

**Mission Statement:**

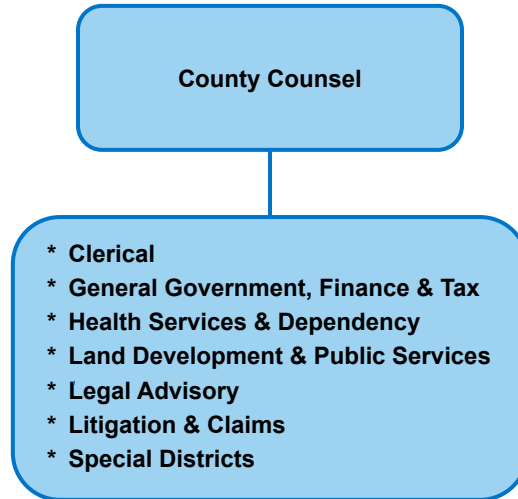
To provide the highest quality legal advice and counsel in a timely and responsive manner in order to assist the Board of Supervisors, County Officers, and department management in making decisions that promote the public interest, and to vigorously advocate on behalf of the County and its employees in a professional and ethical manner.

**County Counsel  
Cost Center Summary  
Fiscal Year 2022-23**

| Cost Center                      | FY 2020-21<br>Actuals | FY 2021-22<br>Adopted Budget | FY 2022-23<br>Recommended<br>Budget | FY 2022-23<br>Adopted Budget | YOY %<br>Change |
|----------------------------------|-----------------------|------------------------------|-------------------------------------|------------------------------|-----------------|
| <b>General Fund</b>              |                       |                              |                                     |                              |                 |
| County Counsel                   | \$ 3,505,639          | \$ 3,945,016                 | \$ 4,577,455                        | \$ 4,577,455                 | 16.03%          |
| <b>Funded Positions</b>          |                       |                              |                                     |                              |                 |
| County Counsel                   | 26                    | 26                           | 28                                  | 28                           |                 |
| <b>Total Funded Positions</b>    | <b>26</b>             | <b>26</b>                    | <b>28</b>                           | <b>28</b>                    | <b>7.69%</b>    |
| <b>Total Allocated Positions</b> | <b>26</b>             | <b>26</b>                    | <b>28</b>                           | <b>28</b>                    | <b>7.69%</b>    |

## County Counsel

**Karin Schwab, County Counsel**



**County Counsel – Cost Center 08001**

**Purpose:**

The County Counsel’s Office provides legal advice and representation for all programs, services, and activities of the County and to select special districts. This legal support is provided primarily through the following programs, 1) General Government and Finance; 2) Land Development and Public Services; 3) Health Services and Dependency, which includes responsibility for juvenile and adult protective proceedings; and 4) Litigation and Claims.

**Major Budget Adjustments and Initiatives:**

- Increase in Salaries and Benefits of \$554,393 largely due to the addition of two allocated positions.

| <b>Program Title</b>                 | <b>Program Description</b>   | <b>Program Cost</b> |
|--------------------------------------|--|---------------------|
| General Government, Finance and Tax  | Provides legal advice to the Board of Supervisors and the County Executive Office on the full range of activities, initiatives, and issues undertaken by the Board. Provides legal services to the County Auditor, the Assessor and the Treasurer- Tax Collector regarding property taxes, as well as representation of the Assessor’s Office at assessment appeal hearings. Provides legal services to the Sheriff Office, including its Corrections Division, District Attorney, Probation Department, Criminal Justice and Indigent Defense Services Programs administered by the County Executive Office, and the Grand Jury. Provides legal services to Human Resources and all county departments and functions and certain special districts on matters specific to their program purposes, including implementation of Board initiatives. Provides legal advice and counseling to all county departments and functions and certain special districts on matters of general application countywide, such as the Brown Act, the Public Records Act, employment and labor relations issues, and review of or assistance in preparation of resolutions, ordinances, contracts, agenda items, and other documents required for county business. | \$ 534,720          |
| Land Development and Public Services | Provides legal services to county departments and functions involved in land development and planning activities, and public works and facilities, including county owned or maintained properties, and public services such as water, sewer, and solid waste. Provides legal services to the County Planning Commission, the County Agricultural Commissioner, the Successor Agency of the former Redevelopment Agency, the Western Placer Waste Management Authority, and the Placer County Flood Control District.  | \$ 523,130          |
| Health Services and Dependency       | Provides legal advice to the Health and Human Services Departments on legal compliance with the myriad of state and federal regulatory laws relevant to the programs undertaken by the department’s divisions. Provides legal advice to the County Public Administrator (PA) and County Public Guardian (PG), and legal representation in adult protective proceedings of the PA and PG, and in mental health proceedings under the Lanterman-Petris-Short (LPS) Act and other statutory enactments. Provides legal advice and representation in juvenile dependency proceedings. Provides training of social workers on legal issues involved in juvenile dependency activities.  | \$ 1,078,371        |
| Litigation and Claims                | Provides legal defense of the County in all civil legal actions filed against the County, its departments and employees. Represents the County in prosecuting construction, contract and other recovery lawsuits. Prosecutes and defends the County in all civil and administrative proceedings, including personnel proceedings before the Civil Service Commission, the Public Employment Relations Board, and related writs of mandate filed in the Superior Court. Assists and coordinates with special counsel retained by the Board of Supervisors under Government Code section 25203.  | \$ 277,731          |
| Special Districts                    | Program coding for attorney time providing legal advice to special districts.  | \$ 68,634           |
| Admin Overhead                       | Program coding for administrative general operating expenditures not directly attributed to a program or service and cost recoveries from other departments.   | \$ 2,094,869        |

**County of Placer**  
**Cost Center Budget Detail**  
**Governmental Funds**  
**Fiscal Year 2022-23**

**Fund: General Fund**  
**Cost Center: CC08001 County Council**

| Ledger Account   | 2020-21<br>Actuals  | 2021-22<br>Adopted Budget | 2022-23<br>Recommended<br>Budget | 2022-23<br>Adopted Budget |
|--|---------------------|---------------------------|----------------------------------|---------------------------|
| 1  | 2                   | 3                         | 4                                | 5                         |
| <b>Revenue</b>   |                     |                           |                                  |                           |
| Legal Services   | 993,448             | 759,000                   | 839,350                          | 839,350                   |
| Planning - At Cost Projects Fees                           | 23,020              | 2,500                     | 5,000                            | 5,000                     |
| Other Fees and Charges                                     | 9,815               | 5,000                     | 2,500                            | 2,500                     |
| Transfer In A-87 Costs                                     | 1,492,707           | 1,240,902                 | 2,011,308                        | 2,011,308                 |
| Miscellaneous  | 16,428              | 5,000                     | 5,000                            | 5,000                     |
| <b>Total Revenue</b>                                       | <b>\$ 2,535,417</b> | <b>\$ 2,012,402</b>       | <b>\$ 2,863,158</b>              | <b>\$ 2,863,158</b>       |
| <b>Expenditures / Appropriations</b>                       |                     |                           |                                  |                           |
| Salaries and Wages   | 3,150,425           | 3,553,255                 | 3,911,735                        | 3,911,735                 |
| Salary Savings   | -                   | (228,061)                 | (248,884)                        | (248,884)                 |
| Employee Paid Sick Leave                                   | 2,942               | -                         | -                                | -                         |
| Extra Help   | -                   | 50,000                    | 50,000                           | 50,000                    |
| Sick Leave Payoff  | 2,000               | -                         | -                                | -                         |
| Cafeteria Plans (Non-PERS)                                 | 79,324              | 103,449                   | 110,936                          | 110,936                   |
| Retirement   | 1,037,861           | 1,346,321                 | 1,512,424                        | 1,512,424                 |
| Payroll Tax  | 210,529             | 241,635                   | 266,794                          | 266,794                   |
| Other Postemployment Benefits (OPEB)                       | 145,921             | 111,540                   | 85,876                           | 85,876                    |
| 401 (k) Employer Match                                     | 10,683              | 14,250                    | 15,001                           | 15,001                    |
| Employee Group Insurance                                   | 305,906             | 325,103                   | 356,355                          | 356,355                   |
| Workers Comp Insurance                                     | 24,364              | 29,067                    | 40,715                           | 40,715                    |
| Communication Services Expense                             | 9,993               | 32,318                    | 32,318                           | 32,318                    |
| Insurance  | 18,701              | 54,385                    | 73,992                           | 73,992                    |
| Parts  | 226                 | -                         | -                                | -                         |
| Maintenance  | 8,724               | 12,000                    | 12,000                           | 12,000                    |
| Maintenance - Building                                     | 57,139              | 69,636                    | 77,320                           | 77,320                    |
| Professional / Membership Dues                             | 16,709              | 25,715                    | 25,715                           | 25,715                    |
| Misc Expense   | 32                  | -                         | -                                | -                         |
| Printing   | 30,964              | 50,290                    | 50,290                           | 50,290                    |
| Other Supplies   | 9,681               | 43,717                    | 43,718                           | 43,718                    |
| Postage  | 2,914               | 5,584                     | 5,741                            | 5,741                     |
| Professional and Special Services - General                | 19,326              | 40,500                    | 40,500                           | 40,500                    |
| Professional and Special Services - Legal                  | 131,066             | 278,590                   | 342,291                          | 342,291                   |
| Professional and Special Services - County                 | 6,715               | 8,500                     | 10,890                           | 10,890                    |
| Professional and Special Services - Information Technology | 233,551             | 295,249                   | 295,248                          | 295,248                   |
| Rents and Leases - Equipment                               | 870                 | 1,200                     | 1,200                            | 1,200                     |
| Employee Benefits Systems                                  | 26,432              | 31,768                    | 34,388                           | 34,388                    |
| PC Acquisition   | 16,149              | 18,000                    | -                                | -                         |
| Special Department Expense                                 | 57,710              | 72,500                    | 72,500                           | 72,500                    |
| Training / Education                                       | 4,755               | 30,500                    | 30,500                           | 30,500                    |
| Transportation and Travel                                  | 1,760               | 41,700                    | 41,700                           | 41,700                    |
| Utilities  | 28,559              | 25,305                    | 25,192                           | 25,192                    |
| Intrafund Transfers / Services Out                         | 4,102               | -                         | -                                | -                         |
| Intrafund Transfers / Services In (Contra Expense)         | (2,150,393)         | (2,739,000)               | (2,739,000)                      | (2,739,000)               |
| <b>Total Expenditures / Appropriations</b>                 | <b>\$ 3,505,639</b> | <b>\$ 3,945,016</b>       | <b>\$ 4,577,455</b>              | <b>\$ 4,577,455</b>       |
| <b>Total</b>   | <b>\$ (970,223)</b> | <b>\$ (1,932,614)</b>     | <b>\$ (1,714,297)</b>            | <b>\$ (1,714,297)</b>     |