



**MEMORANDUM
COMMUNITY DEVELOPMENT RESOURCE AGENCY
ADMINISTRATION
County of Placer**

TO: Honorable Board of Supervisors **DATE:** June 28, 2022
FROM: David Kwong, Agency Director
BY: Jennifer Ramirez, Administration and Fiscal Operations Manager
SUBJECT: Refund of Tahoe Regional Planning Association Fees

ACTION REQUESTED

1. Approve the refund of Tahoe Regional Planning Association Fees collected in error in the amount of \$5,694.35 to Suzanne and Eric O'Brien for a remodel of a single-family dwelling located at 850 W. Lake Blvd (APN 083-172-009-00).

BACKGROUND

The applicant paid Tahoe Regional Planning Association (TRPA) Fees to the Community Development Resource Agency for a remodel of a single-family residence in Tahoe City, CA with Tahoe Region Permit 21-90056 (receipt 21-0451694). After payment was received and deposited, staff determined that TRPA fees had been added to the permit in error.

The Placer County Auditor-Controller's Office Accounting Policies and Procedures Manual requires Board approval for refunds of erroneous County payments exceeding \$5,000. The policy is based on Government Code section 26906 and Resolution 2008-35. Section 26902 gives authority to the Board of Supervisors to return any money other than taxes erroneously paid into the county treasury. Resolution 2008-35, adopted on February 26, 2008, authorizes the County Auditor-Controller to accept, approve and issue warrants for authorized miscellaneous refund claims of \$5,000 or less.

ENVIRONMENTAL IMPACT

A refund of TRPA Fees is not a "Project" under Section 15378 of the California Environmental Quality Act Guidelines.

FISCAL IMPACT

Sufficient funding exists in the CDRA FY 2021-22 Adopted Budget to refund the \$5,694.35 of TRPA Fees.

