



**MEMORANDUM**  
**PROCUREMENT SERVICES DIVISION**  
County of Placer

**TO:** Honorable Board of Supervisors **DATE:** September 13, 2022  
**FROM:** Jane Christenson, Acting County Executive Officer  
**BY:** Brett Wood, Purchasing Manager  
**SUBJECT:** Facility Rental for COVID-19 Vaccination Services – City of Roseville

---

**ACTION REQUESTED**

Approve an increase to an agreement with the City of Roseville in the amount of \$2,500.00 for a new total of \$119,464.00 for rental of space at the Maidu Community Center for use as a COVID-19 vaccination site through June 30, 2022.

Authorize the Purchasing Manager to sign all related documents.

**BACKGROUND**

The Department of Health & Human Services (HHS) has been utilizing the City of Roseville's facilities at the Maidu Regional Park on Johnson Ranch Drive in Roseville to provide COVID-19 testing services and vaccination services. On October 12, 2021 your Board approved the execution of a facility rental agreement for the Maidu Community Center through June 30, 2022. The total cost for rental of this space was based on the expected number of operating days and hours of operation and was estimated to total \$116,964.00 for the period of October 18, 2021 through June 30, 2022. During the last few months of the rental period, HHS staff identified a need to extend their operating hours to accommodate the demand for these services. Although the City of Roseville offered the County deeply discounted rates for this popular location, the final invoice for this rental exceeds the amount authorized by your Board by \$2,500.00.

Therefore, your Board's approval is requested to approve an increase to the agreement with the City of Roseville for rental of space at the Maidu Community Center in the amount of \$2,500.00 for a revised total of \$119,464.00 through June 30, 2022.

**FISCAL IMPACT**

This agreement is 100% Federal grant funded. These funds have been included in the Department's FY 2021-22 and FY 2022-23 budgets for CC14001 – Adult System of Care. There is no impact to the General Fund.

**ATTACHMENTS**

None

