent with the current agreement's subject matter and scope of work; (H) The Director, or designee, may continue to enter into amendments to contracts executed under prior HHS Annual Contract Resolutions as long as the total of all amendments do not increase the maximum contract amount more than what was originally authorized in that prior Resolution; (I) This resolution is not intended to guarantee a contract, particular provision, or amendment to any party.

BE IT FURTHER RESOLVED that this resolution supersedes any prior HHS Annual Contract Resolutions, and the authority delegated to the Director of HHS, or designee, under any such resolution has therefore expired.

EXHIBIT

Annual Contracts Resolution Matrix

Annual Contracts Resolution Matrix

Annual Contracts Resolution Matrix							
				Prior Term and Funding Level Information			
Division	Contractor	Description of Services	Start Date	End Date	Contract Number	Contract Amount	Exemption to Solicitation/ RFP/RFQ
Administration	Chapa-De Indian Health Program, Inc.	Dental Services for Medical Care Services Program (MCSP)	07/01/21	06/30/22	HHS000343	\$5,000	3.5 (B) Professional Services
Administration	Chapa-De Indian Health Program, Inc.	Primary Care Medical Home and Mental Health Services	07/01/21	06/30/22	HHS000342	\$5,000	3.5 (B) Professional Services
Animal Services	Koefran Services, Inc.	Small Animal Carcass Removal	07/01/20	06/30/22	HHS000126A	\$58,500	3.6 (A) Sole Source
ASOC	7th Avenue Center LLC	Institute for Mental Disease (IMD) Services for Mentally Disordered Persons	07/01/20	06/30/22	HHS000069	\$100,000	3.5 (B) Professional Services
ASOC	Advocates for Mentally Ill Housing Inc. (AMIH)	Homeless Housing Assistance Prevention, Transition Age Youth Rapid Rehousing	7/1/2020	6/30/2022	HHS000219	\$53,868	3.5 (B) Professional Services
ASOC	County of Sierra	Acute Inpatient and Outpatient Mental Health Services and Technical Guidance	7/1/2020	6/30/2022	HHS00035A	\$61,992	3.5 (A) Public Agencies
ASOC	Gathering Inn, The (TGI)	Gateway Resource Center	07/01/21	06/30/22	HHS000269A	\$54,830	3.5 (B) Professional Services
ASOC	Gathering Inn, The (TGI)	Overnight Sheltering Services	07/01/21	06/30/22	HHS000270A	\$302,500	3.5 (B) Professional Services
ASOC	Homeless Resource Council of the Sierras (HRCS)	HUD Homeless Continuum of Care Coordination	07/01/20	06/30/22	HHS00015A	\$150,026	3.6 (A) Sole Source
ASOC	Legal Services of Northern California (LSNC)	Provide Medi-Cal * SSI/SSP Advocacy and legal representation services on behalf of clients	07/01/20	06/30/22	HHS000112A	\$160,000	3.5 (A) Public Agencies
ASOC	MLN Consulting Services, Inc.	Monitoring and Review of Drinking Driver and Drug Diversion Programs	07/01/21	06/30/22	HHS000266	\$31,650	3.5 (B) Professional Services
ASOC	Recovery NOW LLC	Transitional Housing/Sober Living Environments	07/01/20	06/30/22	HHS000029	\$200,000	3.5 (B) Professional Services
ASOC	Stevens, Alinea M.D.	Physician Consultation Services	07/01/21	06/30/22	HHS000230	\$3,900	3.5 (B) Professional Services
ASOC	Vista Pacifica Enterprises Inc.	Institute for Mental Disease/Special Treatment Program (IMD/STP) for Mentally Disordered Persons	07/01/20	06/30/22	HHS000073	\$600,000	3.5 (B) Professional Services
ASOC	Yolo Community Care Continuum (YCCC)	Adult Residential Treatment and Crisis Stabilization Services for Mentally Disabled Adults (Farmhouse and Safe Harbor)	07/01/20	06/30/22	HHS000075	\$280,000	3.5 (B) Professional Services
CSOC	California Mental Health Svcs Authority (CalMHSA)	(MHSA) PEI Central Valley Suicide Prevention Hotline and State Hospitals	7/1/2021	6/30/2022	704-PEI-2021-PC	\$ 95,193.60	3.5 (A) Public Agencies
CSOC	Children's Receiving Home of Sacramento	Intensive Trauma-Focused Services for Young Children	7/1/2021	6/30/2022	HHS000240	\$ 307,133	RFP 10325
CSOC	Crisis Intervention Services, Inc. dba Sierra Community House	Domestic Violence Counseling, Shelter & Support for Lake Tahoe Area	7/1/2021	6/30/2022	HHS000292	\$ 45,051	3.6 (A) Sole Source

Division	Contractor	Description of Services	Prior Term and Funding Level Information				Exemption to Solicitation/ RFP/RFQ
			Start Date	End Date	Contract Number	Contract Amount	
CSOC	Wayfinder Family Services	Family Finding and Kinship Support Services Program	7/1/2020	6/30/2022	HHS000136	\$ 483,456	RFP 10302
CSOC	Maxim Healthcare Services, Inc.	Behavioral Health Services	07/01/21	06/30/22	HHS000244	\$170,000	3.6 (A) Sole Source
CSOC	Placer County Office of Education (PCOE)	Commercially Sexually Exploited Children (CSEC) Intervention	07/01/21	06/30/22	HHS000245	\$171,150	3.5 (A) Public Agencies
CSOC	Placer County Office of Education (PCOE)	Emergency Child Care Bridge Program for Foster Children	07/01/21	06/30/22	HHS000246A	\$226,579	3.5 (A) Public Agencies
CSOC	Placer County Office of Education (PCOE)	Title IVE Foster Care Administrative Activities	07/01/21	06/30/22	HHS000264	\$398,800	3.5 (A) Public Agencies
CSOC	Public Consulting Group Inc.	Social Security Benefit Procurement Program	7/1/2020	6/30/2022	HHS000065	\$ 60,000.00	3.5 (B) Professional Services
CSOC	The Regents of the University of California on behalf of University of California, Davis Health (Early Psychosis Programs)	Early Diagnosis and Preventative Treatment (EDAPT) Services	7/1/2020	6/30/2022	HHS000067	\$ 15,310.00	3.5 (B) Professional Services
CSOC	Stand Up Placer Inc.	Domestic Violence Counseling Shelter and Support Services in Placer County	7/1/2021	6/30/2022	HHS000294	\$ 67,575.00	3.6 (A) Sole Source
CSOC	Unity Care Group Inc.	Mental Health Services for Transitional Housing Placement Plus Foster Care (THP+FC) and Transitional Housing Placement Program (THPP)	07/01/21	06/30/22	HHS000251	\$100,250	3.5 (B) Professional Services
CSOC	WellSpace Health	Suicide Prevention Hotline	07/01/21	06/30/22	HHS000256	\$21,258	3.6 (A) Sole Source
Human Services	Salvation Army, The	Winter Homeless Voucher Program	07/01/21	06/30/22	HHS000380	\$60,500	3.6 (A) Sole Source
Human Services	eXemplar Human Services, LLC	CalWORKs Reporting Tools and Services	7/1/2021	06/30/22	HHS000376	\$191,300	3.5 (B) Professional Services
Human Services	The Community College Foundation	Welfare to Work Participants (WEX)	07/01/21	06/30/22	HHS000334	\$399,000	3.6 (A) Sole Source
Public Health	Auburn Police Department	Healthy Brain Initiative - Project Lifesaver	4/1/2021	6/30/2022	HHS000233	\$10,754	3.5 (A) Public Agencies
Public Health	Chapa-De Indian Health Program, Inc.	Oral Health Screenings	07/01/21	06/30/22	HHS000372	\$10,000	3.5 (B) Professional Services
Public Health	Crisis Intervention Services, Inc.	SNAP-Ed/NEOP	10/01/21	09/30/22	HHS000403	\$12,000	3.6 (B) Sole Source
Public Health	Latino Leadership Council, Inc. (LLC)	SNAP-Ed/NEOP	10/01/21	09/30/22	HHS000402	\$10,000	3.6 (B) Sole Source
Public Health	Lighthouse Counseling & Family Resource Center	Collaboration and Support Services for WIC	07/01/21	06/30/22	HHS000373	\$13,200	3.6 (B) Sole Source
Public Health	Lincoln Police Department	Healthy Brain Initiative - Project Lifesaver	4/1/2021	6/30/2022	HHS000234	\$8,613	3.5 (A) Public Agencies
Public Health	Permanente Medical Group, The	CCS / MTU Specialist	07/01/21	06/30/22	HHS000417	\$12,000	3.5 (B) Professional Services
Public Health	Rocklin Police Department	Healthy Brain Initiative - Project Lifesaver	1/1/2022	6/30/2022	HHS000428	\$12,252	3.5 (A) Public Agencies
Public Health	Rotary Club of Roseville Foundation	Miles of Smiles	07/01/21	06/30/22	HHS000377	\$10,000	3.5 (B) Professional Services

Division	Contractor	Description of Services	Prior Term and Funding Level Information				Exemption to Solicitation/ RFP/RFQ
			Start Date	End Date	Contract Number	Contract Amount	
Public Health	Tahoe Truckee Community Foundation (TTCF)	Collaboration and Support Services for Health and Human Services Programs(WIC)	07/01/21	06/30/22	HHS000400	\$17,000	3.5 (B) Professional Services
Public Health	Tahoe Forest Health System Foundation	SNAP-Ed/NEOP	10/01/21	09/30/22	HHS000401	\$10,000	3.6 (B) Sole Source

