



**MEMORANDUM**  
**PROCUREMENT SERVICES DIVISION**  
County of Placer

**TO:** Honorable Board of Supervisors **DATE:** September 13, 2022  
**FROM:** Jane Christenson, Acting County Executive Officer  
**BY:** Brett Wood, Purchasing Manager  
**SUBJECT:** Land Development Manual Contract Amendment – King Engineering Inc.

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**ACTION REQUESTED**

Approve a second contract amendment to increase an agreement with King Engineering, Inc. of Auburn, CA for professional services to update the Land Development Manual in the amount of \$61,000.00 for a new maximum amount of \$201,000.00.

Authorize the Purchasing Manager to sign all required documents.

**BACKGROUND**

The Community Development Resource Agency (CDRA) requires assistance to update and revise the Land Development Manual (LDM) to ensure proper, consistent, and uniform design, installation, and construction of public infrastructure to be dedicated to the County for operation and maintenance, as well as improvements constructed in accordance with any agreement entered into between the County and a Developer/Subdivider. The LDM contains standards that regulate and guide the design and preparation of plans and specifications for construction of roadways, drainage, sewerage, street lighting, water supply facilities, and related public improvements and also sets guidelines for all private works which involve grading, drainage, and related improvements.

The County has several large private development projects moving forward in the western area of the County. Development projects are in close proximity to several cities, including the City of Roseville, City of Lincoln, and City of Rocklin, and in some cases are resulting in deviations from the LDM that was developed in the 1990's when the County was primarily more rural. As a result, CDRA has determined that there is a need to create West Placer standards and guidelines to more closely match the residential and commercial development of the adjacent cities. The primary objective of this effort is to update the roadway, sewer, and storm drain sections of the current LDM, including updates to the existing engineering design details and creation of new details as appropriate.

On March 22, 2022 your Board approved an amendment to an agreement with King Engineering Inc to perform the update to the Land Development Manual. The amendment increased the contract by \$44,000.00 to a new maximum amount of \$140,000.00, and is effective through June 25, 2023.

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CDRA desires a transparent public outreach process, and feedback from all stakeholders is critical to making effective and industry-standard changes to the LDM, including additional stakeholder meetings. It has been determined that additional internal and external stakeholder meetings are required necessitating an additional addendum to the original contract. Accordingly, Addendum #4 will add additional external and internal outreach sessions as necessary to afford ample critiquing and review of pending LDM changes.

The requested increase exceeds the Purchasing Manager's authority and requires your Board's approval in accordance with the Procurement Policy. Therefore, your Board's approval is requested to increase the contract with King Engineering, Inc. in the amount of \$61,000.00 resulting in a new maximum amount of \$201,000.00.

**FISCAL IMPACT**

The total cost of this contract amendment is \$61,000.00. Funding for this amendment is included in the FY 2022-23 Budget for CC06001 – Engineering and Surveying.

**ATTACHMENTS**

None