



MEMORANDUM
PROCUREMENT SERVICES DIVISION
County of Placer

TO: Honorable Board of Supervisors **DATE:** June 28, 2022
FROM: Jane Christenson, Acting County Executive Officer
BY: Brett Wood, Purchasing Manager
SUBJECT: Information Technology Support Services – Randstad Technologies, LLC

ACTION REQUESTED

1. Execute an agreement with Randstad Technologies of Sacramento, CA for information technology support services in the maximum amount of \$300,000 for the period of July 1, 2022 through June 30, 2023.
2. Approve the option to renew the agreement for two (2) additional one-year terms in the maximum amount of \$300,000 annually and authorize change orders up to an aggregate amount of \$30,000 annually consistent with the Placer County Procurement Policy.
3. Authorize the Purchasing Manager to sign all required documents subject to department concurrence and available funding.

BACKGROUND

The Information Technology Department (Department) provides comprehensive information technology (IT) consulting services, including project planning and management for system implementations and is also responsible for IT planning, implementation, administering, and maintaining the county's data systems, including servers, data storage, firewall, and security systems.

Since April 2019, Randstad Technologies, LLC ("Randstad") has provided IT deployment services to support the capital replacement of all laptop and desktop computers. The Department continues to require these services to support the Countywide centralized laptop replacement program through which 25% of all laptops in the County fleet are replaced annually. Randstad will provide short-term services on an as-needed basis during demand surges.

Randstad staff have specialized training and are familiar with Placer County process, procedures, and policies as well as the specific technology requirements to complete these services. Therefore, Procurement Policy Sections 3.5(D) and 3.5(B) allow for the execution of this agreement without further competitive process. An evaluation of the services required by the Department will be conducted to determine the most cost effective and appropriate level of service provided. The agreement can be canceled should an alternative method be deemed more effective.

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Randstad has agreed to the exact same pricing and terms as its prior contract. The actions requested exceed the Purchasing Manager's authority and require your Board's approval in accordance with the Procurement Policy.

FISCAL IMPACT

Funding for the agreement will be included in the Information Technology Department's (CC01004) FY 2022-23 requested budget and will be included in subsequent years' budget. Funds are not encumbered until services are provided against the contract.

ATTACHMENTS

Agreement with Randstad Technologies, LLC – On File with the Clerk of the Board